

December 16, 2019

Issac Afwerke SPRWS City Project Manager Saint Paul Regional Water Services 1900 Rice Street Saint Paul, MN 55113 RE: Saint Paul Regional Water Services Marie Avenue Water Tower SEH No. STPWU 142481 14.00

Dear Issac:

This letter regards our meeting of December 6, 2019, concerning final closeout of the above referenced project. Our discussion focused on our budget overaged for the project and its justification.

As you are aware, amendment No. 3 was for additional direct services by SEH for overseeing the project into the next construction season, as the contractor had exceeded its initial project schedule. The Contractor anticipated, based on their submitted schedule (Attached), taking an additional six (6) weeks, completing their work (substantial completion) by May 14, 2019.

Our records indicate an actual start date of May 20, 2019, and a date of substantial completion of August 8 2019. Below represents a breakdown of additional hours worked by SEH following the initially proposed completion date.

- Inspection / Observation 100.75 hrs.
- Construction Administration (Chris Wolfgram) 3.25 hrs.
- Administration (Accounting) .75 hrs.

Total hrs. 103.75

At this time SEH requests your consideration for a Change Order in the amount of \$11,130.25, which includes direct expenses.

As further discussed in our meeting, due to complications beyond our control, it was necessary to place an inspector on the project with a higher billing rate. Note that in our requested amount we are using the rate billed previously.

If you have any questions regarding this Change Order request or the information herein, please contact me at 651.490.2160.

Sincerely,

Daniel J. Zienty Principal

dmk

Attachments

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	Item Date	Employee/Supplier	Quantity	иом	Comment	
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down and moving equipment until left for another site at 10.					_	
07.24.2019 Richardson, Amad 8.00 Hours Observed the crew continue to clean up the site and get miscellaneous things done. A truck was there for the abrasive debris to be loaded on. 97.25.2019 Wolfgram, Christopher E (* 2.00 Hours onto trailers and off the site. Stood in on the Monday meeting with Issac from the city. Drove over to Wyzata to assist Kyle. 97.26.2019 Richardson, Amad 13.00 Hours Observed and recorded conditions and progress as the crew did touch up work on top of the tower and on the inside. They also finished painting handrails on top of the tower, nonslip inside the handrails on top, and the base of the tower. 97.30.2019 Wolfgram, Christopher E (* 16.24 Currency Site Visit with Owner on the Section 20.00 Hours organizing and setting up Disinfection at tower. 97.30.2019 Olds, Bryan 97.5 Hours Observing Disinfection and Filling of Water Tower on site. 98.08.2019 Olds, Bryan 97.5 Hours Observing Disinfection and Filling of Water Tower on site. 98.08.2019 Olds, Bryan 97.5 Hours Observing Disinfection and Filling of Water Tower on site. 98.08.2019 Olds, Bryan 97.5 Hours Observing Disinfection and Filling of Water Tower on site. 98.08.2019 Olds, Bryan 97.5 Hours Observing Disinfection and Filling of Water Tower on site. 98.08.2019 Olds, Bryan 97.5 Hours Observing Disinfection and Filling of Water Tower on site. 98.08.2019 Olds, Bryan 97.5 Hours Observing Disinfection and Filling of Water Tower on site. 98.08.2019 Olds, Bryan 97.5 Hours Observing Disinfection and Filling of Water Tower on site. 98.08.2019 Olds, Bryan 97.5 Hours Observing Disinfection and Filling of Water Tower on site. 98.08.2019 Olds, Bryan 99.046 99.046 99.046 99.046 99.047.2019 Olds, Bryan 99.046 99.047.2019 Olds, Bryan 99.046 99.047.2019 Olds, Bryan 99.046 99.047.2019 Olds, Bryan 99.047.2019 Olds, Bryan 99.048 99.049 99.049 99.049 99.049 99.049 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.040 99.	07.23.2019	Richardson, Amad	3.50	Hours	down and moving equipment until I left for	329.06
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