



# APPLICATION FOR APPEAL

RECEIVED  
DEC 28 2011  
CITY CLERK

Saint Paul City Clerk  
310 City Hall, 15 W. Kellogg Blvd.  
Saint Paul, Minnesota 55102  
Telephone: (651) 266-8560

The City Clerk needs the following to process your appeal:

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number Cash)
- Copy of the City-issued orders or letter which are being appealed
- Attachments you may wish to include
- This appeal form completed
- Walk-In OR  Mail-In

<b>YOUR HEARING Date and Time:</b>
Tuesday, <u>1-17-12</u>
Time <u>1:30</u>
<b>Location of Hearing:</b>
<u>Room 330 City Hall/Courthouse</u>

## Address Being Appealed:

Number & Street: 383 GOODHUE ST City: ST. PAUL State: MN Zip: 55102

Appellant/Applicant: LAWRENCE MARCUS Email \_\_\_\_\_

Phone Numbers: Business 612-339-0258 Residence 651-290-9193 Cell \_\_\_\_\_

Signature: Lawrence Marcus Date: 12-21-11

Name of Owner (if other than Appellant): \_\_\_\_\_

Address (if not Appellant's): \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being Appealed and Why? *Attachments Are Acceptable*

- Vacate Order/Condemnation/Revocation of Fire C of O \_\_\_\_\_
- Summary/Vehicle Abatement \_\_\_\_\_
- Fire C of O Deficiency List \_\_\_\_\_
- Fire C of O: Only Egress Windows \_\_\_\_\_
- Code Enforcement Correction Notice \_\_\_\_\_
- Vacant Building Registration \_\_\_\_\_
- Other INSPECTION - PROPERTY IS NOT RENTAL, NOR VACANT



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806Telephone: 651-266-8989  
Fax: 651-266-8951

December 8, 2011

LAWRENCE R MARCUS  
1064 HAGUE AVE  
ST PAUL MN 55104-6519

## INSPECTION APPOINTMENT RESCHEDULED APPOINTMENT

Dear Property Owner:

An inspection of your property has been scheduled as follows:

<b>Address:</b>	383 GOODHUE ST	<b>Units:</b>	1
<b>Date:</b>	January 6, 2011	<b>Time:</b>	1:30 pm
<b>Inspector:</b>	Sean Westenhofer	<b>Phone:</b>	651-266-8982
		<b>Email:</b>	sean.westenhofer@ci.stpaul.mn.us

You or your responsible representative is requested to meet the inspector at the front of the building to admit and accompany the inspector throughout the building, including each rental unit. It is the responsibility of the owner to notify the tenants at least 24 hours in advance that an inspection will be done. Please have keys available to all units and common areas.

Saint Paul Legislative Code authorizes this inspection and the collection of inspection fees. It is a criminal misdemeanor violation should you not permit this inspection by failing to appear for this appointment without rescheduling with the inspector. In addition, a **No Entry Fee of \$60.00** may be assessed to the Renewal Fee whenever the owner or responsible representative needs to re-schedule the appointment but fails to notify the inspector, **in writing**, by 8:00 a.m. on the date of the inspection.

If you no longer own this building, contact the inspector immediately between 7:30 - 9:00 a.m., Monday through Friday.

**FOR CONDOS:**

The interior of owner-occupied dwelling units are **exempt** from this inspection. In condominium buildings, only *rental* units, the common areas, and utility area will be inspected.

**FOR APARTMENTS AND DWELLINGS:**

**A Smoke Detector Affidavit and an Existing Fuel Burning Equipment Safety Test report must be completed at the time of inspection.** For these forms, fee schedules, information and other inspection handouts, please visit our web page at: <http://www.stpaul.gov/cofo>

Thank you for your co-operation.