

**RESOLUTION
 CITY OF SAINT PAUL, MINNESOTA**

Presented by _____

1 WHEREAS, the City of Saint Paul, Police Department has been awarded the 2015 Edward Byrne Memorial Justice
 2 Assistance Grant (JAG) (Attachment A); and
 3
 4 WHEREAS, this grant provides funds to support all components of the criminal justice system, from multi-
 5 jurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections,
 6 treatment and justice information sharing initiatives; and
 7
 8 WHEREAS, the City of Saint Paul, serving as the fiscal agent for this award, will share the grant funds with one
 9 disparate jurisdiction within Ramsey County and each jurisdiction's allocation will be used for activities and projects
 10 that will provide meaningful and measureable outcomes consistent with the goals of the grant; and
 11
 12 WHEREAS, the department was awarded \$238,777 for the grant term through September 30, 2018; and
 13
 14 WHEREAS, a 2015 financing and spending plan needs to be established; and
 15
 16 WHEREAS, the Mayor pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there
 17 are available for appropriation funds of \$50,000 in excess of those estimated in the 2015 budget; and
 18
 19 WHEREAS, the Mayor recommends that the following addition be made to the 2015 budget:

Police Grants - Accounting Unit 2023875 Activity G2315607034295

Account	CURRENT BUDGET	CHANGES	AMENDED BUDGET
Spending Changes			
74310 City Contra to Outside Agency	-	50,000	50,000
TOTAL:	0	50,000	50,000
Financing Changes			
43001 Federal Direct Grant		49,000	49,000
54505 Interest Internal Pool	-	1,000	1,000
TOTAL:	0	50,000	50,000

34 THEREFORE BE IT RESOLVED, that council accepts this grant and authorizes the City of Saint Paul to enter into,
 35 and Chief Thomas Smith to implement the attached agreement with the U.S. Department of Justice; and
 36
 37 THEREFORE BE IT RESOLVED, that the Saint Paul City Council approves these changes to the 2015 budget.
 38

Requested by Department of: **POLICE**
 By: Thomas E. Smith
 Thomas E. Smith, Chief of Police



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Incorporates NEPA Compliance in Further Developmental Stages for City of Saint Paul

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2015-DJ-BX-0467

PAGE 1 OF 1

This project is supported under FY15(BJA - JAG) 42 USC 3750, et seq.

1. STAFF CONTACT (Name & telephone number)

NiKisha L. Love
(202) 616-8241

2. PROJECT DIRECTOR (Name, address & telephone number)

Amy Brown
Research And Grants Manager
15 W. Kellogg Blvd
Saint Paul, MN 55101-2295
(651) 266-5507

3a. TITLE OF THE PROGRAM

BJA FY 15 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

The 2015 JAG Award Projects

5. NAME & ADDRESS OF GRANTEE

City of Saint Paul
15 W. Kellogg Blvd 310 City Hall
Saint Paul, MN 55102-1635

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2014 TO: 09/30/2018

8. BUDGET PERIOD

FROM: 10/01/2014 TO: 09/30/2018

9. AMOUNT OF AWARD

\$ 238,777

10. DATE OF AWARD

09/02/2015

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

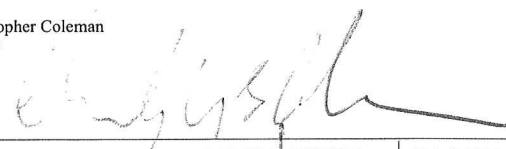
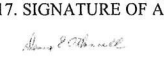
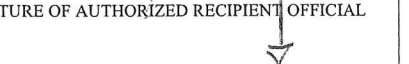
The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation).

The grantee will use funds for activities that focus on community policing, prosecution, violent crime and corrections. NCA/NCF



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Saint Paul 15 W. Kellogg Blvd 310 City Hall Saint Paul, MN 55102-1635		4. AWARD NUMBER: 2015-DJ-BX-0467	
		5. PROJECT PERIOD: FROM 10/01/2014 TO 09/30/2018 BUDGET PERIOD: FROM 10/01/2014 TO 09/30/2018	
2a. GRANTEE IRS/VENDOR NO. 416005521		6. AWARD DATE 09/02/2015	7. ACTION Initial
2b. GRANTEE DUNS NO. 848898433		8. SUPPLEMENT NUMBER 00	
3. PROJECT TITLE The 2015 JAG Award Projects		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 238,777	
		11. TOTAL AWARD \$ 238,777	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY 15(BJA - JAG) 42 USC 3750, et seq.			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.738 - Edward Byrne Memorial Justice Assistance Grant Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Denise O'Donnell Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Christopher Coleman Mayor 	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	
		19A. DATE 9/15/15	
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. DIV. OFC. REG. SUB. POMS AMOUNT X B DJ 80 00 00 238777		21. PDJUGT0853	



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 2 OF 9

PROJECT NUMBER 2015-DJ-BX-0467

AWARD DATE 09/02/2015

SPECIAL CONDITIONS

1. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (the "Part 200 Uniform Requirements") apply to this 2015 award from the Office of Justice Programs (OJP). For this 2015 award, the Part 200 Uniform Requirements, which were first adopted by DOJ on December 26, 2014, supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

If this 2015 award supplements funds previously awarded by OJP under the same award number, the Part 200 Uniform Requirements apply with respect to all award funds (whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this 2015 award.

