



APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

310 City Hall, 15 W. Kellogg Blvd.
Saint Paul, Minnesota 55102
Telephone: (651) 266-8585

RECEIVED

FEB 25 2015

CITY CLERK

We need the following to process your appeal:

- \$25 filing fee (non-refundable) (payable to the City of Saint Paul) (if cash: receipt number Check 4236)
 - Copy of the City-issued orders/letter being appealed
 - Attachments you may wish to include
 - This appeal form completed
 - Walk-In OR Mail-In
- for abatement orders only: Email OR Fax

HEARING DATE & TIME
(provided by Legislative Hearing Office)
Tuesday, March 3, 2015

Time 2:30 PM

Location of Hearing:
Room 330 City Hall/Courthouse

Address Being Appealed:

Number & Street: 766 Point Douglas City: ST Paul State: MN Zip: 55119

Appellant/Applicant: Don Hyatt Email dhyatt71@gmail.com

Phone Numbers: Business - Residence 651-206-5223 Cell 651-278-8181

Signature: [Signature] Date: 2-25-15

Name of Owner (if other than Appellant): Loi Card

Mailing Address if Not Appellant's: 644 Brookside Ln Mendota Heights 55118

Phone Numbers: Business - Residence - Cell 271-8181

What Is Being Appealed and Why?

Attachments Are Acceptable

- Vacate Order/Condemnation/
- Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List/Correction
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other (Fence Variance, Code Compliance, etc.)

NO HAZZARDS NO NEED FOR MONITORING



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-1919
www.stpaul.gov/dsi

February 11, 2015

Joe Card
766 Point Douglas Rd S
Saint Paul MN 55119-5339

VACANT BUILDING REGISTRATION FEE WARNING LETTER

The Saint Paul City Council has adopted legislation which requires owners of vacant buildings to pay an annual fee and submit a registration plan on the form(s) enclosed with this letter. The annual fee is \$1,440.00. The purpose of this fee is to partially reimburse the City for administrative costs for registering and processing the Vacant Building Owner Registration forms and for the cost of monitoring these properties for compliance with Saint Paul Legislative Codes.

The fee for the vacant building located at 766 POINT DOUGLAS ROAD S is now past due. You have fifteen (15) days from the date of this letter to pay this bill before this fee is sent to assessment, to be collected with your property taxes.

DO NOT MAIL CASH

Saint Paul Legislative Code, Chapter 43, requires this fee be paid no later than thirty (30) days after the building becomes vacant, and if not paid, the owner shall be subject to collections and prosecution as prescribed in the Legislative Code. Also, if at any time the registration fee is unpaid and owing, building permits will be denied for this building.

The full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.

The owner(s) still will be subject to a criminal Summons and Complaint for failure to pay this vacant building registration fee. This citation will necessitate a court appearance in Ramsey County District Court and the owner(s) will be subject to penalties provided for by law. The enclosed registration form must accompany the fee payment.

If you wish to pay in person, you may do so from 8:00am to 4:00pm Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

All category 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this notice.

WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.

Category 2: Requirements include: 1. register/re-register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

Category 3: All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy OR Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code, then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

If you have questions about this registration fee or other vacant building requirements, please contact the Enforcement Officer, Dave Nelmark, at 651- 266-1931.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

You may file an appeal to this fee or registration requirements by contacting the City Clerk's Office by calling (651)266- 8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

Stever Magner
Vacant Buildings Program Manager

Enclosures: Regulations Requirements Information
Vacant Building Registration Form

SM: dn
vb_warning_letter 2/15

Also Sent To:
Joe Card 644 Brookside Ln Mendota Heights MN 55118- 2817



CITY OF ST PAUL

Department of Safety and Inspections
375 Jackson Street, Suite 220
St Paul, Minnesota 55101-1806

GENERAL BUILDING PERMIT APPLICATION

Visit our Web Site at www.stpaul.gov

PROJECT ADDRESS: 766 Point Douglas Rd S, Suite/Apt -, Building Name -, Date 2-23-15

Contractor: CARD Construction, Address: 644 Brookside Ln, City: Mendota Heights, State: MN, Zip: 55118, Phone: 651-271-8181

Contractor's Email: dhyatt71@gmail.com

Architect/Designer: -

Property Owner: Joe (AKA) Dan Hyatt, Address: 644 Brookside Ln, City: Mendota Heights, State: MN, Zip: 55118, Phone: 651-271-8181

Select the Type of Work: [] New Structure [] Addition [] Remodel/Alter [X] Repair

Select Applicable Installation Below: [] Windows, [] Roofing, [] Siding

Select Type of Use: [X] Residential, # of Existing Dwelling Units: 1, Final # of Dwelling Units: 1, # of Dwelling Units Worked On: 1

Est. Start Date: 2-1-15, Est. Finish Date: 8-1-15, Total Value: \$10,000

Description of Project: Repair property to be code compliant. Applicant's Signature: Joe Card

PLEASE COMPLETE THIS SECTION ONLY FOR NEW STRUCTURE OR ADDITION

Table with columns: Width, Length, Height, Total Square Feet, Basement, # of Stories, Is a Fire Suppression System Available?

Table with columns: Lot Width, Lot Depth, Front, Back, Side 1, Side 2

For Office Use Only

Table with columns: Change/Expansion of Use?, Existing Primary Use, Proposed Primary Use, Zoning District, SUMMARY OF FEES

PLAN REVIEW REMARKS

S.A.C. #: , Reviewed By: , Date: , Warning Folder #

State Valuation: \$, Vacant Bldg. Folder #, PERMIT #

Signature of Cardholder (required for all charges):

Payment options: [] AMEX [] Discover [] MasterCard [X] Visa, Security Code: 165, Expiration Month/Year: 01/18, Enter Account Number: 4802093002140892

GENERAL BUILDING PERMIT APPROVALS & REQUIREMENTS

If you are paying for your permit by American Express, Discover, MasterCard or Visa, you may fax your application. The credit card information section must be filled in including the 3-digit or 4-digit security code and signed. Our FAX number is 651-266-9124.

If paying by check, please mail the application and check to us. Make checks payable to: City of St. Paul

FOR NEW CONSTRUCTION AND MULTI-FAMILY RESIDENTIAL OR COMMERCIAL ADDITIONS
 Building Permit Application and two (2) complete sets of plans must have stamped approval by the following Offices prior to submittal to the plan examination section in DSI at 375 Jackson Street, Suite 220.

REQUIRED

- 1) Public Works – 10th Floor City Hall Annex
 25 W. 4th Street
 (Bring Lot Survey with Legal Description)

Assigned Address: _____

Pin #: _____

Legal Description:

REQUIRED

- 2) Public Works – Sewer 7th Floor City Hall Annex
 25 W. 4th Street
 (Sewer Size and Location)

FOR OFFICE USE ONLY

Review	Required	Initials/OK	Date
HPC			
SITE PLAN REVIEW*			
SPECIAL USE PERMIT			
ENVIRONMENTAL / FOOD			

Site Plan Review is required for new construction and additions to commercial buildings or residential buildings with 3 or more units.
 (651-266-9086)

Building Field Inspectors are in the office for inspection requests between 7:30 – 9:00 AM, Monday – Friday. Phone number is 651-266-9002. Permit Fee Information can be obtained by calling 651-266-8989, Monday – Friday, 7:30 – 4:30.

Visit our Web Site at www.stpaul.gov/dsi