



CITY OF SAINT PAUL

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1024

Telephone: 651-266-8989  
Facsimile: 651-266-9124  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

Dear Resident and/or Neighborhood Organization:

The Department of Safety and Inspections (DSI) has received an application for a license for a business in your area. You are being notified because this request requires neighborhood notification.

Details regarding this matter are given on the reverse side of this letter. You will have 45 days from the date this notice was mailed to express any objections. The response deadline is given on the reverse side of this document. If you have any objections to the application as described on the reverse side, **please send your objection(s) (with your telephone number) in writing to:**

Legislative Hearing Officer  
310 City Hall  
15 West Kellogg Blvd.  
Saint Paul, MN 55102

Or email to: [LH-Licensing@ci.stpaul.mn.us](mailto:LH-Licensing@ci.stpaul.mn.us)

If objections are received, a hearing will be scheduled before a legislative hearing officer. If you have sent in an objection, you will receive notice of the time, place and date of the scheduled hearing. At that hearing, the Legislative Hearing Officer will take testimony from all interested persons. At the end of this hearing, the Legislative Hearing Officer will make a recommendation to the City Council as to whether the license request should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny the license.

**If you have any questions regarding this matter,** please contact Kris Schweinler, DSI Inspector III, at 651-266-8989, or me at 651-266-9106.

Sincerely,

Jeff Fischbach  
DSI Inspector III

## LICENSE APPLICATION NOTIFICATION

License Number: 20190000697  
Application for: Health/Sport Club license  
License at: 755 Prior Ave N Unit 235C  
Licensee: Halstead Fitness LLC, doing business as Strength Collective  
Jennifer Halstead, owner, 651-691-9136

### **Recommended License Condition:**

1. At least one employee or manager, trained and qualified in first aid and CPR according to standards established by rule by the Department of Safety and Inspections shall be on duty at all times that the licensed premises are in operation or open to members of the public. Such standards shall be in conformity with standards and guidelines established by the American Red Cross with respect to water safety instructors or by the American Heart Association for similar purposes.

**Deadline for Response Date: Friday, April 26, 2019 at 4:30 p.m.**

If you have any objections to the license application, you must respond in writing by Friday, April 26, 2019 to:

Legislative Hearing Officer  
310 City Hall  
15 West Kellogg Blvd.  
Saint Paul, MN 55102

Or email to: [LH-Licensing@ci.stpaul.mn.us](mailto:LH-Licensing@ci.stpaul.mn.us)

If you have any questions, please contact DSI Inspectors Ross Hadow or Jeff Fischbach at 651-266-8989.

Notice Mailed: Friday, March 22, 2019



CITY OF SAINT PAUL

375 Jackson Street, Suite 220  
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-9040  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

March 22, 2019

Halstead Fitness LLC  
Attn: Jennifer Halstead  
3836 10<sup>th</sup> Ave S  
Mpls, MN 555407

RE: License Application for Halstead Fitness LLC, doing business as Strength Collective, ID # 20190000697, Located at 755 Prior Ave N Unit #235C / **Health/Sport Club**

Dear Applicant:

Our review of your application for a license is in process. Notification has been sent to the community organization and neighbors for the area in which you intend to operate giving them until **Friday, April 26, 2019** to voice any objections to your license application. If no objections are received, your license will be issued (pending any requirements not completely met) approximately one week past the date given above.

If objections are received a hearing will be scheduled before a legislative hearing officer. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny this license application.

**Requirements including the following must be met prior to the issuance of your licenses:**

- Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been included for your convenience.
- Obtain all necessary building and/or trade permits related to any construction work associated with the establishment of this use, and all required inspection approval(s) related to these permit(s). Only licensed trade contractors authorized to perform work in that trade (e.g., plumbing, electrical, ventilation, etc.) may obtain permit(s) and/or perform work in such trade. *DSI records show your contractor has submitted an application for a Building Permit (#2019-017411) that is currently in an "Under Review" status.*
- Obtain a Sewer Availability Charge (SAC) determination from the Metropolitan Council Environmental Services (MCES) for this change in use of the space. Information about the SAC program may be found at the following website <http://www.metrocouncil.org/Wastewater-Water/Funding-Finance/Rates-Charges/Sewer-Availability-Charge.aspx> Payment of any SAC fee owed would be submitted to DSI.
- Obtain DSI Environmental Health Inspection *plan-review and inspection* approval from DSI Environmental Health Inspector Barb McMonigal-St. Dennis who may be contacted at 651-266-9137 (email: [barb.mcmonigal-st.dennis@ci.stpaul.mn.us](mailto:barb.mcmonigal-st.dennis@ci.stpaul.mn.us)) to arrange for this approval. *This review is in addition to the Building Permit application review/inspection process.*

**NOTE:** construction should not begin until Ms. McMonigal-St. Dennis has approved plans compliant with construction and operational requirements found under Section 427.07 of the City of St. Paul Legislative Code (see enclosed copy).

If you have any questions, please contact DSI Inspector Ross Haddow at 651-266-9143 or me 651-266-9106.

Sincerely,

Jeff Fischbach  
DSI Inspector  
enc.

**Disclaimer:** This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.