



MINNESOTA BOARD OF FIREFIGHTER TRAINING AND EDUCATION
445 MINNESOTA STREET, SUITE 146
SAINT PAUL, MN 55101
TELEPHONE: 651-201-7259 FAX: 651-215-0525
EMAIL: FIRE-TRAINING.BOARD@STATE.MN.US
WEBSITE: WWW.MBFTE.ORG

October 31, 2023

RE: Revised Redistribution amount

Dear Fire Chief,

On August 1, 2023, the Minnesota Board of Firefighter Training & Education (MBFTE) discovered there was a payment error in the system paying agencies their redistribution amounts. This occurred due to a calculation error that resulted in several being overpaid and others not receiving payment. On behalf of the MBFTE, we deeply apologize that this error occurred.

Attached to this letter is the **revised redistribution** that your agency will be receiving once all the overpayments are paid back to the MBFTE, re-establishing an account to make payments or the amount that was already received.

We will be reviewing our policies and procedures to prevent such an error from happening again in the future.

Steve Flaherty is out on medical leave until the 13th of November or shortly thereafter. In the meantime, feel free to reach out to me, any of the MBFTE board members, or Steve Flaherty upon his return.

Again, our sincerest apologizes that this error occurred.

Sincerely,

Ross Hoernemann
Fire Service Training and Licensing Specialist
Minnesota Board of Firefighter Training and Education
Ross.hoernemann@state.mn.us

Enclosure

Revised



MINNESOTA BOARD OF FIREFIGHTER TRAINING AND EDUCATION

445 MINNESOTA ST., SUITE 146

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ST PAUL FIRE DEPARTMENT

645 RANDOLPH AVE

ST PAUL, MN 55102

August 09, 2023

The Minnesota Board of Firefighter Training and Education (MBFTE) is pleased to notify you that your fire department has been awarded redistribution funding under the Round 15 training reimbursement program in the amount of \$251,460.60. This training reimbursement redistribution award is for MBFTE approved training conducted between 2022-07-01 and 2023-06-30.

Your fire department's Round 15 redistribution award funds are based on the Board's desire to award each department as much per firefighter as was available in the MBFTE budget but not to exceed a total of \$865.08 per firefighter for all 772 Minnesota fire departments.

Your fire department submitted invoices to the MBFTE office in excess of your initial grant award of \$133,500.00, which was based on the actual award of \$300.00 per firefighter within your department. The MBFTE, through redistribution of unused training reimbursement funds, is able to award additional funding to the fire departments that exceeded their original training reimbursement award by submitting eligible training invoices to the MBFTE office.

Your redistribution funds from the training reimbursement program will be electronically deposited into the account that corresponds to the federal tax identification number and state vendor number on record with the MBFTE. Your fire department is not required to complete any additional paperwork with the MBFTE to receive this Round 15 redistribution award.

The Minnesota Board of Firefighter Training and Education thanks your fire department for their participation in the Training Reimbursement Program. Coming in late August will be your Round 16 award letter for State Fiscal Year 2024 (2023-07-01 -2024-06-30).

If you have questions regarding your Round 15 redistribution award, please email me at steve.flaherty@state.mn.us or call me at 651-201-7258.

Respectfully,

Steve Flaherty, Executive Director