



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

Authorization to Adjust

AMANDA ECLIPS

Licensee/Permit Holder: St Paul Old Home Plaza / TCC Old Home Site LLC

Property Address: 370 University Ave W

Folder Number: 12-048293 License Number: _____

Please make the following adjustment for the listed property or business:

The Legislative Hearing Officer, on 11/4/14, ordered the
10/31/14 VB Fee Assessment to be deleted, and to re-bill
half the fee, or \$720, as the whole amount due to the
City for the registration year 4/23/2014 - 4/23/2015

Justification:

- () Overpayment
- () Change of License Type
- () Prorating of License
- () Clerical Data Entry Error
- () Waive Late/Penalty Fees
- () Project Canceled

Other
Ordered by LHO

Requested by: Connie Szabag
(Signature Required)

Date: 11/5/14

Approved by: _____

Date: _____

(Manager Signature Required)

Approved by: [Signature]
(Deputy Director Signature Required)

Date: 11/5/2014

370 UNIVERSITY AVE W[VF] x

List View

1 row retrieved Show counts

Query View

+ Add X Delete Save Refresh

Folder Number	Fee Code/Description	Fee Amount	Bill Number	Paid?	Due Date	Comment
2012 048293 VB2 00 VF	VF Annual Fee Year	\$1,100.00	974880	Cancelled		04/23/2012 - 04/23/2013
	VF Annual Fee Year	\$550.00	979087	Paid		04/23/2012 - 04/23/2013
	VF Annual Fee Year	\$1,440.00	1035104	Paid		04/23/2013 - 04/23/2014
	VF Annual Fee Year	\$1,440.00	1100353	Paid		04/23/2014 - 04/23/2015

Subtotal	\$4,530.00	Post Dated	\$0.00
Billed excluding Void and Cancelled	\$3,430.00	NSF	\$0.00
Paid to Date	\$3,430.00	Void	\$0.00
Billed Balance Due	\$0.00	Refund	\$0.00
Total Outstanding	\$0.00	Transfer	\$0.00

Payment(3) Show Bill(4) GL Info(2) All GL(16) Fee Parm(1)

+ Add Save Refresh View

Location	Folder ID 3388293	Payment No 1035092	Payment Details		
Paid By St Paul Old Home Plaza Lic 366 10th Ave S Po Box 727 Waite Park MIN...	Receipt No 1035092	2014-10-31	Bill No.	Bill Amount	Total Paid
Amount Paid \$1,440.00	Amount Tendered \$1,440.00		1100353	\$1,440.00	\$1,440.00
Amount Applied \$1,440.00	Amount Refunded \$0.00				
Memo Send to Assessment					
Payment Via OFS Assessment	Conversion Rate 1				

Save Payment Info Restore Payment Info Print Receipt Receipt Total Print Txn Card Print Payment List

NSF Refund Void Void Payment/Bill Endorsement Currency Apply Over Payment

Create Bill Print Bill Adjust Refund Transfer Apply Over Payment

Message Center

Sandberg, Connie (CI-StPaul)

From: Dornfeld, Matt (CI-StPaul)
Sent: Wednesday, November 05, 2014 8:29 AM
To: jjthelen@sandcompanies.com
Cc: Sandberg, Connie (CI-StPaul); Magner, Steve (CI-StPaul); Moermond, Marcia (CI-StPaul)
Subject: 370 University Ave W

Mr. Thelen,

I've passed along the ruling from yesterday's Legislative Hearing to Ms. Connie Sandberg. She is excellent when it comes to dealing with these unique billing situations. I've copied Ms. Sandberg on this email as well. The results of the Hearing yesterday is that we're to delete the Oct 31st vacant building fee assessment of \$1440 for 2014-2015 and then re-bill you ½ of the fee (\$720), which you stated you would like to pay by check. Please confirm receipt of this email. Thank you.



Matt Dornfeld

Case Manager

Department of Safety and Inspections
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City in America



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