

RESOLUTION CITY OF SAINT PAUL, MINNESOTA

Presented by _____

- 1 WHEREAS, the City of Saint Paul, Police Department has been awarded the Auto Theft Prevention
 2 Grant by the State of Minnesota, Department of Commerce, which includes an indemnification clause;
 3 and
 4
 5 WHEREAS, this grant provides funds to support the police department in its efforts to reduce motor
 6 vehicle theft, citizen education and collaboration with other agencies on auto theft prevention; and
 7
 8 THEREFORE BE IT RESOLVED, that council accepts this grant and authorizes the City of Saint Paul
 9 to enter into, and Chief Thomas Smith to implement the attached agreement with the State of Minnesota
 10 which includes an indemnification clause.

	Yeas	Nays	Absent
Bostrom			
Brendmoen			
Khaliq (Interim)			
Lantry			
Stark			
Thune			
Tolbert			

Adopted by Council: Date _____

Adoption Certified by Council Secretary

By: _____

Approved by Mayor: Date _____

By: _____

Requested by Department of: **POLICE**



By: **Thomas E. Smith, Chief of Police**

Approved by the Office of Financial Services

By: _____

Approved by City Attorney

By: _____

Approved by Mayor for Submission to Council

By: _____

STATE OF MINNESOTA
GRANT CONTRACT

ORIGINAL

This grant contract is between the State of Minnesota, acting through its Commissioner of Commerce ("State") and St. Paul Police Department, 367 Grove Street, St. Paul, MN 55101 ("Grantee").

Recitals

1. Under Minn. Stat. § 299A.01 and § 65B.84, the State is empowered to enter into this grant.
2. The State is in need of projects to reduce the incidence of automobile theft, and has made grant awards pursuant to its Request for Proposals.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minnesota Statutes §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Contract

1 Term of Grant Contract

1.1 **Effective date:** July 1, 2013, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.

The Grantee must not begin work under this grant contract until this contract is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.

1.2 **Expiration date:** June 30, 2015, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2 Grantee's Duties

2.1 **Activities.** The Grantee, who is not a state employee, will perform project activities in accordance with the specified tasks and line-item budget approved by the State, which is attached and incorporated into this contract as Exhibit A.

2.2 **Reporting Requirements.** Grantee shall report to the State as specified in the Grant Manual of the Office of Justice Program, which is posted online at https://dps.mn.gov/divisions/ojp/grants/Documents/Grant_Manual.pdf and is incorporated by reference into this grant contract.

(1) **Financial Reporting.** Grantee shall submit a financial reporting form to the State's Authorized Representative utilizing the format identified by the State within 30 days after the end of the reporting period.

(2) **Progress Reporting.** Grantee shall use forms prescribed by the State to submit a quarterly progress detailing progress achieved towards the accomplishment of the program goals and objectives within 30 days after the end of the reporting period.

(3) **Other Requirements.** Grantee shall submit such other reports and attend meetings and training as State shall reasonably request.

(4) **Evaluation.** The State shall have the authority, during the course of this grant period, to conduct evaluations of the performance of the Grantee.

(5) **Requirement Changes.** The State may modify or change all reporting forms at its discretion during the grant period.

(6) **Special Requirements.** The State reserves the right to include in the grant, at any time during the term of the grant, special administrative requirements deemed necessary to assure the Grantee's successful implementation of the program. The State will notify the Grantee in writing of any special administrative requirements.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the

performance of this grant contract, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant contract as follows:

(a) **Compensation.** The Grantee will be reimbursed for activities and budget amounts according to the line-item budget approved by the state in Exhibit A:

(1) \$170,086.27 is available for fiscal year 2014

(2) \$170,086.27 is available for fiscal year 2015

Grant funds available for one fiscal year cannot be carried forward into another fiscal year.

(b) **Line-item Changes.** Expenditures specified in Exhibit A may not be moved from one line-item to another unless in accordance with the requirements listed below:

(1) Any changes to the line-item budget must advance the purpose of the Automobile Theft Prevention Grant Program and must remain within the total dollar amount available for each fiscal year.

(2) Any fund transfers which exceed an annual amount of \$10,000 must be approved in advance by the State's Authorized Representative, and will not be effective until an amendment to this Agreement has been executed.

(3) Total annual transfers of more than ten (10) percent of the amount from one line-item to another line-item must be approved in advance by the State's Authorized Representative, and will not be effective until an amendment to this Agreement has been executed.

(4) Total annual transfers of ten (10) percent or less of the amount from one line-item to another line-item, and which do not exceed an annual amount of \$10,000, are permitted without the approval of the State's Authorized Representative. Transfers to a newly created line-item are not permitted. At least ten business days prior to any transfer made under this clause, the Grantee must inform the State's Authorized Representative in writing of the specific changes to be made.

(5) The State may refer approval requests for line-item transfer(s) to the Automobile Theft Prevention Advisory Board to review for reasonableness.

(c) **Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract will not exceed the amount identified and approved for travel in Exhibit A; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(d) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$340,172.54.

4.2. Payment

(a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely upon completion of services, and according to the following schedule:

i. Itemized invoices must be submitted at least quarterly, but not more often than monthly, and within 30 days of the period covered by the invoice for services satisfactorily performed.

ii. Expenditures for each state fiscal year of this grant contract must be for services performed within the applicable state fiscal year. Every state fiscal year begins on July 1 and ends on June 30.

iii. The final invoice pertaining to each state fiscal year of this grant contract must be received the close of each fiscal year (July 31 of that calendar year). Any expenditure not properly invoiced by the Grantee and submitted to the State by the close of each fiscal year will not be reimbursed by the State. All unused grant funds for each fiscal year shall be credited to the State at the close of each fiscal year.

(b) Federal funds. (Where applicable, if blank this section does not apply) Payments under this grant contract will be made from federal funds obtained by the State through Title _____ CFDA number _____ of the _____ Act of _____. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is Brandon Johnson, Grant Manager, 85-7th Place E, St. Paul, MN, 651-297-7058, or his successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is St. Paul Police Department, 367 Grove Street, St. Paul, MN. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Contract Complete**

7.1 Assignment. The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the State, approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 Amendments. Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 Waiver. If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 Grant Contract Complete. This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 **State Audits**

Under Minn. Stat. §16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 **Government Data Practices and Intellectual Property**

10.1. Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or

disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2. Intellectual Property Rights. Grantee represents and warrants that materials produced or used under this grant contract do not and will not infringe upon any intellectual property rights of another, including but not limited to patents, copyrights, trade secrets, trade names, and service marks and names. Grantee shall indemnify and defend the State, at Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the materials infringe upon the intellectual property rights of another. Grantee shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages including, but not limited to reasonable attorneys' fees arising out of this grant contract, amendments and supplements thereto, which are attributable to such claims or actions.

