

MINNESOTA DEPARTMENT OF PUBLIC SAFETY

Alcohol
and Gambling
Enforcement

Bureau of Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal

**Homeland Security and Emergency Management**

444 Cedar Street • Suite 223 • Saint Paul, Minnesota 55101-6223

Phone: 651.201.7400 • Fax: 651.296.0459 • TTY: 651.282.6555

<http://hsem.dps.mn.gov>

November 18, 2011

Mr. Richard Larkin, Director of Emergency Management
St Paul, City of
15 W Kellogg Boulevard City Hall Annex
St Paul, Minnesota 55102

Re: Grant # A-EMPG-2011-STPAULCI-00302

Dear Mr. Larkin:

I am pleased to announce that St Paul, City of has been awarded an Emergency Management Performance Grant (EMPG) in the amount of \$ 30,000.00.

Enclosed are three copies of the grant agreement. Please have the authorized official of your agency who has the legal authority to sign grant agreements sign each of the copies on page 2 and return them to:

Ann Kuzj, Grants Specialist
Homeland Security & Emergency Management
444 Cedar Street, Suite 223
St. Paul, Minnesota 55101-6223

If your grant award is \$100,000 or more, please sign and return the Certification Regarding Lobbying form that is enclosed.

Also enclosed is a description of grant reporting requirements, which includes the documentation required to support Financial Status Reports.

If you have questions, please contact me by phone at 651-201-7422, or by e-mail at ann.kuzj@state.mn.us. Thank you.

Sincerely,

Ann Kuzj
Grants Specialist

Enclosures



Minnesota Department of Public Safety ("State") Homeland Security and Emergency Management 444 Cedar Street, Suite 223 St. Paul, MN 55101-6223	Grant Program: Emergency Management Performance Grant 2011 Grant Agreement No.: A-EMPG-2011-STPAULCI-00302
Grantee: St Paul, City of 15 W Kellogg Boulevard City Hall Annex St Paul, Minnesota 55102	Grant Agreement Term: Effective Date: 1/1/2011 Expiration Date: 12/31/2011
Grantee's Authorized Representative: Richard Larkin, Director City of St Paul 367 Grove St. Fifth Floor St Paul, Minnesota 55101 (651) 266-5490	Grant Agreement Amount: Original Agreement \$ 30,000.00 Matching Requirement \$ 30,000.00
State's Authorized Representative: Ann Kuzj, Grant Manager Homeland Security and Emergency Management 444 Cedar Street, Suite 223 St. Paul, MN 55101-6223 Phone: (651) 201-7422 Ann.kuzj@state.mn.us	Federal Funding: CFDA 97.042 State Funding: Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Emergency Management Performance Grant 2011 Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at Bremer Tower, 444 Cedar Street, Suite 223, St. Paul, Minnesota 55101-6223. The Grantee shall also comply with all requirements referenced in the Emergency Management Performance Grant 2011 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<http://app.dps.mn.gov/legants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-EMPG-2011-STPAULCI-00302/3000006559

Supplier Contract No.: 36956

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Emergency Management Performance Grant 2011

Organization: St Paul, City of

Budget Summary

EMPG: 2011 EMPG

Budget Category

Planning

Total

Allocation

Balance

Award
\$30,000.00
\$30,000.00
\$30,000.00
\$0.00

Match
\$30,000.00
\$30,000.00
\$30,000.00
\$0.00