



APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

310 City Hall, 15 W. Kellogg Blvd.
Saint Paul, Minnesota 55102
Telephone: (651) 266-8585

We need the following to process your appeal:

- \$25 filing fee (non-refundable) (payable to the City of Saint Paul) (if cash: receipt number _____)
 - Copy of the City-issued orders/letter being appealed
 - Attachments you may wish to include
 - This appeal form completed
 - Walk-In OR Mail-In
- for abatement orders only: Email OR Fax

HEARING DATE & TIME (provided by Legislative Hearing Office) Tuesday, <u>FEB 27, 2018</u>
Time <u>1:30 p.m.</u>
Location of Hearing: <u>Room 330 City Hall/Courthouse</u>

Address Being Appealed:

Number & Street: 30 East 7th Street City: St. Paul State: MN Zip: 55101

Appellant/Applicant: Unilev Management Corp on behalf of Bureau of Alcohol, Tobacco & Firearms Email: heide.schwarze@unilev.com

Phone Numbers: Business 651-229-2841 Residence N/A Cell 612-598-0710

Signature: [Signature] Date: 02/20/2018

Name of Owner (if other than Appellant): SAME

Mailing Address if Not Appellant's: SAME

Phone Numbers: Business SAME Residence N/A Cell SAME

What Is Being Appealed and Why? *Attachments Are Acceptable*

- Vacate Order/Condemnation/Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List/Correction
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other (Fence Variance, Code Compliance, etc.)

Comments: APPEAL ITEM #5 ONLY
 Tenant is a federal law enforcement agency with heightened security requirements for their leased space. Secure interview rooms are used for temporary detention of suspects and require multiple layers of security to ensure that those being held are not able to escape custody and enter the Tenant's premises. Agents are with suspects at all times and are equipped with both an access card and key to exit the room. Locks are fail-safe and will release during loss of power and are also tied into the building fire alarm system to release in case of fire emergency.



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-8951
Web: www.stpaul.gov/ds

February 9, 2018

UNILEV MANAGEMENT COPORATION
30 7TH ST E STE 110
ST PAUL MN 55101

FIRE INSPECTION CORRECTION NOTICE

RE: 30 7TH ST E
Ref. #96870

Dear Property Representative:

Your building was inspected on January 22, 2018 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date. **A re-inspection will be made after March 9, 2018.**

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.

DEFICIENCY LIST

1. 12th - 1200 - AARP - Electrical Closet Near Elevators - MSFC 703.1 - Repair and maintain the required fire resistive construction with approved materials and methods. This work may require a permit(s). Call DSI at (651) 266-8989. - *Fire-stop the hole in floor to maintain 1 hour fire separation.*

2. 13th - 1300 - Closet Near Entry - NFPA 13 (2010) 4.1 - Provide sprinkler coverage in the missing room or area. - *No sprinkler head located in closet near entry doors to 1300.*
3. 13th - 1300 - File Room - MSFC 605.5 - Discontinue use of extension cords used in lieu of permanent wiring. - *Coffee pot near the Coke machine was plugged into extension cord.*
4. 13th - Elevator Lobby - MSFC 1008.1.9.3 - Remove unapproved locks from the exit doors. The door must be openable from the inside without the use of keys or special knowledge or effort. - *Provide pull station release for emergency override of the magnetic locks to maintain an emergency exit from the elevator lobby.*
5. 17th - ATF - Interview Room - MSFC 1008.1.9.3 - Remove unapproved locks from the exit doors. The door must be openable from the inside without the use of keys or special knowledge or effort. - *ATF interview room and adjacent workroom both require at least one approved exit back out to the suite that does not require a key or keycard. Current arrangement requires key or keycard to get into the room and then must swipe keycard again to get back out of the room. This also does not appear to be tied into the fire alarm system or have any other kind of emergency override.*
6. 18th - USDA - Desk by Front Entry - MSFC 605.4 - Discontinue use of all multi-plug adapters.
7. 1st - Agribank - Collateral Office - MSFC 1104.3, 1011.1 - Remove exit signs that do not lead to an approved exit. - *Remove exit sign from hallway outside conference room which points to the locked door into collateral office. The proper exit path is to the main door out to atrium lobby and this door already has an exit sign.*
8. 1st - Agribank - Data Center - MSFC 901.6 - Provide required annual inspection and testing of the fire suppression system by a licensed fire sprinkler contractor and provide written documentation to this office as proof of compliance. - *Provide copy of 4-7-17 Summit test report for data center fire suppression system.*
9. 1st - Dentist - Lobby Near Coffee Station - MSFC 605.4 - Discontinue use of all multi-plug adapters.
10. 1st - Dentist - Lobby Near Coffee Station - MSFC 605.5 - Discontinue use of extension cords used in lieu of permanent wiring.