If such a claim or action arises, or in Grantee's or the State's opinion is likely to arise, Grantee shall, at the State's discretion, either procure for the State the right or license to continue using the materials at issue or replace or modify the allegedly infringing materials. This remedy shall be in addition to and shall not be exclusive to other remedies provided by law.

11 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity. Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 Termination by the State. The State may immediately terminate this grant contract with or without cause, upon 30 days written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed.

14.2 Termination for Cause. The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.


- 14.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract if:
- a) It does not obtain funding from the Minnesota Legislature; or
 - b) If funding cannot be continued at a level sufficient to allow for the payment of the services covered here.
 - c) Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: 

Date: 9-11-13

SWIFT Contract/PO No(s): 68534 / 4068

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: City Attorney

Date: _____

By: _____

Title: Director of the Office of Financial Service

Date: _____

By: _____

Title: Chief of Police

Date: _____

By: _____

Title: Mayor

Date: _____

By: _____

Title: Director Human Rights and Equal Economic Opportunity

/Date: _____

Distribution:

- Agency
- Grantee
- State's Authorized Representative - Photo Copy

EXHIBIT A

SAINT PAUL PD			
	Approved 2014	Approved 2015	Total Approved
Personnel			
Investigator OT (600 hours x \$61.90)(includes SIU and Juv)	18,570.00	18,570.00	37,140.00
Officer OT (300 hours x \$53.64)	8,046.00	8,046.00	16,092.00
Bait Car OT (300 hrs x \$53.64)	8,046.00	8,046.00	16,092.00
Office Assistant II OT (100 hours x \$27.47)	1,373.50	1,373.50	2,747.00
Auto theft sergeant (1/2 FTE)	61,043.14	61,043.14	122,086.28
Auto theft coordinator OT (80 hrs x 75)	3,000.00	3,000.00	6,000.00
IT tech support OT (80 hrs x \$61.90)	2,476.00	2,476.00	4,952.00
Radio shop tech OT (80 hrs. x 57.62)	2,304.50	2,304.50	4,609.00
Fringe 15.85%	16,620.17	16,620.17	33,240.35
Contract Services			
Annual ELSAG software (6 units x \$500/yr)	3,000.00	3,000.00	6,000.00
Bait car services contract	750.00	750.00	1,500.00
Program Expenses			
Phone and internet for bait car garage	960.00	960.00	1,920.00
Bait car repair and maint on 8 vehicles	4,000.00	4,000.00	8,000.00
Bait car cell service (8 veh)	2,880.00	2,880.00	5,760.00
LPR cell service	720.00	720.00	1,440.00
Bait car V-stream cell	3,000.00	4,800.00	7,800.00
Bait car garage rental and utilities	24,000.00	24,000.00	48,000.00
Laptop for bait car control	1,500.00	2,500.00	4,000.00
Bait car accessories	2,000.00	2,000.00	4,000.00
Equipment over \$5000			
4 - Recon Solutions video streaming systems (3 -2014, 1-2015)	6,600.00	2,200.00	8,800.00
Total	170,889.31	169,289.31	340,178.63

St. Paul Police Department

Request for Proposal



Y2013-Y2015 Auto Theft Prevention Program Grant



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Project Information Sheet
(Form 1)

1. AGENCY

Legal Name: St. Paul Police Department Address: 367 Grove St. City/ZIP: St. Paul, MN 55101	Phone: 651-266-5588 Fax: 651-266-5542
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2. AUTHORIZED REPRESENTATIVE

Name: Thomas Smith Title: Chief of Police Address: 367 Grove St. City/ZIP: St. Paul, MN 55101	Phone: 651-266-5588 Fax: 651-266-5542 E-mail: chieftomsmith@ci.stpaul.mn.us
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3. OPERATING AGENCY (IF DIFFERENT FROM #1)

Legal Name: N/A Address: City/ZIP:	Phone: Fax: E-mail:
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4. PROGRAM CONTACT

Name: Jon Loretz Title: Sergeant Position: Auto Theft Investigative Coordinator (ATIC) Address: 367 Grove St. City/ZIP: St. Paul, MN 55101	Phone: 651-328-1718 Fax: 651-266-5848 E-mail: jon.loretz@ci.stpaul.mn.us
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5. FISCAL CONTACT

Name: Amy Brown Title: Research & Grants Manager Address: 367 Grove St. City/ZIP: St. Paul, MN 55101	Phone: 651-266-5507 Fax: 651-266-5542 E-mail: amy.brown@ci.stpaul.mn.us
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6. PROJECT INFORMATION

New Project Existing Project

Project Name: SPPD Auto Theft Project	Project Start Date: 07/01/2013	Project End Date: 06/30/2015	Project Funds Requested \$650,945.38
Service Area—City: St. Paul, MN	Judicial District: Ramsey County	Match Provided: None	
		Minnesota Tax ID # 008025095	
		Federal ID #41-6005521	



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Work Plan
(Form 2)