Potential availability of grace period for procurement standards: Under the Part 200 Uniform Requirements, a time-limited grace period may be available under certain circumstances to allow for transition from policies and procedures that complied with previous standards for procurements under federal awards to policies and procedures that comply with the new standards (that is, to those at 2 C.F.R. 200.317 through 200.326).

For more information on the Part 200 Uniform Requirements, including information regarding the potentially-available grace period described above, see the Office of Justice Programs (OJP) website at <http://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2. The recipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide").
3. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302) that is approved by the Office for Civil Rights is a violation of the Standard Assurances executed by the recipient, and may result in suspension of funding until such time as the recipient is in compliance, or termination of the award.
4. The recipient understands and agrees that OJP may withhold award funds, or may impose other related requirements, if the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.
5. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
6. The recipient and any subrecipients must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has -- (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by - mail: Office of the Inspector General U.S. Department of Justice Investigations Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530 e-mail: oig.hotline@usdoj.gov hotline: (contact information in English and Spanish): (800) 869-4499 or hotline fax: (202) 616-9881 Additional information is available from the DOJ OIG website at www.usdoj.gov/oig

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 3 OF 9

PROJECT NUMBER 2015-DJ-BX-0467

AWARD DATE 09/02/2015

SPECIAL CONDITIONS

7. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient --

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized to make subawards or contracts under this award --

a. it represents that --

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

8. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.

9. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 4 OF 9

PROJECT NUMBER 2015-DJ-BX-0467

AWARD DATE 09/02/2015

SPECIAL CONDITIONS

10. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/sam.htm> (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
11. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
12. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").
13. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
14. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
15. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
16. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
17. A recipient that is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC).
18. The recipient must collect, maintain, and provide to OJP, data that measure the performance and effectiveness of activities under this award, in the manner, and within the timeframes, specified in the program solicitation, or as otherwise specified by OJP. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 5 OF 9

PROJECT NUMBER 2015-DJ-BX-0467

AWARD DATE 09/02/2015

SPECIAL CONDITIONS

19. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).
20. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
21. The recipient understands and agrees that it has a responsibility to monitor its subrecipients' compliance with applicable federal civil rights laws. The recipient agrees to submit written Methods of Administration (MOA) for ensuring subrecipients' compliance to the OJP's Office for Civil Rights at CivilRightsMOA@usdoj.gov within 90 days of receiving the grant award, and to make supporting documentation available for review upon request by OJP or any other authorized persons. The required elements of the MOA are set forth at http://www.ojp.usdoj.gov/funding/other_requirements.htm, under the heading, "Civil Rights Compliance Specific to State Administering Agencies."
22. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: http://www.it.ojp.gov/gsp_grantcondition. Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.
23. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
24. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

PAGE 6 OF 9

PROJECT NUMBER 2015-DJ-BX-0467

AWARD DATE 09/02/2015

SPECIAL CONDITIONS

25. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.
26. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
27. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
28. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
29. The grantee agrees that within 120 days of award acceptance, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. Additionally, all future task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, along with course completion certificates, by the grant recipient. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).
30. The recipient agrees to participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.
31. All procurement (contract) transactions under this award must be conducted in a manner that is consistent with applicable Federal and State law, and with Federal procurement standards specified in regulations governing Federal awards to non-Federal entities. Procurement (contract) transactions should be competitively awarded unless circumstances preclude competition. Noncompetitive (e.g., sole source) procurements by the award recipient in excess of the Simplified Acquisition Threshold (currently \$150,000) set out in the Federal Acquisition Regulation must receive prior approval from the awarding agency, and must otherwise comply with rules governing such procurements found in the current edition of the OJP Financial Guide.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 7 OF 9

PROJECT NUMBER 2015-DJ-BX-0467

AWARD DATE 09/02/2015

SPECIAL CONDITIONS

32. Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
33. Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.
34. Award recipients must submit quarterly a Federal Financial Report (SF-425) and annual performance reports through GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.
35. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.
36. The recipient agrees to monitor subawards under this JAG award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the OJP Financial Guide, and to include the applicable conditions of this award in any subaward. The recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of JAG funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.
37. The recipient agrees to submit a signed certification that that all law enforcement agencies receiving vests purchased with JAG funds have a written "mandatory wear" policy in effect. Fiscal agents and state agencies must keep signed certifications on file for any subrecipients planning to utilize JAG funds for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any JAG funding can be used by the agency for body armor. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty.
38. Ballistic-resistant and stab-resistant body armor purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and are listed on the NIJ Compliant Body Armor Model List (<http://nij.gov>). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: <http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm>.
39. JAG funds may be used to purchase vests for an agency, but they may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program.
40. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the grant funds in the trust fund (including any interest earned) during the period of the grant and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to the Office of Justice Programs at the time of closeout.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 8 OF 9

