

2025 Timeline of Community Advisor Appointment (Revised: 12/2025)

Task	2025			2026	
	11/24 to 1/23	2/17 Audit Committee Meeting	2/27	3/11	3/17
Post and send press release for announcement of Community Advisors vacancies and assemble Community Advisors applications <i>(9-week posting to account for Christmas and New Year)</i> Press Release and Application goes live at 8:30AM on 11/24; Application closes at 4:30PM on 1/23.					
Interview and select Community Advisors Candidates <i>(2-week following closing period: rank and select candidates for interviewing by 1/30 and notifying candidates for interview by 2/2)</i>					
Email Selected Candidate and prepare resolution appointing final candidate to Audit Committee for a 3-year term (March 2026 to March 2029) <i>(1 week before next Council Meeting)</i>			Email candidates of committee decision by 2/27 and prepare resolution by 3/4		
Council Action - Approving Appointments				13/11 Council Approval of Appointment	
New member seated for January 2026 Audit Committee meeting					

NOTE: New member seated for March 17th Meeting.