Objective Number	What Do You Intend To Achieve? (The immediate or direct effects your program intends to achieve)			
1.	Support and create partnerships by joining law enforcement resources, including intelligence and technology, with different agencies to sustain complex or long-term investigations that target repeat offenders.			
How Will You Achieve It? (List your strategies to achieve your objective, including steps, activities, and tasks you will use)		Frequency of Activity	Time Frame	Person or Position Responsible
1. Work with other police agencies to gather intelligence, conduct surveillance, execute search warrants, follow up on leads, collect evidence and identify suspects for charging.		1. On-going	1. Duration of Grant	1. Auto Theft unit Invest.
2. SPPD's ATIC is a board member for AVCAM. Networking and nurturing the professional partnerships between law enforcement and the insurance community to identify current trends, and focusing on the best tactics to prevent auto theft.		2. Quarterly	2. Duration of Grant	2. ATIC-Sgt. Jon Loretz
3. Maintain, update and distribute intelligence on SPPD's current or active auto thieves. Creation and sharing of information, as well as opening lines of communication among various law enforcement and prosecutorial agencies will be encouraged.		3. Quarterly	3. Duration of Grant	3. Auto Theft unit Invest.
4. Coordinate a quarterly auto theft roundtable at SPPD HQ to share current information and trends among the NICB, Ramsey County Attorney's Office and metro law enforcement, to include: RCSO, Roseville PD, Maplewood PD, Woodbury PD, Oakdale PD, Brooklyn Center PD, Minneapolis PD and Brooklyn Park PD, but open to all agencies.		4. Quarterly	4. Duration of Grant	4. ATIC-Sgt. Jon Loretz
If Successful, What Results Will You Achieve? (As a result of your programming what will be different?)		How Will You Know If You Are Successful? (Describe what you will use to measure your success)		
With information sharing across various law enforcement disciplines, we will identify and target the most active auto thieves. Continuous relationships developed with RAO and metro law enforcement will ensure quality investigations and hard line prosecution of repeat offenders.		Of active auto thieves, we will track the arrests and prosecutions on a quarterly basis. Accumulation of conviction scores will justify longer periods of incarceration of recidivists. Identification, apprehension and prosecution of organized auto theft rings will disrupt current auto theft patterns.		
Person Responsible For Evaluation (name, title, organization)		Bob Fletcher, Commander, St. Paul PD Auto Theft Unit		



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Work Plan
(Form 2)

Objective Number	What Do You Intend To Achieve? (The immediate or direct effects your program intends to achieve)		
2.	Reduce motor vehicle thefts in the City of St. Paul		
How Will You Achieve It? (List your strategies to achieve your objective, including steps, activities, and tasks you will use)	Frequency of Activity	Time Frame	Person or Position Responsible
1. Utilize 350 hours of investigator overtime (Auto Theft, Juvenile Unit, Special Investigative Unit) to: <ul style="list-style-type: none"> a.) increase deployments of bait vehicles. b.) train LPR operators. c.) thorough follow-up investigations that extend past normal work hours. d.) special details when the activities required have to be scheduled outside the normal work day or work week. e.) investigators will regularly attend roll calls to increase the flow and quality of information from patrol officers 2. Conduct special police details in areas experiencing an increased number of auto thefts, including juvenile-related instances, or areas of unusual activity such as scrap yards, motorcycle parking, auto repair shops, or public parking areas. 3. Operate "Sting" auto theft details by utilizing bait vehicles left running and unattended. 4. Increase detection of auto theft rings based on informant development combined with successful interrogations of apprehended auto thieves and professional contacts.	1a.) Weekly 1b.) Quarterly 1c.) Weekly and on case-by-case basis, as needed 1d.) Monthly and on case-by-case basis 1e.) Monthly 2. Monthly and on case-by-case basis, as needed 3. Daily 4. On-going	1a.) Duration of grant 1b.-1e.) Duration of grant 2. Duration of grant 3. Duration of grant 4. Duration of grant	1a.) ATIC-Sgt. Jon Loretz 1b.) Sgt. Tom Radke/Sgt. Tyrone Strickland 1c.) Cdr. Bob Fletcher 1d.) ATIC-Sgt. Jon Loretz 1e.) Cdr. Bob Fletcher 2. Auto Theft unit Investigators 3. ATIC-Sgt. Jon Loretz 4. Auto Theft unit Investigators
If Successful, What Results Will You Achieve? (As a result of your programming what will be different?)	How Will You Know If You Are Successful? (Describe what you will use to measure your success)		
There will be a reduction in the number of motor vehicle thefts reported in the City of St. Paul.	Monthly and quarterly tracking of the number of motor vehicle thefts reported, and report the annual percentage decrease/increase. Tracking bait car deployment logs and successful activations that result in auto theft arrests and prosecutions.		
Person Responsible For Evaluation (name, title, organization)	Bob Fletcher, Commander, St. Paul PD Auto Theft Unit		



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Work Plan
(Form 2)

Objective Number	What Do You Intend To Achieve? (The immediate or direct effects your program intends to achieve)		
3.	Increase the number and quantity of motor vehicle cases referred to prosecution and cleared by arrest.		
How Will You Achieve It? (List your strategies to achieve your objective, including steps, activities, and tasks you will use)	Frequency of Activity	Time Frame	Person or Position Responsible
1. Acquire and equip two (2) additional vehicles for use as bait cars. Maintain a fleet of Eight (8) vehicles - Deployment goal of four daily.	1. Once, and used daily; thereafter	1. Duration of grant	1. ATIC-Sgt. Jon Loretz
2. Provide training to police personal to use the bait car, follow appropriate policies, gather intelligence, collect evidence and identify suspects for charging.	2. Monthly and on an on-going basis, as necessary	2. Duration of grant	2. ATIC-Sgt. Jon Loretz
3. Conduct surveillance, execute search warrants, work with other police agencies in gathering intelligence, following up on leads, collecting evidence and identifying suspects for charging.	3. On-going	3. Duration of grant	3. Auto Theft unit Invest.
4. Increase communication and collaboration with patrol officers to improve initial response, investigative effort, and crime scene processing in order to build a stronger case foundation for charging purposes.	4. Monthly, as scheduled	4. Duration of grant	4. Auto Theft unit Invest.
5. Provide training and certification to LPR operators to use the system, follow appropriate policies and protocols, gather intelligence, collect evidence, and identify suspects for charging.	5. Frequently	5. Duration of grant	5. Sgt. Tom Radke/Sgt. Tyrone Strickland
6. Attend training specific to auto theft crime investigations.	6. As scheduled	6. Duration of grant	6. Cdr. Bob Fletcher
If Successful, What Results Will You Achieve? (As a result of your programming what will be different?)	How Will You Know If You Are Successful? (Describe what you will use to measure your success)		
The number and quality of cases referred for prosecution should increase and improve, and the number of cases cleared by arrest and charged should increase.	Track the number of arrests for motor vehicle theft. Track number of cases assigned; number of cleared by arrest, and number of cases declined prosecution. Report number of cases cleared by arrest and number of cases declined prosecution as a percentage of cases assigned on a quarterly basis through duration of grant.		
Person Responsible For Evaluation (name, title, organization)	Bob Fletcher, Commander, St. Paul PD Auto Theft Unit		



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Work Plan
(Form 2)