PROJECT NUMBER 2015-DJ-BX-0467

AWARD DATE 09/02/2015

SPECIAL CONDITIONS

41. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

42. BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to your My BJA account at <https://www.bja.gov/Login.aspx> to access the Success Story Submission form. If you do not yet have a My BJA account, please register at <https://www.bja.gov/profile.aspx>. Once you register, one of the available areas on your My BJA page will be "My Success Stories". Within this box, you will see an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the new BJA Success Story web page at <https://www.bja.gov/SuccessStoryList.aspx>.
43. Recipient understands and agrees that award funds may not be used for items that are listed on the Prohibited Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time. The Prohibited Expenditure list may be accessed here: <https://www.bja.gov/funding/JAGControlledPurchaseList.pdf>.
44. Recipient understands and agrees that award funds may not be used for items that are listed on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, without explicit written prior approval from BJA. The Controlled Expenditure List, and instructions on how to request approval for purchase or acquisitions may be accessed here: <https://www.bja.gov/funding/JAGControlledPurchaseList.pdf>

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 9 OF 9

PROJECT NUMBER 2015-DJ-BX-0467

AWARD DATE 09/02/2015

SPECIAL CONDITIONS

45. Recipient understands and agrees that the purchase or acquisition of any item on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, with award funds by an agency will trigger a requirement that the agency collect and retain (for at least 3 years) certain information about the use of 1) any federally-acquired Controlled Equipment in the agency's inventory, and 2) any other controlled equipment in the same category as the federally-acquired controlled equipment in the agency's inventory, regardless of source; and make that information available to BJA upon request. Details about what information must be collected and retained may be accessed here: https://www.whitehouse.gov/sites/default/files/docs/le_equipment_wg_final_report_final.pdf
46. Recipient understands and agrees that, notwithstanding 2 CFR § 200.313, no equipment listed on the Controlled Expenditure List that is purchased under this award may be transferred or sold to a third party, except as described below:
- a. Agencies may transfer or sell any controlled equipment, except riot helmets and riot shields, to a Law Enforcement Agency (LEA) after obtaining prior written approval from BJA. As a condition of that approval, the acquiring LEA will be required to submit information and certifications to BJA as if it was requesting approval to use award fund for the initial purchase of items on the Controlled Expenditure List.
 - b. Agencies may not transfer or sell any riot helmets or riot shields purchased under this award.
 - c. Agencies may not transfer or sell any Controlled Equipment purchased under this award to non-LEAs, with the exception of fixed wing aircraft, rotary wing aircraft, and command and control vehicles. Before any such transfer or sale is finalized, the agency must obtain prior written approval from BJA. All law enforcement-related and other sensitive or potentially dangerous components, and all law enforcement insignias and identifying markings must be removed prior to transfer or sale.
- Recipient further understands and agrees to notify BJA prior to the disposal of any items on the Controlled Expenditure List purchased under this award, and to abide by any applicable laws and regulations in such disposal.
47. Recipient understands and agrees that failure to comply with conditions related to Prohibited or Controlled Expenditures may result in a prohibition from further Controlled Expenditure approval under this or other federal awards.
48. Recipient may not expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the signed Memorandum of Understanding (MOU) between the disparate jurisdictions and has issued a Grant Adjustment Notice (GAN) releasing this special condition.

X CBC

GMS APPLICATION –BJA-2015-4167

THE STATE OF MINNESOTA

KNOW ALL BY THESE PRESENT

COUNTY OF RAMSEY

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF SAINT PAUL AND
THE COUNTY OF RAMSEY, MINNESOTA**

2015 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this 13th day of May, 2015 by and between the CITY of SAINT PAUL acting by and through its governing body, their City Council, hereinafter referred to respectively as Saint Paul and the COUNTY OF RAMSEY, acting by and through its governing body, the Commissioners of the County, hereinafter referred to as Ramsey, all of Ramsey County, State of Minnesota, witnesseth:

WHEREAS, this Agreement is made under the authority of the provision of Minnesota Statutes Section 471.59, the Joint Powers Act; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and

WHEREAS, the City of Saint Paul agrees to provide Ramsey County \$71,626 from the JAG award for the Collaborative JAG Program; and

WHEREAS, all parties believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the City of Saint Paul and Ramsey County agree as follows:

Section 1.

Saint Paul agrees to pay Ramsey a total of \$71,626 of JAG funds as outlined above.

Section 2.

Ramsey agrees to use \$71,626 for the Collaborative JAG Program until September 30, 2019.

Section 3.