11. 1st - Mail Room - MSFC 605.5 - Discontinue use of extension cords used in lieu of permanent wiring.
12. 1st - Mail Room - MSFC 605.5.3 - Immediately, discontinue use of frayed, deteriorated, damaged or spliced electrical cords. - *Remove the frayed extension cord near center of room.*
13. 1st - Stairway C - Exit Door - MSFC 1104.5, 1011.3 - Provide and maintain approved external or internal lighting of the exit sign. - *Repair non-working bulbs in exit sign inside of Stairway C.*
14. 20th - Mechanical Room - MSFC 605.1 - Repair or replace damaged electrical fixtures. This work may require a permit(s). Call DSI at (651) 266-8989. - *Secure the loose electrical outlet near door.*
15. 21st - Elevator Equipment Room - MSFC 901.6 - Provide required annual maintenance of the fire extinguishers by a qualified person and tag the fire extinguishers with the date of service.
16. 22nd - 2200 - Telephone Closet - MSFC 703.1 - Repair and maintain the required fire resistive construction with approved materials and methods. This work may require a permit(s). Call DSI at (651) 266-8989. - *Fire-stop the openings in floor around pipes and wires as necessary to maintain minimum 1 hour fire rating between levels.*
17. 23rd - 2350 - Center Double-Doors - MSFC 1104.3, 1011.1 - Remove exit signs that do not lead to an approved exit. - *The double-doors in center of suite 2350 do not have approved exit hardware but does not appear to be a required exit. Remove exit sign or provide approved "PUSH TO EXIT" button to compliance with access-control egress requirements.*
18. 26th - 2650 - Front Exit Doors - MSFC 1008.1.9.8 - Access-controlled egress doors - The entrance doors in a means of egress are permitted to be equipped with an approved entrance and egress access control system, listed in accordance with UL 294, which shall be installed in accordance with all of the following criteria:
 1. A sensor shall be provided on the egress side arranged to detect an occupant approaching the doors. The doors shall be arranged to unlock by a signal or loss of power to the sensor.
 2. Loss of power to that part of the access control system which locks the doors shall automatically unlock the doors.
 3. The doors shall be arranged to unlock from a manual unlocking device located 40 inches to 48 inches vertically above the floor and within 5 ft of the secured doors. Ready access shall be provided to the manual unlocking device and the device shall be clearly identified by a sign that reads "PUSH TO EXIT". When operated, the manual unlocking device shall result in direct

interruption of power to the lock-independent of the access control system electronics-and the doors shall remain unlocked for a minimum of 30 seconds.

4. Activation of the building fire alarm system, if provided, shall automatically unlock the doors, and the doors shall remain unlocked until the fire alarm system has been reset.

5. Activation of the building sprinkler or fire detection system, if provided, shall automatically unlock the doors. The doors shall remain unlocked until the fire alarm system has been reset.

6. Entrance doors in buildings with an occupancy in Group A, B, E or M shall not be secured from the egress side during periods that the building is open to the general public.

Front exit doors from Suite 2650 with access-control magnetic locks do not comply with all of the above listed conditions. The lock has no "PUSH TO EXIT" button to over-ride the lock.

19. 2nd - Wabasha St Entry - SPLC 140.12(a)(4) - Skyway Signage -Repair non-working bulbs to back-lighting illumination for the skyway map near doors to Wabasha.
20. 2nd - 250 - IRS - Entry Doors - MSFC 1008.1.9.8 - Access-controlled egress doors - The entrance doors in a means of egress are permitted to be equipped with an approved entrance and egress access control system, listed in accordance with UL 294, which shall be installed in accordance with all of the following criteria:
 1. A sensor shall be provided on the egress side arranged to detect an occupant approaching the doors. The doors shall be arranged to unlock by a signal or loss of power to the sensor.
 2. Loss of power to that part of the access control system which locks the doors shall automatically unlock the doors.
 3. The doors shall be arranged to unlock from a manual unlocking device located 40 inches to 48 inches vertically above the floor and within 5 ft of the secured doors. Ready access shall be provided to the manual unlocking device and the device shall be clearly identified by a sign that reads "PUSH TO EXIT". When operated, the manual unlocking device shall result in direct interruption of power to the lock-independent of the access control system electronics-and the doors shall remain unlocked for a minimum of 30 seconds.
 4. Activation of the building fire alarm system, if provided, shall automatically unlock the doors, and the doors shall remain unlocked until the fire alarm system has been reset.
 5. Activation of the building sprinkler or fire detection system, if provided, shall automatically unlock the doors. The doors shall remain unlocked until the fire alarm system has been reset.
 6. Entrance doors in buildings with an occupancy in Group A, B, E or M shall not be secured from the egress side during periods that the building is open to the general public.