Objective Number	What Do You Intend To Achieve? (The immediate or direct effects your program intends to achieve)		
4.	Increase the recovery rate, reduce the recovery time period and focus on providing "victim-centered" auto theft investigations.		
How Will You Achieve It? (List your strategies to achieve your objective, including steps, activities, and tasks you will use)	Frequency of Activity	Time Frame	Person or Position Responsible
<ol style="list-style-type: none"> 1. Organize directed patrols with LPR equipped squads to proactively look for stolen vehicles. 2. Increase public awareness and reduce the number of repeat victims of auto theft. Recognizing that stripped and abandoned stolen vehicles negatively impact communities within St. Paul. 3. Provide active follow-up investigations based on tips received from patrol officers, the community or other outside agencies. 4. Utilize OT details to conduct regular and proactive patrol saturation operations focusing on locations where stolen vehicles are typically abandoned. 5. Continue partnership with NICB to ensure accurate identification of stripped vehicles and coordinate a timely return to auto theft victims. 6. Collaborate with RCAO in order to minimize the disruption in the lives of auto theft victims by maintaining contact and proactively providing investigative updates of their cases. 	<ol style="list-style-type: none"> 1. Weekly 2. Regularly 3. As tips are received 4. Weekly 5. On-going 6. Continuous basis 	<ol style="list-style-type: none"> 1. Duration of the grant 2. Duration of the grant 3. Duration of the grant 4. Duration of the grant 5. Duration of the grant 6. Duration of the grant 	<ol style="list-style-type: none"> 1. Sgt. Tom Radke and Sgt. Tyrone Strickland 2. Auto Theft unit Invest. 3. Auto Theft unit Invest. 4. ATIC-Sgt. Jon Loretz 5. Auto Theft unit Invest. 6. Auto Theft unit Invest.
If Successful, What Results Will You Achieve? (As a result of your programming what will be different?)	How Will You Know If You Are Successful? (Describe what you will use to measure your success)		
<p>The early recovery of stolen vehicles will minimize disruption in the lives of victims, and assist the insurance community in managing expensive claims. Because stolen vehicles are typically used to facilitate other crimes such as mail theft and burglary, timely recovery of stolen vehicles will demonstrate SPPD's commitment to aggressive investigations of crimes which negatively impact our communities.</p>	<p>Recovery rates and percentages can be tracked with auto theft statistics. Information developed from the arrests and interrogations of auto thieves will increase the detection of additional offenders and auto theft rings. Increased awareness in communities of SPPD's auto theft investigative efforts should foster confidence in our commitment to protect their property. This in turn will stimulate trust and provide further, detailed and relevant information from citizens regarding criminal activity in the community.</p>		
Person Responsible For Evaluation (name, title, organization)	Bob Fletcher, Commander, St. Paul PD Auto Theft Unit		



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Detailed Budget Worksheet
(Form 3)

Organization: St. Paul Police Department
 Program: SPPD Auto Theft Prevention Program
 Budget Period: from 07/01/2013 through 06/30/2015

Personnel: For staff supported by this grant request, list the position title(s). Show the annual salary rate and the percentage of time devoted to the program for the grant period. Example: Coordinator \$30,000/yr x .8 FTE x 2 years = \$48,000

Line Item Detail	Grant Funds FY14	Grant Funds FY15
Auto Theft Investigator OT - 400 hrs x \$61.90 (200 annually)	\$12,380.00	\$12,380.00
Police Officer LPR OT - 375 hrs x \$53.64 (187.50 annually)	\$10,057.50	\$10,057.50
Police Officer Bait Car OT - 375 hrs x \$53.64 (187.50 annually)	\$10,057.50	\$10,057.50
Office Assistant II OT - 180 hrs x \$27.47 (90 annually)	\$2,472.30	\$2,472.30
Auto Theft Investigative Coordinator (ATIC)-Sergeant: \$85,842/yr * 1 FTE annually	\$85,842.00	\$85,842.00
ATIC OT - 120 hrs x \$61.90 (60 annually)	\$3,714.00	\$3,714.00
SIU Investigator OT - 100 hrs x \$61.90 (50 annually)	\$3,095.00	\$3,095.00
Juvenile unit Investigator OT -100 hrs x \$61.90 (50 annually)	\$3,095.00	\$3,095.00
IT Technical Support OT - 80 hrs x \$61.90 (40 annually)	\$2,476.00	\$2,476.00
Radio Shop Technical Support OT - 80 hrs x \$57.62 (40 annually)	\$2,304.80	\$2,304.80
TOTAL	\$135,494.10	\$135,494.10

Payroll Taxes & Fringe: Include fringe benefits should be based on actual employer costs for the personnel listed in the 'Personnel' category and only for the FTE budgeted to the project. Explain what is included in the fringe category and the total percentage you are estimating. Example: R. Smith (Health/life insurance, UC, WC, pension, FICA) @ 28.5% of salary = \$6,840

Line Item Detail	Grant Funds FY14	Grant Funds FY15
Auto Theft Investigator OT - 15.85% on \$12,380.00	\$1,962.23	\$1,962.23
Police Officer LPR OT - 15.85% on \$10,057.00	\$1,594.03	\$1,594.03
Police Officer Bait Car OT - 15.85% on \$10,057.00	\$1,594.03	\$1,594.03
Office Assistant II OT - 14.90% on \$2,472.30	\$368.37	\$368.37
Auto Theft Investigative Coordinator (ATIC)-Sergeant: 21.47% on \$85,842.00 (\$18,430.27) + Annual Health Insurance Cost (\$17,814.00) = \$36,244.27 annually	\$36,244.27	\$36,244.27

ATIC OT - 15.85% on \$3,714.00	\$588.67	\$588.67
SIU Investigator OT -15.85% on \$3,095.00	\$490.56	\$490.56
Juvenile unit Investigator OT - 15.85% on \$3,095.00	\$490.56	\$490.56
IT Technical Support OT - 15.85% on \$2,476.00	\$392.45	\$392.45
Radio Shop Technical Support OT - \$14.90% on \$2,304.80	\$343.42	\$343.42
TOTAL	\$44,068.59	\$44,068.59

Contract Services: *If professional or technical consultants or subcontractors are required, include the name of the consultant, services provided, hourly or daily fees, expenses, and estimated time on the program. Examples of consultants may include evaluators, trainers, or strategic planners. Examples of contracted services may include vehicle lease, maintenance agreements, security services, translation services, or subcontracts with outside agencies.*

Line Item Detail	Grant Funds FY14	Grant Funds FY15
Annual ELSAG Software Warranty @ \$500 x 6 units annually	\$3,000.00	\$3,000.00
Bait Car Service Contracts to Replace Expired Contracts on Current Fleet	\$750.00	\$750.00
TOTAL	\$3,750.00	\$3,750.00