Nothing in the performance of this Agreement shall impose any liability for claims against Ramsey other than claims for which liability may be imposed by the Minnesota Tort Claims Act.

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against Saint Paul other than claims for which liability may be imposed by the Minnesota Tort Claims Act.

Section 5.

Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 6.

The parties to this Agreement do not intend for any party not a signatory to the Agreement to obtain a right by virtue of this Agreement.

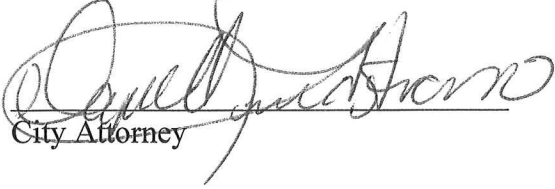
Section 7.

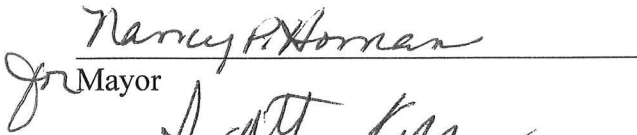
By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

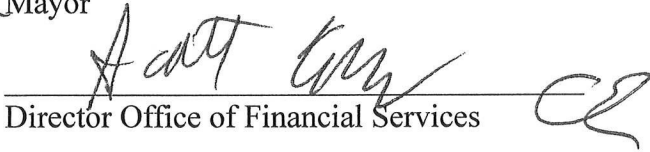
GMS APPLICATION -BJA-2015-4167

CITY OF SAINT PAUL, RAMSEY COUNTY, MINNESOTA

APPROVED AS TO FORM:


City Attorney


Mayor


Director Office of Financial Services

GMS APPLICATION -BJA-2015-4167

RAMSEY COUNTY, MINNESOTA



Ramsey County Board Chair
Resolution # 2006-351

APPROVED AS TO FORM:



Melitta George 6/22/15
Assistant Ramsey County Attorney

Program Narrative – GMS Application Number –2015-H2676-MN-DJ

Amount awarded:	\$238,777
<u>Distribution of Funds</u>	<u>Grant Award</u>
Ramsey County Attorney	\$ 23,875
Ramsey County Sheriff	\$ 23,876
Ramsey County Corrections	\$ 23,875
Saint Paul Police Department	\$167,151
Total expenditures	\$238,777

Ramsey County Attorney's Office

The Ramsey County Attorney's Office is the chief prosecuting agency for all of Ramsey County, including the cities of Maplewood, Roseville, and Saint Paul. The mission of the Ramsey County Attorney's Office is to serve the residents of Ramsey County by pursuing justice and public safety, protecting the vulnerable, delivering quality legal services, and providing leadership to achieve positive outcomes for our community.

In 2006, the Ramsey County Attorney's Office (RCAO) in cooperation with the Ramsey County Courts initiated ongoing interactions with law enforcement and criminal justice representatives to deal with the issues surrounding cases involving guns, gangs and violent criminals. One of the key issues identified was the need for the court to have more complete information on defendants prior to decisions on bail and sentencing. Law enforcement officers are in possession of necessary and useful information, but are not usually present at court hearings.

The RCAO will employ a part-time investigator to:

- Assist with special investigations.
- Work with the Assistant Director of the Criminal Division and the First Assistant County Attorney on developing a procedure manual and protocols for investigations which include interviewing and report writing.
- Assist in the investigation of sex trafficking and sexual exploitation including developing information for other agencies to use.

- Provide follow-up on gun cases in Ramsey County by developing techniques to determine the origination of guns used in commission of felonies.

Personnel - \$23,875

Ramsey County Sheriff's Office

The Ramsey County Sheriff's Office provides law enforcement and public service in accordance with constitutional and statutory mandates. The Sheriff's Office is committed to leadership in public safety, though professionalism and partnership with other agencies. With 400 employees, the Sheriff's Office services a diverse urban community of over 500,000 residents situated in a metropolitan area of 3.2 million people.

The Sheriff's Office is proposing to utilize this allocation to support replacement of a failed and no longer supported in-squad car camera system. In-car cameras record a variety of incidents that include traffic stops, pursuits, arrests, and related events. Along with improving community safety, the Sheriff's Office will realize savings from reduced court appearances, reinforce accountability and transparency, and advance community relations. The Sheriff's Office has policies and procedures in place related to equipment usage, data storage, privacy, victims, access, disclosure, and training.

When the former in-squad car camera system failed and reached its end of life, the Sheriff's Office conducted market research and developed a list of functional requirements for a replacement system to be used as part of a competitive solicitation process (i.e., There is an immediate need for 30 camera systems and a server which will manage the subsequent video data. The cost per camera system is approximately \$5,365 and the request for proposal (RFP)). cost of a server is approximately \$12,355. Given the cost of replacement, funding from this grant will ensure the Sheriff's Office can purchase the amount of cameras necessary to meet its mission and community expectations.

