



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

Civil Division  
400 City Hall  
15 West Kellogg Blvd.  
Saint Paul, Minnesota 55102

Telephone: 651 266-8710  
Facsimile: 651 298-5619

May 25, 2011

### NOTICE OF INTENT TO SUSPEND LICENSES

Donald L. Coury  
St. Paul Flatbread Co.  
439 Robert Street South  
St. Paul, MN 55107

RE: Retail Food (B) – Bakery 101-1000 sq. ft and Retail Food Grocery – Secondary Facility licenses held by Donald L. Coury d/b/a St. Paul Flatbread Co., for the premises located at 439 Robert Street South in Saint Paul License ID #20050004212

Dear Mr. Coury:

The Department of Safety and Inspections (DSI) has recommended suspension of the Retail Food (B) – Bakery 101-1000 sq. ft and Retail Food Grocery – Secondary Facility licenses held by Donald L. Coury d/b/a St. Paul Flatbread Co., for the premises located at 439 Robert Street South in Saint Paul. The basis for the recommendation is as follows:

**On March 10, 2011, you were sent a letter and RENEWAL INVOICE from the Department of Safety and Inspections (DSI) stating that your Retail Food (B) – Bakery 101-1000 sq. ft and Retail Food Grocery – Secondary Facility licenses expired as of November 9, 2010. You now owe \$286.00 in delinquent license and late fees.**

**You were also asked to submit a completed Certificate of Compliance Minnesota Workers' Compensation Law form.**

**You were given until March 31, 2011, to pay the delinquent license and late fees and submit the requested information. As of today's date, neither has been received.**

In addition to the suspension of your Retail Food (B) – Bakery 101-1000 sq. ft and Retail Food Grocery – Secondary Facility licenses, per Saint Paul Legislative Code §310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit the required information in order to maintain your license.

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At this time, you have three options on how to proceed:

1. You can pay the delinquent license and late fees and submit the requested information. If this is your choice, you should send the payment and information directly to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, June 6, 2011**. Information should be directed to the attention of Christine Rozek. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent license and late fees and submission of the requested information will be considered to be a waiver of the hearing to which you are entitled.
2. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing. We will need to receive your letter by **Monday, June 6, 2011**. The matter will then be scheduled before the City Council for a public hearing to determine whether to suspend your licenses and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.
3. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, June 6, 2011**. Information should be directed to the attention of Christine Rozek.

**If you have not contacted me by Monday, June 6, 2011, I will assume that you do not contest the suspension of your licenses and imposition of the \$500.00 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.**

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,



Kyle Lundgren  
Assistant City Attorney

cc: Christine Rozek, Deputy Director of DSI  
Donald L. Coury, 15881 Pilar Road North, Scandia, MN 55073

STATE OF MINNESOTA)  
) ss )

AFFIDAVIT OF SERVICE BY U.S. MAIL

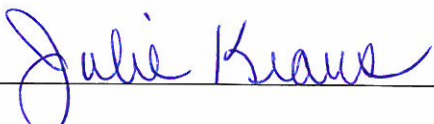
COUNTY OF RAMSEY )

Julie Kraus, being first duly sworn, deposes and says that on the 25th day of May, she served the attached **NOTICE OF INTENT TO SUSPEND LICENSES** a correct copy thereof in an envelope addressed as follows:

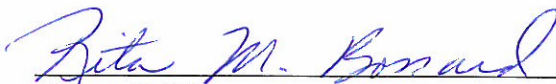
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St. Paul Flatbread Co.  
439 Robert Street South  
St. Paul, MN 55107

Donald L. Coury  
15881 Pilar Road North  
Scandia, MN 55073

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

  
\_\_\_\_\_  
Julie Kraus

Subscribed and sworn to before me  
this 25th day of May, 2011

  
\_\_\_\_\_  
Notary Public

