

**MEMORANDUM**

**To:** CREDIT COMMITTEE  
BOARD OF COMMISSIONERS

**Meeting Date:** June 25, 2024

**From:** Holly Huston 

**Subject:** ENERGY PARK UTILITY COMPANY FRANCHISE APPROVAL OF RATES  
RESOLUTION NO. 4787

**Action Requested:**

Approval of Schedule A – Energy Park Utility Company (“EPUC”) rates effective October 1, 2024.

**Background:**

The EPUC Franchise Ordinance Section 6(e) requires the Board of the Port Authority of the City of Saint Paul (the “Port Authority”) to approve any changes in the schedule of rates and charges. The rates typically change each year based on the budgeted costs of operating EPUC. The customers of EPUC acknowledged the Franchise Agreement and the periodic change in rates in the First Amendment to the Hot and Chilled Water Service Agreement. The rates effective October 1, 2024, reflect the budgeted costs for 2024-2025.

The Port Authority entered into a long-term lease at the end of 2021 with a subsidiary of District Energy Saint Paul to manage and operate EPUC. The Port Authority maintained control of setting future rates and the Port Authority Board is required to approve all rate changes and recommend such changes for approval to the Saint Paul City Council. That is what this action accomplishes.

**Proposal:**

Attached please find Schedule A, which includes a complete list and the methodology for establishing the new rates effective October 1, 2024. In summary, new rates will be:

	<u>Current Charges</u>	<u>Proposed Charges 10/01/2024</u>	<u>% Change</u>
Demand Charge (\$/MMBtu/Mo):			
Heating Demand Charge	\$1,851.00	\$1,888.00	2.00%
Chilled Water Demand Charge	\$1,949.00	\$1,988.00	2.00%
Hot Water Commodity Charge Base (\$/MMBtu)	\$ 3.80	\$ 3.80	0.00%
Chilled Water Commodity Charge Base (\$/MMBtu)	\$ 3.73	\$ 3.73	0.00%
Fuel Adjustment Charge – Difference Between Actual Cost and Base Variable Cost (\$/MMBtu)		Varies	

Rate increases from 2014 – 2023 have ranged from 1.78% to 4.20% with an average increase of 3.09%. The last rate increase took effect on October 1, 2023.

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**Recommendation:**

We recommend approval of Schedule A – Energy Park Utility Company (EPUC) rates effective October 1, 2024.

Attachments:   Resolution  
                      Schedule A