



# APPLICATION FOR APPEAL

RECEIVED

JUN 21 2013

CITY CLERK

Saint Paul City Clerk

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8560

**The City Clerk needs the following to process your appeal:**

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number CR # 8688)
- Copy of the City-issued orders or letter which are being appealed
- Attachments you may wish to include
- This appeal form completed
- Walk-In OR  Mail-In

**YOUR HEARING Date and Time:**

Tuesday, 7-9-13

Time 2:30 P.M.

**Location of Hearing:**

Room 330 City Hall/Courthouse

## Address Being Appealed:

Number & Street: 1004 Thomas Ave City: St. Paul State: MN Zip: 55104

Appellant/Applicant: Kerry and Kathleen Nilles Email kmnilles@ties2.net

Phone Numbers: Business 651-492-8823 Residence 651-488-3466 Cell 651-492-8823

Signature: *Kathleen M. Nilles* Date: 6/19/13

Name of Owner (if other than Appellant): \_\_\_\_\_

Address (if not Appellant's): \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being Appealed and Why? *Attachments Are Acceptable*

- Vacate Order/Condemnation/
- Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List
- Fire C of O: Only Egress Windows
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other

1033 Como Place  
St. Paul, MN 55103  
June 20, 2013

Dear Saint Paul City Clerk,

We are the owners of the property at 1004 Thomas Avenue in Saint Paul that has recently been given a vacant building designation. We are writing to inform you that we are deeply committed to finishing the repairs on our property, and bringing the property up to current codes and standards. To this end, we have established a \$30,000.00 line of credit so that we can complete all needed repairs and updates.

Although we have been trying to complete the bulk of the work myself, it has now become clear that we need to hire other professionals to complete the repairs within a shorter period of time. We have already received bids on the exterior work and painting, roofing and siding repair.

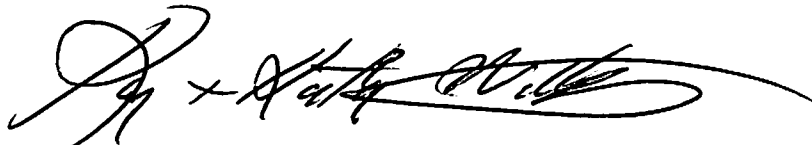
We believe that we can complete all of the repairs that are indicated on the deficiency list enclosed within 90 days, with the remainder of all exterior repairs within 90 days after that.

Please allow us the opportunity to work with you to complete this process.

Over the years, we have developed very positive relationships with our neighbors. We ask that you allow us the opportunity to make this a property that will make us, and our neighbors very proud. This has always been our intention.

Please let us know if there is anything else that we can do to expedite this process. We look forward to meeting with you to resolve this issue so that we can move ahead with this work. Thank you for your consideration and attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Kerry + Kathleen Nilles", with a large, sweeping flourish extending to the right.

Kerry and Kathleen Nilles



CITY OF SAINT PAUL  
*Christopher B. Coleman, Mayor*

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-8951  
Web: [www.stpaul.gov/dsj](http://www.stpaul.gov/dsj)

June 14, 2013

KATHLEEN M NILLES  
Kerry L Nilles  
1033 COMO PLACE  
ST PAUL MN 55103-1318

### **Revocation of Fire Certificate of Occupancy and Order to Remain Vacate**

RE: 1004 THOMAS AVE  
Ref. # 105966

Dear Property Representative:

Your building was determined to be a registered vacant building on June 14, 2013. Since certificates are for the occupancy of buildings, it has become necessary to revoke the Certificate of Occupancy.

Saint Paul Legislative Code provides that no building shall be occupied without a Certificate of Occupancy. In order to re-occupy the building, the following deficiencies (if applicable) must be corrected and a complete Certificate of Occupancy inspection will be required.

#### DEFICIENCY LIST

1. SPLC 34.11 (6), 34.34 (3) - Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.
2. SPLC 39.02(c) - Complete and sign the provided smoke detector affidavit and return it to this office.
3. SPLC 34.09 (1) b,c, 34.32 (1) b,c - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint. (Exterior walls shall be covered with siding or other approved material.)
4. SPLC 34.08 (5), 34.31 (3) - Repair, replace and maintain all exterior surfaces on fences, sheds, garages and other accessory structures free from holes and deterioration. Provide and maintain exterior unprotected surfaces painted or protected from the elements. (Garage needs siding and roof repairs. The building needs to be scraped and painted.)

An Equal Opportunity Employer

**5. (ALL RENOVATIONS TO THIS STRUCTURE'S SYSTEMS MUST BE COMPLETED BY A LICENSE CONTRACTOR UNDER PERMIT.)**

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: [adrian.neis@ci.stpaul.mn.us](mailto:adrian.neis@ci.stpaul.mn.us) or call me at 651-266-8992 between 7:30 - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

A.J. Neis  
Fire Inspector

Ref. # 105966