



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
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PHONE: (651) 266-8585 FAX: (651) 266-8574

November 5, 2014

Jamie Thelen  
St Paul Old Home Plaza LLC  
366 – 10<sup>th</sup> Ave S  
PO Box 727  
Waite Park MN 56387

VIA EMAIL: [JJThelen@SandCompanies.com](mailto:JJThelen@SandCompanies.com)

Re: Appeal for Property at 370 University Avenue West

Dear Mr. Thelen:

This is to confirm that on November 4, 2014 at the Legislative Hearing, Marcia Moermond, Legislative Hearing Officer, recommended that the City Council process the vacant building fee for \$720.00 (half of the year). If the VB fee has already gone into assessment, Ms. Moermond will prorate the VB fee to half at the assessment hearing. If the VB fee has not gone into assessment, DSI staff will process an invoice for the amount of \$720.00.

If you wish to appeal further, you may attend the City Council Public Hearing on Wednesday, December 3, 2014 at 5:30 p.m. in Room 300 Council Chambers.

Any questions, you may contact the Appeals Line at 651-266-8585.

Sincerely,

/s/

Mai Vang  
Legislative Hearing Coordinator

cc: Matt Dornfeld