Training: *Itemize training planned for staff, volunteers, and program participants. Estimate the nature of the training, location, registration fee, travel, and subsistence for the trainee(s).*

Line Item Detail	Grant Funds FY14	Grant Funds FY15
4 Auto Theft Investigators: 2 AVCAM Conferences (local)	\$1,000.00	\$1,000.00
IAATI Dues and Registration: 4 Investigators @ \$35.00 annually	\$140.00	\$140.00
NCRC Dues and Registration: 4 Investigators @ \$10.00 annually	\$40.00	\$40.00
NCRC/IAATI Midwest Motor Vehicle Theft Conference: 2 Investigators annually -Airfare: est. \$500.00 * 2 = \$1,000.00 annually -Ground Transport: est. \$300.00 * 2 = \$600.00 annually -Hotel: est. 2 * 3 days @ \$200.00 = \$1,200.00 annually -Registration: est. \$400.00 * 2 = \$800.00 annually -Per Diem: est. 2 * 3 @ \$75 = \$450.00 annually -Annual Total = \$4,050.00	\$4,050.00	\$4,050.00
TOTAL	\$5,230.00	\$5,230.00

Office Expenses: *If the program requires the set up of an additional site or needs office supplies, office equipment, or services not already paid for by the agency, estimate the expenses below. Examples include postage, telephone service, Internet service subscription, or copying.*

Line Item Detail	Grant Funds FY14	Grant Funds FY15
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Office and Vehicle Inspection Supplies \$500.00 annually	\$500.00	\$500.00
Office Phone and Internet Service for Bait Car Garage @ \$80 monthly	\$960.00	\$960.00
TOTAL	\$1,460.00	\$1,460.00

Program Expenses: *Examples of program expenses include the purchase of materials such as books, software, curriculum, craft supplies, and cameras; computers; publicity; costs of convening community meetings; activity fees; etc.*

Line Item Detail	Grant Funds FY14	Grant Funds FY15
Bait Car Repair and Vehicle Maintenance @ \$500.00 per vehicle annually x 8 vehicles	\$4,000.00	\$4,000.00
Verizon Bait Car Cellular Service @ \$30.00 per vehicle * 8 vehicles monthly = \$240.00	\$2,880.00	\$2,880.00
Verizon LPR Cellular Service @ \$60.00 monthly	\$720.00	\$720.00
Bait Car V-Stream Cellular Service @ \$50.00 per vehicle * 8 vehicles monthly = \$400.00	\$4,800.00	\$4,800.00
Public Awareness and Meeting Materials - Pamphlets, Printing, etc. @ \$500.00 annually	\$500.00	\$500.00
Bait Car Garage Rental and Utilities @ \$4,000.00 monthly * 12 = \$48,000.00 annually	\$48,000.00	\$48,000.00
Laptop Computer to Replace Obsolete Current Equipment to Control Bait Car Software (1 per year) (includes software, external storage device, satellite card, database software, etc.)	\$2,500.00	\$2,500.00
Accessories for Bait Vehicles to Modify Appearance and Ensure Longevity (body kits, paint, rims, spoilers, exhaust, etc.) @ \$5,000.00 annually	\$5,000.00	\$5,000.00
Two Digital Cameras/Recorders for Field Documentation of Evidence and Identification Efforts @ \$350.00 ea.	\$700.00	\$0
Two Bushnell Trophy Cam HD Max Security Cameras for Exterior & Perimeter of Bait Car Garage @ \$300.00 ea. * 2 = \$600.00, Flash security cases @ \$45.00 ea. * 2 = \$90.00, HD memory cards \$25.00 ea. * 4 = \$100.00, Masterlock python 6' cable lock \$25.00 ea. * 2 = \$50.00	\$840.00	\$0
TOTAL	\$69,940.00	\$68,400.00

Equipment over \$5,000 per unit: *Include only items that have an acquisition cost of \$5,000 or more per unit and have a useful life of one-year or longer. Purchases under \$5,000 per unit should be included in either the Program Expenses or Office Expenses line items. Examples: Communications system, recreational apparatus, etc.*

Line Item Detail	Grant Funds FY14	Grant Funds FY15
Acquire Two Bait Vehicles to Replace Current Bait Cars: 1 per year @ \$6,000.00	\$6,000.00	\$6,000.00
Two BSM Wireless Stinger Bait Vehicle Packages to Increase Current Fleet to 8 vehicles @ \$7,000.00 ea. * 1 per year	\$7,000.00	\$7,000.00
Five Recon Solutions V-Stream Real-Time Video Systems: 2 for current fleet; 2 for new bait vehicle pkgs. @ \$2,200.00 ea.: 3 for year 1; 1 for year 2	\$6,600.00	\$2,200.00
Purchase Two Additional Mobile LPR Readers (2 each year) @ \$23,200.00 ea.	\$46,400.00	\$46,400.00
TOTAL	\$66,000.00	\$61,600.00

Other Expenses (itemize): <i>Itemize other program costs that do not fit into budget line items above such as overhead, building occupancy costs, rent, confidential funds, etc.</i>		
Line Item Detail	Grant Funds FY14	Grant Funds FY15
Confidential Informant Funds (including buy money to recover stolen auto parts)	\$2,500.00	\$2,500.00
TOTAL	\$2,500.00	\$2,500.00

	Grant Funds FY14	Grant Funds FY15
Total Grant Funds PROPOSED	\$328,442.69	\$322,502.69

St. Paul Police Department

Request for Proposal

2013-2015 ATPP Grant

Project Overview

The St. Paul Police Department (SPPD) Auto Theft Prevention Program (ATPP) has generated unparalleled accomplishments during the past grant cycle. We attribute success to engaging our community we serve with professional and "customer-oriented" auto theft investigations, providing training and specialized knowledge and resources to our own patrol officers and cultivating a daily commitment to sharing information with our law enforcement, prosecutorial and insurance industry partners. SPPD has established our team approach to honoring these valuable commitments, which was demonstrated during the past grant cycle when our Auto Theft unit was internationally recognized with the 2012 Vehicle Theft Award of Merit from the International Association of Chiefs of Police (IACP). Over the past three years (2010-2012), there has been a 12% decrease in the number of vehicles stolen in St. Paul. In that same period, SPPD increased overall arrests for auto theft by 23%, and the auto theft case clearance rate rose 118%.

