



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Civil Division

400 City Hall

15 West Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: 651 266-8710

Facsimile: 651 298-5619

July 8, 2016

NOTICE OF INTENT TO SUSPEND LICENSE

John Lecy
Cornerstone Concrete LLC
3446 Oakgreen Avenue North
Stillwater, MN 55082

RE: Sidewalk Contractor license held by Cornerstone Concrete LLC d/b/a Cornerstone Concrete LLC for the City of Saint Paul
License ID #: 20130002096

Dear Licensee:

The Department of Safety and Inspections will recommend suspension of the Sidewalk license held by Cornerstone Concrete LLC d/b/a Cornerstone Concrete LLC for the City of Saint Paul. The basis for the recommendation is based on the following information:

On May 11, 2016, you were sent a letter and RENEWAL INVOICE from the Department of Safety and Inspections stating your Sidewalk Contractor license had expired and you owed delinquent license and late fees. Failure to renew your license by June 1, 2016 would then be processed as a voluntary surrender of your license.

According to DSI records, on May 19, 2016 you submitted most of the documents required to maintain your license. On May 26, 2016, you paid the delinquent license fees and submitted your Tax ID or Social Security number but failed to pay the outstanding \$18.00 late fee and submit the required \$5,000 Sidewalk Bond.

On May 27, 2016, you were sent an email from a DSI staff member indicating your Sidewalk Contractor license renewal was on hold because they had not received a \$5,000 Sidewalk Bond for the coverage dates of April 29, 2016 to April 29, 2017. As of today's date neither the late fee payment nor sidewalk bond has been received.

In addition to the suspension of your Sidewalk Contractor license, per Saint Paul Legislative Code § 310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit required information to maintain your license.

At this time, you have four (4) options to proceed:

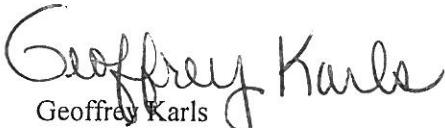
1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Monday, July 18, 2016**, I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the City Council Agenda for approval of the proposed remedy.

2. You can pay the \$18.00 late fee and submit the required bond information. You may then send the late fee payment and information directly to DSI at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, July 18, 2016**. A self-addressed envelope is enclosed for your convenience. Payment of the late fee and submission of the required bond information will be considered to be a waiver of the hearing to which you are entitled.
3. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council. You will need to send me a letter with a statement admitting the facts and requesting a public hearing by **Monday, July 18, 2016**. The matter will then be scheduled before the City Council to determine whether to suspend your Sidewalk Contractor license and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.
4. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, July 18, 2016**. Information should be directed to the attention of Eric Hudak.

If you have not contacted me by Monday, July 18, 2016, I will assume that you do not contest the suspension of your Sidewalk Contractor license and imposition of a \$500.00 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,


Geoffrey Karls
Assistant City Attorney

cc: Eric Hudak, DSI Licensing Manager