It should be noted the Sheriff's Office is currently researching body-worn cameras. However, there are several legislative issues that must be resolved by the state legislature first. A chief issue is the classification of video captured by body-worn cameras. Minnesota has a complex government data practices law and a resolution was not reached during this legislative session. As a result, in-car squad cameras remain the best method of capturing video at this time.

This request advances the following program areas: law enforcement, prosecution, education, and technology improvement.

Proposed expenditure:

4.45 in-squad car camera systems at \$5,365 each for a total of \$23,875.

Ramsey County Community Corrections

The intake unit is the central receiving location for all offenders who are ordered to Adult Probation. The unit completes transfer investigations to other jurisdictions, both in- and out-of-state; monitors offenders while transfer of supervision is pending; provides court coverage at probation violation hearings for other units; processes incoming transfer, pre-parole, and pre-sentence investigation requests for the adult services division; processes new referrals for supervision from the Ramsey County District Court; conducts criminal history checks and risk assessments; and orients offenders to probation.

Ramsey County Community Corrections will use the JAG funds to support a portion of the salary of a Community Corrections Aide in the Intake Unit of the Adult Courts division. The Aide position supports the overall work of the Intake Unit by performing a variety of duties: 1) performing criminal record checks; 2) determining the custodial status and length of stay in the local jail; 3) entering new case information into the automated data base; 4) conducting data integrity operations, and 5), gathering information for the probation officer assigned to a particular case.

Goals/Outcomes

One of the goals of Ramsey County Community Corrections is to reduce criminogenic risk factors by increasing swift, certain, and proportional responses to criminal behavior and misconduct. The funds received from the JAG grant will continue to assist the Community Corrections Department with this objective by improving the speed and accuracy of post-court case assignments and by providing timely and accurate information to the court regarding in-custody probation violation matters. Both of these objectives are critical to public safety, in that the first relates to supervision of those offenders released to the community, and the second relates to appropriate court response to in-custody supervision violators.

Personnel costs - \$23,876

City of Saint Paul Minnesota Police Department

The Saint Paul Police Department is a 161-year-old professional law enforcement institution steeped in a tradition of excellence. We take particular pride in our community policing practices, for which we have earned the support of our community.

In 2011, we began to develop our five year department's strategic plan. After many months of meetings and surveys to gather feedback and insight from internal and external sources, we have concluded the process and presented the plan.

Like any guide, our plan is flexible and the department's leadership will modify and improve it based on the changing needs of our city. A summary of our strategic plan is below:

MISSION STATEMENT

The Saint Paul Police Department promotes safe and healthy neighborhoods through strong, professional partnerships with those we serve in our diverse community.

VISION STATEMENT

The Saint Paul Police Department strives to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism. We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve. We are committed to quality training, high professional standards, accountability and achievement. We are focused on strengthening partnerships to address the causes and outcomes of crime in order to continue to be a strong asset to the city and a national leader among law enforcement agencies.

VALUES

Pride, Professionalism & Partnerships

GOALS

- > Improve the safety and security of the capital city.
- > Partner with our community to enhance Saint Paul's vitality and prosperity.
- > Invest in our employees.
- > Manage resources for maximum results.
- > Strengthen a culture that values service and accountability.

With the JAG funds, we will be working specifically on our first goal -- Improve the safety and security of the capital city – strategies 1, 2, 3, and 6 (a full copy of our entire strategic plan is available upon request). Community members need to not only be safe in the areas where they live, work, visit and gather, they also need to feel safe. With this as our goal, we will work to ensure that we are serving our community through crime prevention and intervention while enforcing the laws to protect the capital city. Strategies and outcomes may include:

Strategy #1: Build upon initiatives to target specific Part I crimes

- > Outcome: Decrease in the identified Part I crimes which include reduction in gun crimes and aggravated assaults

Strategy #2: Improve responses to quality-of-life and traffic safety issues

- > Outcome: Stronger, healthier and safer neighborhoods

Strategy #3: Enhance intervention and prevention programs directed toward youth and their families

- > Outcome: Positive impact on youth crime and attendance at school

Strategy #6: Focus efforts on reducing repeat problem property complaints

➤ Outcome: Stronger neighborhoods where all citizens feel safe

We will incorporate best-practices into our projects including hot spot policing, “Operation Ceasefire” type projects for gun and gang intervention, community oriented activities to increase awareness and crime prevention, as well as others. Specific activities undertaken will include the following:

Focusing Our Resources On Community Empowerment (F.O.R.C.E.) Unit:

The Saint Paul Police Department recognizes the negative and pervasive influence that drugs and narcotics have on the quality of life in our community. The department also recognizes that drug use and related activities are a social phenomenon that requires a coordinated response between police officers, residents, and the combined resources of the City of Saint Paul. The FORCE Unit is designed to combine resources in an effort to attack the scourge of drug use through a variety of strategies. F.O.R.C.E. Unit has found through unit investigations that suspects in street level narcotics investigations are very mobile, involved in other criminal activity and often create problem properties where they conduct their illegal activities. There is a strong need to address problem properties and behavior through the use of jump-out details, agent buy operations, knock and talk details, and search warrants. Additional emphasis needs to be directed toward block club meetings, administrative follow-up, cooperating agency meetings and educational presentations. High crime areas will be defined by F.O.R.C.E. based on numbers of resident complaints, concentration of problem property cases, computerized mapping and intelligence information generated by patrol officers and informants.