Access control magnetic locks on required exit doors must comply with all of the above listed conditions. Exit doors to lobby from Suite 250 IRS have no "PUSH TO EXIT" override button.

21. 2nd - Agribank - Generator Room - MSFC 5003.5 - Provide NFPA 704 hazard identification HM-1.
Blue = 1 Red = 2 Yellow = 0 White = leave blank Size = 6 inch min along side
See handout on DSI website at: www.stpaul.gov/cofo >Special Services.
Provide additional hazard placard on the door from drive-through which goes into the generator room.
On interior door to generator room, remove the conflicting numbering and only maintain one set of placards. Was posted as 1-2-0 and as 0-2-0.
22. 2nd - Agribank - Generator Room - MSFC 703.1 - Repair and maintain the required fire resistive construction with approved materials and methods. - *Seal the openings above the door to generator room to maintain 1 hour fire separation.*
23. 31st - Mechanical Room - MSFC 703.1 - Repair and maintain the required fire resistive construction with approved materials and methods. - *Fire-stop opening at the loose conduit in front of door.*
24. 34th - Electrical/Phone Closet Near Women's - MSFC 703.1 - Repair and maintain the required fire resistive construction with approved materials and methods. - *Fire-stop openings in the floor to maintain 1 hour fire rating in telephone/ electrical closet near women's restroom.*
25. 36th - Mechanical Room - MSFC 901.6 - Provide required annual maintenance of the fire extinguishers by a qualified person and tag the fire extinguishers with the date of service. - *Service the extinguisher which was missed in the main portion of the mechanical room. Service or remove the additional fire extinguisher located inside of the Sirius Radio control room.*
26. 3rd - Lee's Express - Behind Register - MSFC 605.4 - Discontinue use of all multi-plug adapters. - *Remove the 3-way plug.*
27. 3rd - Lee's Express - Kitchen Hood - MFGC 411.1.4 - Where appliances are equipped with casters or are otherwise subject to periodic movement or relocation for purposes such as routine cleaning and maintenance, such appliances shall be connected to the supply system piping by means of an approved flexible connector designed and labeled for the application. Such flexible connectors shall be installed

and protected against physical damage in accordance with the manufacturer's installation instructions. - *Cable and secure all gas cooking appliances with an approved restraining device.*

28. 3rd - Lee's Express - Kitchen Hood - MSFC 904.11.6.2 - Provide required six month service of the hood and duct fire suppression system. Provide documentation from qualified contractor. - *Provide copy of test report for Ansul hood suppression system.*
29. 3rd - Lee's Express - Kitchen near Stove - MSFC 605.5.3 - Immediately, discontinue use of frayed, deteriorated, damaged or spliced electrical cords. - *Remove or rewire the appliance with frayed cord on left-hand side of the stove in kitchen.*
30. 3rd - MNSCU - Front Exit to Atrium - MSFC 1008.1.9.8 - Access-controlled egress doors - The entrance doors in a means of egress are permitted to be equipped with an approved entrance and egress access control system, listed in accordance with UL 294, which shall be installed in accordance with all of the following criteria:
 1. A sensor shall be provided on the egress side arranged to detect an occupant approaching the doors. The doors shall be arranged to unlock by a signal or loss of power to the sensor.
 2. Loss of power to that part of the access control system which locks the doors shall automatically unlock the doors.
 3. The doors shall be arranged to unlock from a manual unlocking device located 40 inches to 48 inches vertically above the floor and within 5 ft of the secured doors. Ready access shall be provided to the manual unlocking device and the device shall be clearly identified by a sign that reads "PUSH TO EXIT". When operated, the manual unlocking device shall result in direct interruption of power to the lock-independent of the access control system electronics-and the doors shall remain unlocked for a minimum of 30 seconds.
 4. Activation of the building fire alarm system, if provided, shall automatically unlock the doors, and the doors shall remain unlocked until the fire alarm system has been reset.
 5. Activation of the building sprinkler or fire detection system, if provided, shall automatically unlock the doors. The doors shall remain unlocked until the fire alarm system has been reset.
 6. Entrance doors in buildings with an occupancy in Group A, B, E or M shall not be secured from the egress side during periods that the building is open to the general public.

Front exit doors from MNSCU with access-control magnetic locks do not comply with all of the above listed conditions. The lock may not be properly connected to release upon fire alarm activation and also has no "PUSH TO EXIT" button to over-ride the lock.

