



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

August 26, 2022

Tia Lee

VIA EMAIL: midyou@hotmail.com

Re: Remove or Repair of the Structure at 694 Sherburne Avenue

Dear Mr. Lee:

This is to confirm that at the Legislative Hearing on August 23, 2022 Legislative Hearing Officer Marcia Moermond laid the matter over to Legislative Hearings on **Tuesday, September 27, 2022 in room 330 City Hall.**

By close of business Friday, September 23, 2022 the following items must be completed:

- 1. Submit updated evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
- 2. submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
- 3. submit work plan and schedule for completing the project. This should include signed plumbing and building bids** (or estimate if doing building work yourself); and
- 4. the property must continue to be maintained.**

Samples were sent with your previous letter; however I have included them again. If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny
Legislative Hearing Executive Assistant

Encl: sample work plan(s) and schedule(s)



Sample affidavit
Blank schedule

- c: Rehabilitation & Removal staff
Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement
Manager