Anticipated Goals/Outcome: Address crime hot spots citywide, to reduce street level narcotics activity, associated crimes, and problem properties in the target areas. Overtime funding will strengthen the F.O.R.C.E. Unit’s specialized approach to intervening hot spots by permitting more time for coordination with neighborhood service area supervisors, district council neighborhood crime prevention coordinator and relevant city services such as code enforcement, fire inspections, and licensing. An increase in arrests, drug seizures, and prosecutions will be seen as well as an increase in the quality of life for residents of the city.

Gun Issues - Possession and Discharge of Firearms:

Trained officers retrieve illegal guns as well as document guns that have been confiscated by utilizing gun suppression techniques.

Anticipated Goals/Outcome: Reduce the level of intentional discharge of firearms by intervening with violent offenders with a documented history of gun violence. Gathering and sharing of intelligence data, training on gun interdiction techniques and use of technology to improve communications between department resources, and law enforcement agencies to accomplish outcome.

Narcotics/Gang Unit:

Saint Paul and its adjoining suburban communities contained within Ramsey and Dakota Counties has experienced a large impact from the burgeoning methamphetamine problem. Prior to 1998, St. Paul drug seizures were comprised largely of cocaine and marijuana with a representation of other illegal drugs including methamphetamine. Beginning in 1998, methamphetamine seizures quickly outpaced other drug seizures by a margin of almost 2 to 1. Saint Paul's west side community is becoming known as source city for methamphetamine. Highly financed criminal organizations importing from Mexico, using mostly methamphetamine distributors locally, blend into the illegal activities and avoid prosecution. The majority of the methamphetamine coming into Saint Paul and the Saint Paul suburban community originates from labs in California and Mexico.

In addition, the City of Saint Paul will use these grant funds to supplement the work of the department's gang unit.

Anticipated Goals/Outcome: Overtime availability will allow officers to more thoroughly pursue investigations related to the west side methamphetamine market resulting in an increase in drug seizures and arrest.

Use of the funds for the gang unit will result in more arrests, seizures, and prosecutions.

Neighborhood Service Area (Grids) (NSA)/Beat Officers:

Neighborhood policing identifies with geographic areas within each district, which are referred to as Neighborhood Service Areas (NSA) and beat assignments. NSAs and beat areas incorporate well-defined neighborhoods within Saint Paul into police service areas. Neighborhood policing brings residents, business owners, and the police officers closer together to work on common issues that affect the quality of life and the public safety in that neighborhood. Officers identify crime problems and take proactive measures to solve public safety related issues with community support and assistance.

Anticipated Goals/Outcome: The program will focus overtime hours on a proactive approach to solving problems identified by officers working in collaboration with district councils, and both the business and community groups. Issues to address include drug dealing, disorderly people, drunks, pickpockets and problem properties that impact quality of life issues. In addition, those problems identified will be assigned to an officer who will be responsible for the action and outcome. Further attention will be focused on multi-housing areas. A decrease in crime in these areas is expected as well as an increase in quality of life.

Park and Recreation Center Details:

Saint Paul recreation centers provide residents with a place in their neighborhood to learn and have fun, and also serve as the community's gathering spot - the focus of Saint Paul's famously strong neighborhoods. The over 1.5 million annual visits attest to their effectiveness in meeting

those needs. Both Saint Paul police officers and police security rangers are involved in maintaining a safe environment for the parks.

Anticipated Goals/Outcome: To provide a safe environment in the City of Saint Paul's parks to allow children to play and learn. Police officers can work in the parks as mentors and youth workers allowing children to have the opportunity to enjoy activities and to see police officers in roles outside that of the traditional police officer. Officers will also develop longer standing relationships with youth and park staff preventing problems from occurring or reoccurring at the recreation centers.

Vice and Prostitution Details:

Street Prostitution in the city continues to be a problem in certain areas. The department is committed to address the issue.

Anticipated Goals/Outcome: The Vice Unit will strategically schedule police officers from within the department to participate in enhanced prostitution suppression activities without deleting their ability to contribute to meeting the goals of their own organizational units as well as keeping the neighborhoods of Saint Paul free from street level criminal activity.

Truancy/Curfew:

To find solutions for increased truancy and curfew violations in Saint Paul and its surrounding suburbs, the Ramsey County Truancy and Curfew Center (RCTCC) was established in 1994. A representative from the Saint Paul Police Department is on the executive committee that oversees and coordinates the collaborative work of the RCTCC. School Resource Officers perform these duties after school hours.

