



# Fire Certificate of Occupancy

## CITY OF SAINT PAUL

Department of Safety and Inspections  
375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806  
PHONE: (651) 266-8989  
FAX: (651) 266-9124  
An Equal Opportunity Employer

**\*\* FINAL NOTICE \*\***

Check this box if making any name or mailing address corrections.

JARRET HARMON ELBRUS MANAGEMENT  
7801 BUSH LAKE ROAD SUITE 430  
MINNEAPOLIS MN 55439

Bill Date: August 28, 2023  
Customer #: 1599071  
Amount Due: \$369.00  
Due Date: September 12, 2023

**\*\* You were sent a Fire Inspection Fee Invoice and payment has not been received. \*\***  
Payment must be received in this office no later than September 12, 2023 or the fee invoice plus administrative costs will be submitted for assessment to your property tax.

Property Address:  
651 WELLS ST

Ref.# 117933  
Folder RSN: 4994762

Date	Type of Fee	Bill #	Amount
April 14, 2023	CO Residential 1 & 2 Units Initial Fee	1754809	\$280.00
June 26, 2023	CO Residential 1&2 Units No Entry Penalty Fee	1754809	\$89.00

**PAY THIS AMOUNT: \$369.00**

You can pay this invoice online by going to [online.stpaul.gov](http://online.stpaul.gov) and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be

Mail to: Billing  
 Saint Paul Fire Inspection  
 375 Jackson Street, Suite 220  
 St. Paul, MN 55101-1806

Make Checks Payable to: City of St. Paul  
 \*\* Return this document with payment \*\*



Signature of Cardholder (required for all charges):	
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IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION: Pay this Amount: \$369.00

Customer #: 1599071

Ref. #: 117933

Folder RSN : 4994762

<input type="checkbox"/> Amex <input type="checkbox"/> Discover	<input type="checkbox"/> MasterCard <input type="checkbox"/> Visa	 	Expiration Date: Month / Year							
Security Code		4 Digit Verification Number	3 Digit Verification Number							
Enter Account Number										

Beginning April 3, 2021, a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees. To avoid convenience fees, you may pay your invoice by electronic check using the "Pay My Bill " option. Check, credit card and cash payments will still be accepted at 375 Jackson St., #220.