



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

February 19, 2021

Heather Cothorn
o/b/o Maximize Property Management

VIA EMAIL: maxmanager@izemail.net

Re: Appeal for Property at 375 Hawthorne Avenue East

Dear Ms. Cothorn:

This is to confirm that on February 16, 2021 at the Legislative Hearing, Marcia Moermond, the Legislative Hearing Officer recommended that the City Council **make the property a Category 1 Vacant Building and waive the Vacant Building fee for 90 days (to May 2, 2021).**

As discussed in the hearing, you can find information, and the forms, for the Fire C of O program online here: <https://www.stpaul.gov/departments/safety-inspections/fire-inspections/one-and-two-family-residential>. I have also attached a copy of the C of O Change form. Please return that form to Inspector Vue at Der.Vue@ci.stpaul.mn.us when you coordinate your resinspection of the property.

The City Council Public Hearing is scheduled for March 10, 2021 at 3:30 p.m. Due to the COVID-19 pandemic, **we will not be holding public hearings in person.** If you are contesting Ms. Moermond's recommendation, you may send written testimony to be added to the record to legislativehearings@ci.stpaul.mn.us or by voicemail at 651-266-6805. If you don't wish to contest, no further action is needed.

If you have any questions, please contact me at 651-266-8585.

Sincerely,
/s/

Joanna Zimny
Executive Assistant, Legislative Hearings

Encl: Fire C of O change form

c: Vacant Building Staff



Fire Supervisors

Der Vue – Department of Safety & Inspections, Fire Safety Inspector

Alpha Capitol Services, LLC. 1672 Peninsula Drive, New Brighton, MN 55112 (via mail)