Anticipated Goals/Outcome: Truancy officers will be assigned during peak school hours. Curfew sweeps will be performed several times per month. Curfew/Truancy violators will be stopped and tagged so there is a decrease in school age youth present during school times and times after curfew.

Proposed use of funds - Overtime and Fringe \$143,273

Administrative Funds: - also included in Budget Narrative Section Attachment 2

The Saint Paul Police Department will use 10% of the JAG funds to offset costs associated with administering JAG funds. The data that is required for this solicitation performance measures is gathered by the department's research and grants manager from within the department as well as the Ramsey County Attorney, Ramsey County Sheriff, and Ramsey County Corrections. The report is made by the accounting technician as required.

The City of Saint Paul Police Department will utilize the administrative portion of the JAG funds to assist in distributing the funds; monitoring the award; submitting reports including

performance measure and program assessment data; and providing ongoing assistance for any sub-recipients of the funds.

The Saint Paul Police Department is a full-service police department with the infrastructure, experience, technical expertise and commitment to implement this collaborative project. This infrastructure includes financial management and reporting by the accounting unit which provides planning and budget support to the divisions as well as fiscal management of department functions. This unit is also responsible for the coordination of the annual operating budget, grant accounting, supervision of internal expenditures and internal controls including fund audits. Submitting financial reports, quarterly accountability metrics, and providing on-going financial assistance and administrative assistance during the grant period are handled by the accounting technician and accountant IV and the costs are $\$2,984 \times 4 \text{ years} = \$11,936$ (2.04% of the annual salary ($\$57,158 + \$89,044$), .204 FTE)

Monitoring the award, and providing on-going assistance during the grant period is handled by the police research and grants manager and has a total cost for the salary and fringe benefits of $\$11,942$ ($\$2,985.50 \times 4 \text{ years} = \$11,942$; 2.65% of the annual salary $\$112,736$).

The department is committed to serving the community and is organized in such a manner as to be more responsive to the community we serve.

Proposed use of funds for administrative costs - $\$23,878$

The above programs would not be available with the assistance of the JAG funds. We believe that these funds play a significant role in fighting crime in our jurisdiction. Specifically, our application of "hot spot" enforcement, which has been proven effective, with these funds has been instrumental in keeping our crime rate low.

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Saint Paul Police Officer	Overtime at approximately \$45.665 X 2666.8 hours	\$121,779.00
Ramsey County Attorney - Investigator	Hourly salary/fringe \$38.261 X .3 FTE for one year	\$23,875.00
Ramsey County Corrections - Community Corrections Aid	Hourly salary/fringe \$34.784 X .33 FTE for one year	\$23,876.00
SUB-TOTAL		\$169,530.00

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Computation	Cost
Saint Paul - fringe benefit for overtime on police officer	17.65% (Pension 16.2%+Medicare 1.45%) X 121,779	\$21,494.00
SUB-TOTAL		\$21,494.00
Total Personnel & Fringe Benefits		\$191,024.00

C. Travel - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost

TOTAL \$0.00 _____

D. Equipment - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation	Cost

TOTAL \$0.00 _____

E. Supplies - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Ramsey County Sheriff - Squad Car Camera System	\$5365 X 4.45 in-squad camera systems	\$23,875.00
		TOTAL <u>\$23,875.00</u>

F. Construction - As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Check with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
		TOTAL <u>\$0.00</u>

G. Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
			<i>Subtotal</i> \$0.00

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
			<i>Subtotal</i> \$0.00

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	Cost
<i>Subtotal</i> \$0.00	
TOTAL \$0.00	

H. Other Costs - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
Administrative Costs	Acctnt/Tech 2.04%XAnnual Sal \$146,202 + Grnt Mngr ?	\$23,878.00
TOTAL		\$23,878.00

I. Indirect Costs - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
TOTAL		\$0.00

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
A. Personnel	\$169,530.00
B. Fringe Benefits	\$21,494.00
C. Travel	\$0.00
D. Equipment	\$0.00
E. Supplies	\$23,875.00
F. Construction	\$0.00
G. Consultants/Contracts	\$0.00
H. Other	\$23,878.00
Total Direct Costs	\$238,777.00
I. Indirect Costs	\$0.00
TOTAL PROJECT COSTS	\$238,777.00

Federal Request _____

Non-Federal Amount _____

2015 JAG Grant

Budget Narrative

A. Personnel

Personnel costs will be split between two of the jurisdictions: The City of Saint Paul and Ramsey County.

The Ramsey County Attorney's Office is the chief prosecuting agency for all of Ramsey County, including the City of St. Paul. The mission of the Ramsey County Attorney's Office is to serve the residents of Ramsey County by pursuing justice and public safety, protecting the vulnerable, delivering quality legal services and providing leadership to achieve positive outcomes for our community.