Currently, the 2011-13 ATPP grant is funding a full-time sergeant as an Auto Theft Investigative Coordinator (ATIC). We seek on-going financial support of this position in our 2013-15 grant proposal. The assigned ATIC, currently Sgt. Jon Loretz, supports the other three (3) Auto Theft investigative sergeants assigned to St. Paul's East, Central and West patrol districts. In addition to supervising bait vehicle deployments and acting as an LPR coordinator, the ATIC is also responsible for the scheduling of auto theft prevention details throughout the city. Because the ATIC has been relieved of carrying a full auto theft investigation caseload, we are now able to better facilitate the acquisition of equipment and resources and more efficiently and effectively manage the daily operations of the bait vehicle program. Dedicating a sergeant to full-time operations has increased the number of bait vehicle deployment dates by a staggering 600%, which has already generated positive results; seven (7) successful cases in the past two quarters.

Our application for funding seeks to sustain the current status of our auto theft prevention objectives and invest in the expansion of the program with the acquisition of additional equipment and technologies. SPPD's current strategies primarily focus on three (3) tactics to prevent auto thefts. First, we focus efforts to apprehend and prosecute the most active auto thieves by sharing intelligence with other law enforcement agencies, utilizing the knowledge obtained from informants and actively exploiting this information with targeted enforcement and the execution of search warrants. Second, the efforts of our bait vehicle program have generated extraordinary results during the past several months. Within the past two quarters, seven (7) vehicles were stolen and ten (10) individuals have already been charged with felonies; we anticipate additional charges as several cases are still under investigation. Finally, mobile LPR squads provide a powerful force multiplier for auto theft prevention efforts; affording us with greater coverage of St. Paul's large patrol area and enabling the delivery of a higher saturation of

enforcement in high-crime grids. From 2010-2012, SPPD recovered 826 vehicles with LPR's; with a conservative value estimate over \$1.2 million.

In other updates, we have secured a permanent facility to house the bait car operation, which enhances maintenance and accountability while providing a level of security. Acquiring and making necessary building improvements to meet code requirements, and equipping a satellite bait car office and garage has required a significant investment of resources in personnel, supplies and equipment. Because this building is also an investigative office, we request grant funding for monthly rent and utilities, as well as exterior surveillance cameras for the facility, to sustain its full functionality with the infra-structure required for efficient and secure police operations. SPPD's operating budget doesn't provide for this expense. We selected a location that had the space to allow us to grow the bait vehicle operation, which is why we seek additional funding to purchase two (2) additional vehicles and two (2) bait vehicle packages required to transform them into bait cars.

Needs Assessment and Planning Process

According to the 2010 United States Census Bureau, the city of St. Paul has a population of 285,068; the area covered under SPPD jurisdiction exceeds 50 square miles. As the Capitol of Minnesota, St. Paul is the center of state government and the primary location of its related offices. Additionally, St. Paul has over 23,000 registered businesses (2007 U.S. Census). The corresponding governmental and business employees and customers, many commuting daily to St. Paul, easily swells our daily population by 50,000 additional people. Unfortunately, oftentimes these visitors are the victims of auto thefts.

Referring to table #1 below, in 2010, there were 2,053 vehicles stolen in the City of St. Paul; auto theft per capita was 7.1 per 1,000 people. In 2011, 1,845 vehicles were stolen for a 10% decrease from the previous year; auto theft per capita in 2011 was 6.4 per 1,000 people. St. Paul's year-end stolen vehicle total for 2012 is 1,805, or an additional 2% decrease from 2011; auto theft per capita in 2012 is 6.3 per 1,000 people. The overall change in vehicles stolen from 2010 to 2012 is a decrease of 248 incidences of auto theft, or a two year decrease of 12%.

Table #1

<u>SPPD Statistics</u>	Y2010	Y2011 % Change	Y2012 %Change	2-Year %Change
# of Vehicles Stolen	2,053	1,845 ↓ 10%	1,805 ↓ 2%	↓ 12%
Auto Theft Per Capita (per thousand)	7.1	6.4 ↓ 10%	6.3 ↓ 2%	↓ 12%
# of Vehicles Recovered	2,177	1,752 ↓ 20%	2,097 ↑ 19%	↓ 4%
Percent of Stolen Vehicles Recovered w/in the first 10 days	82%	72% ↓ 12%	74% ↑ 3%	↓ 10%

# of Vehicle Theft Investigations Assigned	2,360	2,614 ↑ 11%	2,739 ↑ 5%	↑ 16%
# of Auto Theft Cases Cleared by Arrest	71	113 ↑ 59%	155 ↑ 37%	↑ 118%

One revealing statistic and a good indication of the commitment and effort by the Auto Theft unit, is the 118% increase in case clearances from 2010 to 2012. Additionally, all auto theft cases are assigned for investigation, which would explain a startling 16% increase since 2010. In a calendar year of 365 days, we average over seven (7) new auto theft investigations a day, which is actually an understatement considering investigators don't work seven days a week, and take vacations and holidays, etc. Due to these large caseloads, overtime is a necessity to effectively combat auto thefts in St. Paul. Referring to Table #2, the utilization of overtime in the past grant has effectively resulted in an overall 23% increase in arrests since 2010; as well as our increased clearance rate. With the added benefit of using ATPP funds, all investigative units will be in a position to take a closer look at all auto theft cases rather than "triaging" them.

Table #2

<i>Auto Theft Arrests</i>	<i>Y2010</i>	<i>Y2011 % Change</i>	<i>Y2012 %Change</i>	<i>2-Year %Change</i>
Adults	164	171 ↑ 5%	213 ↑ 25%	↑ 30%
Juveniles	24	4 ↓ 83%	20 ↑ 500%	↓ 17%
<i>TOTAL</i>	188	175 ↓ 7%	233 ↑ 33%	↑ 23%

Working exclusively on auto theft related crimes, SPPD's Auto Theft unit is staffed by four full-time investigators; one position (ATIC) is funded by the ATPP grant. Focusing on specific offender demographics, the Juvenile unit, Gang unit and Special Investigations Unit (SIU), among others, also often conduct auto theft investigations. Any auto theft arrest and investigation involving offenders under the age of 18 is conducted by SPPD's Juvenile unit with the support and assistance of the Auto Theft unit. While there are remnants of Asian gangs, suspects are more commonly united in their quest for Methamphetamine; many of SPPD's top offenders are loosely affiliated with subsets of the Blood gang. SIU concentrates on organized crime including investigations of outlaw motorcycle clubs. Intelligence gathering and analysis is typically conducted by SIU, and information is shared in many of our criminal investigations.

