



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Civil Division

400 City Hall

15 West Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: 651 266-8710

Facsimile: 651 298-5619

May 20, 2015

**NOTICE OF INTENT TO SUSPEND LICENSE**

Christina M. Latvala  
C/o Sister Rosalind Massage  
621 Cleveland Avenue South  
St. Paul, MN 55116

RE: Massage Practitioner license held by Christina M. Latvala for the premises located at 621 Cleveland Avenue South in Saint Paul.  
License ID #: 20140003557

Dear Ms. Latvala:

The Department of Safety and Inspections (DSI) has recommended adverse action against the Massage Practitioner license held by Christina M. Latvala for the premises located at 621 Cleveland Avenue South in Saint Paul. The basis for the recommendation is as follows:

**On March 31, 2015, you were sent a letter by electronic mail from the Department of Safety and Inspections (DSI) stating that it was your FINAL NOTICE and requesting that you provide current certificates of General Liability and Professional Liability insurance in the amount of \$1,000,000.00 each.**

**The insurance certificates would also need to show the following information: 1) effective dates from of March 5, 2015 to March 5, 2016 with no lapse in coverage; 2) list the City of Saint Paul as additional insured and 3) include a 30-day notice of cancellation to the certificate holder.**

**You were given until April 10, 2015 to provide the required insurance information listed above. As today's date it has not be received.**

In addition to the suspension of your Massage Practitioner license, per Saint Paul Legislative Code §310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit the required information in order to maintain your license.

At this time, you have four (4) options to proceed:

1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Monday, June 1, 2015**, I will presume that you have chosen not to contest the proposed adverse, and the matter will be placed on the City Council Agenda for approval of the proposed remedy.

Christina M. Latvala

May 20, 2015

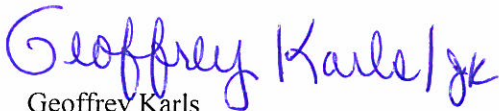
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2. You can submit the required insurance information listed above. If this is your choice, you should send the information directly to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, June 1, 2015**. A self-addressed envelope is enclosed for your convenience. Submission of the required insurance information will be considered to be a waiver of the hearing to which you are entitled.
3. If you wish to admit the facts but you contest the penalty, you may have a public hearing before the Saint Paul City Council. You will need to send me a letter with a statement admitting to the facts and requesting a public hearing. I will need to receive your letter by **Monday, June 1, 2015**. The matter will then be scheduled before the City Council for a public hearing to determine whether to suspend your Massage Practitioner license and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.
4. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, June 1, 2015**. Information should be directed to the attention of Dan Niziolek.

**If you have not contacted me or DSI by Monday, June 1, 2015, I will assume that you do not contest the suspension of your Massage Practitioner license and imposition of the \$500.00 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.**

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,



Geoffrey Karls  
Assistant City Attorney

cc: Dan Niziolek, Deputy Director of DSI  
Christina M. Latvala, 3539 Central Avenue NE, Minneapolis, MN 55418

STATE OF MINNESOTA)  
 ) ss.

**AFFIDAVIT OF SERVICE BY U.S. MAIL**


COUNTY OF RAMSEY )

Julie Kraus, being first duly sworn, deposes and says that on the 20<sup>th</sup> day of May she served the attached **NOTICE OF INTENT TO SUSPEND LICENSE** and correct copy thereof in an envelope addressed as follows:

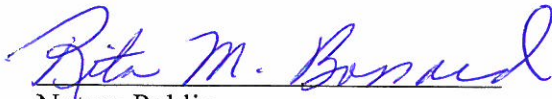
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621 Cleveland Avenue South  
Saint Paul, MN 55116

Christina M. Latvala  
3539 Central Avenue NE  
Minneapolis, MN 55418

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

  
Julie Kraus

Subscribed and sworn to before me  
this 20<sup>th</sup> day of May, 2015

  
Notary Public