In 2006, the Ramsey County Attorney's Office (RCAO) in cooperation with the Ramsey County Courts initiated ongoing interactions with law enforcement and criminal justice representatives to deal with the issues surrounding cases involving guns, gangs and violent criminals. One of the key issues identified was the need for the court to have more complete information on defendants prior to decisions on bail and sentencing. Law enforcement officers are in possession of necessary and useful information, but are not usually present at court hearings.

The RCAO proposal addresses current initiatives towards meeting the mission of pursuing justice and public safety. The RCAO intends to hire a part time investigator to:

- Assist with special investigations.
- Work with the Assistant Director of the Criminal Division and the First Assistant County Attorney on developing a procedure manual and protocols for investigations which include interviewing and report writing.

- Assist in the investigation of sex trafficking and sexual exploitation including developing information for other agencies to use.
- Provide follow-up on gun cases in Ramsey County by developing techniques to determine the origination of guns used in commission of felonies.

The investigator will be paid \$38.261 per hour (salary and fringe). Total grant funding for this position, .3 FTE for one year, is \$23,875.

The Ramsey County Corrections Department will partially fund one community corrections aide in the Intake Unit of the Adult Courts Division. This position is tasked with improving the speed and accuracy of post-court case assignment and providing timely and accurate information to the court regarding in-custody probation violation matters. The position will be paid \$34.784 per hour (salary and fringe). Total grant funding for this position, .33 FTE for one year, is \$23,876.

The Saint Paul Police Department will use a portion of the JAG funding to support overtime activities. These activities include F.O.R.C.E. (Focusing Our Resources on Community Empowerment) Unit, gun issues including possession and discharge of firearms, our narcotics/special investigations unit, neighborhood service areas/beat officers, park and recreation center details, vice and prostitution details, and also truancy/curfew details. The officers will be paid approximately (depends on years of service) \$45.665 per hour for the 2666.8 overtime hours and the total allocated is \$121,779.

B. Fringe Benefits

Fringe benefits will be paid to the Saint Paul Police Department officers that are working overtime on the above outlined details. The Saint Paul Police Department officers will be provided overtime benefits at 17.65% (Pension 16.2% and Medicare 1.45%). With \$121,779 in overtime the benefit total will be \$21,494. ($\$121,779 \times 17.65\%$).

C. Travel

None

D. Equipment

None

E. Supplies

The Sheriff's Office proposes utilizing its 2015 allocation to support replacement of a failed and no longer supported in-squad car camera system. There is an immediate need for 30 camera systems and a server which will manage the subsequent video data. The cost per camera system is approximately \$5,365 and the request for proposal (RFP) cost of a server is approximately \$12,355. Given the cost of replacement, funding from this grant will ensure the Sheriff's Office can purchase the amount of cameras necessary to meet its mission and community expectations. Total grant funded equipment and supply purchase: 4.45 in-squad car camera systems at \$5,365 each for a total of \$23,875

F. Construction

None.

G. Consultants / Contracts

None.

H. Other Costs

The Saint Paul Police Department will also use administrative funds from the grant to assist in the administration and oversight of the grant:

- The administrative funds will pay salaries of \$2,984 each year for four years for an Accounting Technician and Accountant IV totaling \$11,936. (2.04% of the annual salary (\$57,158 + \$89,044), .0204 FTE)

- The administrative costs will include the salary for the Research and Grants Manager of $\$2,985.50 \times 4 \text{ years} = \$11,942$. (2.65% of annual salary $\$112,736$, .265 FTE)

In total, the positions amount to $\$11,936 + \$11,942 = \$23,878$

I. Indirect Costs

None.

Abstract

2015-H2676-MN-DJ

Applicants Name: City of Saint Paul Police Department

Program Name: JAG Recovery Act- City of Saint Paul and the County of Ramsey

Goals: This year's JAG funding is investing in individuals and strategies that have been proven to be effective. The goals are less violent crime through more comprehensive investigations, a more efficient corrections system, the use of more accurate and timely information to courts, providing faster and more complete information to prosecutors and courts, improve the safety and security of the capital city, and manage resources for maximum results,

Strategies: Strategies include enforcement of crime hot spots, focusing on repeat offenders, targeting emerging and chronic crime problems in neighborhoods, and increasing opportunities for police-community relations through providing a safe place for families in local parks and neighborhoods.

Top Four Project Identifiers

Prosecution

Corrections

Violence – Violent Crime

Community Policing

Disclosure of Pending Applications

The Ramsey County application including the City of Saint Paul does not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical costs items outlined in the budget narrative and worksheet in the application under this solicitation.

Review Narrative

2015-H2676-MN-DJ

The County of Ramsey including the City of Saint Paul made its Fiscal Year 2015 JAG application available on May 21, 2015, the announcement of application was published in the Legal Ledger and an opportunity for comment outlined in the publication. The application and program narrative was submitted to our city council on May 22, 2015, for review.