The diverse demographic nature of St. Paul, the abundant availability of desired imported automobiles, and ease of theft using a "shaved key," are underlying factors why the most consistently stolen vehicles remain 1990's era Honda Civics and Accords. While not as available, the Acura Integra, especially models with V-Tec engines, manual transmissions and after-market performance parts, are highly desirable. A recent trend we have noticed is the increase in thefts of 1990's Honda CRV's. Information the Auto Theft unit has gathered, through

interrogations with arrested suspects, patrol field interviews and informants, reveals that CRV's of this era are just as easy to steal. Additionally, their larger size accommodates the transportation of stolen property taken from burglaries. The ease of theft and mobility of auto thieves looking for Methamphetamine, or simply kids needing rides to visit events in other cities, facilitate the "dumping" of vehicles stolen from St. Paul. Typically, these stolen cars are recovered intact in retail and commercial areas in surrounding communities, especially at the Rosedale Mall, Har-Mar Mall, Maplewood Mall and Mall of America. Because St. Paul hosts many large events including the Hmong Soccer Tournament and New Year's, Winter Carnival and a variety of other events, SPPD routinely recovers Honda's and Acura's originally stolen out of city. The Auto Theft unit has also noticed a startling increase in the number of VIN flip cases. Primarily, we attribute this to the ability of our investigators to get into the field on a regular basis and make many more proactive contacts. The marked increase in the number of search warrants executed, and grant funded opportunities for additional training in advanced investigations, are also positive results; a trend we would like to continue. However, these investigations are extensive and time consuming. Without the utilization of overtime funding, many of these investigations would be ineffective, or generally non-existent.

In 2011 and early 2012, The Auto Theft unit determined that many older, heavier vehicles that were never recovered were actually crushed at a local scrap yard. The vehicles were primarily stolen by people with access to tow trucks or larger vehicles that could be used to drag stolen cars to the scrap yard. Diligent investigative efforts by the Auto Theft unit identified and apprehended a large number of offenders. Our joint partnership with the Ramsey County Attorney's Office resulted in the prosecution and conviction of more than 16 individuals charged with multiple counts of theft of a motor vehicle in the disappearance of at least 225 vehicles, which were subsequently scrapped. In the first month after commencing our investigation of this scrap yard, the number of auto thefts in St. Paul dropped 28%. Based on these efforts and demonstrated results, the SPPD Auto Theft unit was internationally recognized by the International Association of Chiefs of Police (I.A.C.P.) and proudly received the 2012 Vehicle Theft Award of Merit. The Auto Theft unit continues to liaison with the Ramsey County Attorney's Office, and meets regularly with their auto theft prosecutors. We believe the coordination of our efforts and priorities will provide a foundation for a better understanding of each other's roles and help meet a number of shared objectives.

Employed Strategies and Demonstrated Results

Strategy #1

After grant funds created the ATIC position, the Auto Theft unit was able to better focus investigative resources during the 3rd and 4th quarters of 2012, identifying and targeting auto theft offenders. Information on active auto thieves is constantly updated and disseminated to patrol and shared with agencies from other jurisdictions. SPPD has also shown a strong commitment to auto theft prevention by providing the ATIC with an unmarked department vehicle, equipped with emergency lights and siren. We don't seek reimbursement from the ATPP grant for the costs of fuel and vehicle maintenance. Auto Theft investigators conducting proactive auto theft prevention, suppression and intervention through traffic stops is also an innovative strategy which has paid huge dividends. Additionally, this vehicle allows investigators to store the necessary tools and gear to identify heavily-stripped or VIN-altered

stolen vehicles at crime scenes and the impound lot, ensuring they are released to the victim, when possible, in a timely manner. We routinely partner with the NICB, gaining tremendous knowledge and developing expertise, while conducting these "mechanical forensic" investigations. Patrol officer efforts are bolstered by seeing auto theft investigators, utilizing a "boots on the ground" approach to auto theft prevention and intervention. Exposure to investigators at "chop shops" and stolen recoveries, as well as regular attendance at various roll calls opens lines of communication between investigative and patrol functions.

Within the past six months, by aggressively homing in on our most wanted auto thieves, we have either filed charges or anticipate charges, against these active auto thieves, with over 50 felonious crimes ranging from theft of a motor vehicle, possession of Methamphetamine, receiving stolen property and possession of burglary tools. As an example of a demonstrated result, we ascertained that many of the stolen import vehicles, tools and other items taken in burglaries were brought to an Eastside address which was the home of our most active offender. This suspect was either selling Methamphetamine or taking items on trade in exchange for providing narcotics to many of our other active individuals, among others. With SPPD patrol assistance, the Auto Theft unit successfully executed two search warrants at the suspect's house, recovering stolen vehicles and Methamphetamine from those warrants. He was charged with two counts of theft of a motor vehicle and receiving stolen property. On several overtime details, Auto Theft investigators staked out his home and were able to intercept two other active auto thieves seeking to purchase Methamphetamine. In both incidents, the suspects were driving stolen vehicles, for which they were subsequently charged. Finally, by working our informants, and being relentless in our pursuit of this offender, we intercepted the main suspect as he was transporting almost two ounces of Methamphetamine. He was charged with First Degree Possession of a Controlled Substance and is in custody. He awaits a minimum sentence of ten years in prison based on his criminal history score.

During the months of September through November of 2012, the Auto Theft unit executed warrants at eight (8) "chop shops." As a result of these proactive investigative efforts, we were able to recover 15 stolen vehicles and a large number of stolen tools, vehicle parts and equipment. Based on those eight search warrants, we have either brought charges or anticipate charges against at least 15 individuals; the majority of them are active auto thieves. During that same time period, SPPD saw a drop in the number of auto thefts by 16%. In addition, by sharing information with other law enforcement agencies, we provided the investigative assistance and identification efforts to get many St. Paul offenders also charged with vehicle theft crimes in other jurisdictions. The availability of overtime funds is essential for these proactive investigations. When provided with these funds, auto theft investigators are able to extend their investigations past their normal working hours and concentrate on specific auto theft tactics, and have flexibility to respond to circumstances as need be without putting undue strain to an already taxed department budget.