31. 3rd - Subway - Above Cooler - NFPA 13 (2010) 4.1 - Provide sprinkler coverage in the missing room or area. - *Provide sprinkler coverage from the area above the cooler or remove all storage and maintain wall/ ceiling for separation. This area appears to have been originally constructed as an enclosed void space not requiring sprinkler coverage but has been opened up and is used for storage now.*
32. 3rd - Subway - Kitchen - MSFC 605.1 - Repair or replace damaged electrical fixtures. This work may require a permit(s). Call DSI at (651) 266-8989. - *Replace or remove the broken emergency light fixture in kitchen. If battery emergency light fixture is to be removed, confirm that this area is on generator power for lighting.*
33. 3rd - Subway - Kitchen - MSFC 605.5 - Discontinue use of extension cords used in lieu of permanent wiring.
34. 3rd - Subway - Kitchen - MSFC 605.5 - Remove electrical cords that extend through walls, ceiling, floors, under doors, or floors coverings, or are subjected to environmental or physical damage. - *Remove the extension cord going through the suspended ceiling in kitchen area.*
35. 3rd - Wells Fargo - Front Exit to Atrium - MSFC 1008.1.9.8 - Access-controlled egress doors - The entrance doors in a means of egress are permitted to be equipped with an approved entrance and egress access control system, listed in accordance with UL 294, which shall be installed in accordance with all of the following criteria:
 1. A sensor shall be provided on the egress side arranged to detect an occupant approaching the doors. The doors shall be arranged to unlock by a signal or loss of power to the sensor.
 2. Loss of power to that part of the access control system which locks the doors shall automatically unlock the doors.
 3. The doors shall be arranged to unlock from a manual unlocking device located 40 inches to 48 inches vertically above the floor and within 5 ft of the secured doors. Ready access shall be provided to the manual unlocking device and the device shall be clearly identified by a sign that reads "PUSH TO EXIT". When operated, the manual unlocking device shall result in direct interruption of power to the lock-independent of the access control system electronics-and the doors shall remain unlocked for a minimum of 30 seconds.
 4. Activation of the building fire alarm system, if provided, shall automatically unlock the doors, and the doors shall remain unlocked until the fire alarm system has been reset.
 5. Activation of the building sprinkler or fire detection system, if provided, shall automatically unlock the doors. The doors shall remain unlocked until the fire alarm system has been reset.
 6. Entrance doors in buildings with an occupancy in Group A, B, E or M shall not be secured from the egress side during periods that the building is open to the general public.

Front exit doors from Wells Fargo with access-control magnetic locks do not comply with all of the above listed conditions. The lock may not be properly connected to release upon fire alarm activation and also has no "PUSH TO EXIT" button to over-ride the lock.

36. 4th - Electrical Room Behind Kitchen - MSFC 703.1 - Repair and maintain the required fire resistive construction with approved materials and methods. - *Fire-stop the openings in floor around pipes and wires as necessary to maintain minimum 1 hour fire rating between levels.*
37. 4th - Mechanical Room - MSFC 901.6 - Provide required annual maintenance of the fire extinguishers by a qualified person and tag the fire extinguishers with the date of service.
38. 7th - Mechanical Room - MSFC 901.6 - Provide required annual maintenance of the fire extinguishers by a qualified person and tag the fire extinguishers with the date of service.
39. 9th - 914 - MSFC 315.3.1 - Provide and maintain a minimum of 18 inches clearance between the top of the storage and the sprinkler heads throughout the space.
40. Basement - Fire Pump Room - Flammable Liquid Cabinets - MSFC 5704.3.2.1.3 - Repair or replace, and maintain flammable liquid storage cabinet to maintain rating. - *Replace missing screw-in plugs for the open vent port holes in the flammable liquid storage cabinets.*
41. Basement - Fire Pump Room - MSFC 605.5.3 - Immediately, discontinue use of frayed, deteriorated, damaged or spliced electrical cords. - *Re-wire or remove the wiring to the old chemical pumps with frayed jacket on wiring.*
42. Fire Alarm Testing - MSFC 907.8 - Provide required annual maintenance of the fire alarm system by a qualified person and provide written documentation to this office as proof of compliance.
43. Fire Sprinkler Testing - MSFC 901.6 - Provide required annual inspection and testing of the fire sprinkler system by a licensed fire sprinkler contractor and provide written documentation to this office as proof of compliance.
44. 3rd - Subway - MSFC 605.5.3 - Immediately, discontinue use of frayed, deteriorated, damaged or spliced electrical cords. - *Remove or re-wire the microwave with cord that is frayed near the plug.*

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: mitchell.imbertson@ci.stpaul.mn.us or call me at 651-266-8986 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Mitchell Imbertson
Fire Inspection

Reference Number 96870