Strategy #2

As in other cities, bait car programs have proven to be an effective tool in the apprehension and prosecution of auto thieves, as well as a deterrent once the program becomes widely known to exist. In order to ensure we are running a quality program, grant funds from the previous cycle were used to send the ATIC to training on "How to Implement a Successful Bait

Vehicle Program.” Four bait vehicles are fully operational and deployable, and we anticipate adding two more vehicles during this current grant cycle. With the addition of the ATIC position, and garage space rented to create a base of operations, the Auto Theft unit produced 244 deployments during the 3rd quarter of 2012, and exceeded that number for the 4th quarter of 2012. This is remarkable progress as prior to adding the ATIC position, we typically had less than 40 deployments per quarter; a 600% increase. During the last two quarters of 2012 and start of 2013, we had seven (7) bait vehicles stolen; previous to this, our last bait car was stolen in 2009. The results achieved are unprecedented in the history of SPPD's bait vehicle program.

In order to build on our success, we request funding to add two (2) fully equipped vehicles, which would greatly enhance our ability to deploy bait cars in multiple areas simultaneously. The subsequent acquisition of more vehicles will require additional funding to meet service needs required for the operation of the equipment and to be fully covered by maintenance agreements. We request additional funds to keep them functioning and operational, which would require a number of tools and vehicle maintenance equipment. Along with the vehicle maintenance issues, an increase in the level of funding available to change the appearance of vehicles, including body kits, rims, tires, paint, accessories, etc, is desired. It is imperative for a successful bait car program to have a number of vehicles that are attractive to auto thieves and to possess the ability to alter the vehicles’ appearance so that they are not immediately recognized as bait cars. Investing in changing the appearance of current cars is much more economical than obtaining replacement vehicles because a typical installation of bait vehicle equipment requires at least 40 hours of work. Understandably, because our mechanic’s primary focus is on radio installations and maintenance on squads, the lag-time can be three or four months before the vehicle is ready for deployment. The availability of the requested funds ensure bait vehicles stay on the street with efficient deployments rather than long periods of down-time based on the aforementioned delays.

Strategy #3

SPPD continues daily use of LPR units by patrol officers to recover stolen vehicles more quickly. From 2010 through 2012, SPPD officers used LPR technology to recover 826 stolen vehicles. With a conservative estimate for the average vehicle value at \$1,500, SPPD's LPR program recovered in excess of \$1.2 million worth of vehicles; an extraordinary amount that insurance companies have surely noticed. During that same period, 14 people were arrested as a result of LPR usage. Furthermore, LPR alerts resulted in a recovery of 253 stolen license plates. Finally, 935 scofflaw vehicles (five or more unpaid tickets listed to the registered motor vehicle) were located with a potential revenue, from fines, conservatively worth hundreds of thousands of dollars. The table below provides relevant LPR statistics.

<u>LPR Statistics</u>	Y2010	Y2011	Y2012	3-Year Totals
# of St. Paul LPR Stolen Recoveries	281 (81%)	169 (92%)	221 (74%)	671 (81%)
# of Out of City LPR Stolen Recoveries	64 (19%)	14 (8%)	77 (26%)	155 (19%)

# of Total LPR Stolen Vehicles Recovered	345	183	298	826
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The practice of using LPR information to aid investigations is invaluable. In the past two years, investigators in 154 cases used the LPR database. This is the first stop when searching for a suspect when we have vehicle information. In homicide investigations, and many other major cases, LPR squads are used to blanket the crime scene area to log all of the vehicles on the street, within minutes. It would take hours for officers to canvas the same neighborhood to manually write down all of the plates. In a 2012 Saint Paul murder case, the murder was committed 9 days after the suspect's license plate was read and captured into the LPR data set. It wasn't until 35 days after the murder that investigators received information which caused them to look at the LPR data for this case to locate the suspect and prove that, in the past, the suspect vehicle had been parked at the address of two other suspects thus providing additional evidence of complicity. LPR data helped to locate the murder suspect vehicle in a different 2012 Saint Paul murder case within 2 days which resulted in the arrest of the suspect and the identification of additional evidence of the crime. In yet another case, a violent gang member's license plate was read and captured by LPR eight days before he committed a violent assault. Thirteen days later an investigative query of the LPR data aided in the arrest and charging of this violent individual who had a long history involving illegal firearms.

We have a number of aging LPR systems that have reached technical obsolescence. Our department has used other funding sources to acquire several LPR units; however, in order to maintain our current level of coverage, we are requesting funds to purchase four (4) additional LPR units during the 2013-2015 grant cycle; two per year. Currently, we have more officers that request the use of the LPR units than we have units available. We believe the aforementioned numbers will continue to increase as more officers are trained in LPR operation. In addition, we are requesting overtime funds to allow us to train more patrol officers and system users in the use and benefit of LPR technology. Overtime will fund LPR details when the activities require an extension of the normal eight out work day or have to be scheduled outside the normal work week to accommodate the detail. Overtime money is essential to allow investigators to train officers, conduct investigations and target auto theft "hot spots" during times outside their normal working hours. In addition, LPR units are often assigned to special events that historically have auto theft problems in and around the event. These events often happen during holiday weekends or other extremely busy times of the year. The patrol districts are tasked with manning these events and are unable to staff auto theft details with on-duty personnel. Overtime money is needed to staff these events.

We have learned, through experience, of the importance of having customer service assured through the purchase of the annual maintenance and service agreements. While the LPR and bait car systems are stable and work without fault for long periods of time, because of the size of our department, and the variety of hardware and software in use, integration issues crop up from time to time. With maintenance and service agreements in place, our contractor's technical support has been available and responsive at all times. These agreements also assure the availability of replacement parts (provided at no extra charge) when necessary. Keeping annual maintenance agreements in place is essential and worth the cost.

The St. Paul Police Department continues to make auto theft prevention a high priority. The partnership between the Auto Theft Prevention Grant and SPPD demonstrates the positive impact of effective strategies and diligent criminal investigations. It is the goal of the St. Paul Police Department's Auto Theft Unit to integrate all of the pieces of our auto theft strategy into the everyday efforts of the entire department. Through the use of past grant funds, we have developed an LPR program that is being used every day by line officers to recover stolen vehicles more quickly. By vastly improving our bait car program, it is our intent to provide a much needed tool to assist in the identification and successful prosecution of our most prolific auto thieves. We believe that based on our demonstrated results and increased expansion of our proactive investigative efforts, the St. Paul Police Department, and the 285,068 citizens we serve, would greatly benefit from our proposal for funding from the 2013-2015 Auto Theft Prevention Program Grant.