



# City of Saint Paul

City Hall and Courthouse  
15 West Kellogg Boulevard  
Room 330

## Minutes - Final

### Board of Water Commissioners

Racquel Vaske, General  
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Mollie Gagnelius,  
Recording Secretary,  
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*Chair Mara Humphrey  
Vice Chair Nelsie Yang  
Commissioner Rebecca Cave  
Commissioner Saura Jost  
Commissioner John Larkin  
Commissioner Chris Tolbert*

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Tuesday, May 13, 2025

5:00 PM

SPRWS, 1900 Rice St

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#### Roll Call

**Present** 4 - Mara Humphrey; Rebecca Cave; Saura Jost and Chris Tolbert

**Absent** 1 - John Larkin

#### Consent Agenda

**Note:** Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

#### Approval of the Consent Agenda

*Motion made by Vice President Yang and seconded by Commissioner Cave; Consent Agenda has been Approved*

#### **Adopted Consent Agenda**

**Yea:** 4 - Mara Humphrey; Nelsie Yang; Rebecca Cave and Chris Tolbert

**Nay:** 0

**Absent:** 2 - John Larkin and Saura Jost

- 1     [Min 25-23](#)     Approving the minutes of the April 8, 2025 meeting.

**Attachments:**     [April 8, 2025 Board Minutes](#)

**Adopted**

- 2     [RES 25-746](#)     Approving the Financial Statements for the month of March 2025.

**Attachments:**     [March 2025 Financial Statements](#)

**Adopted**

- 3     [RES 25-747](#)     Pertaining to a Cooperative Agreement between the Board and Ramsey County to share the cost for the reconstruction of a portion of Eustis Street in Saint Paul.

**Attachments:**     [Staff Report](#)

[Location Map](#)

[Cooperative Cost Share Understanding](#)

[Resolution 25-747](#)

**Adopted**

- 4     [RES 25-748](#)     Pertaining to a Private Water Main Agreement with That Property Place, LLC., to supply water to 1985-11th Avenue East in the city of Maplewood.

**Attachments:**     [Staff Report](#)

[Location Map](#)

[Private Water Main Agreement](#)

[Resolution 25-748](#)

**Adopted**

- 5      [RES 25-749](#)      Pertaining to master service agreement with Advanced Utility Systems to implement software upgrades, add-ons, and enhancements to the Board's customer information and billing system.

**Attachments:**      [Staff Report](#)  
                                 [Master Service Agreement](#)  
                                 [Resolution 25-749](#)

**Adopted**

**Action Item**

- 6      [RES 25-750](#)      Pertaining to the Board of Water Commissioners Policy: Land Ownership, Surplus Designation, and Disposition.

**Attachments:**      [Staff Report](#)  
                                 [Policy](#)  
                                 [Surplus Land Policy Revised](#)  
                                 [Resolution 25-750](#)

*Motion made by Vice President Yang and seconded by Commissioner Cave to adopt policy as amended.*

**Adopted**

**Yea:**   5 -   Mara Humphrey;Nelsie Yang;Rebecca Cave;Saura Jost and Chris Tolbert

**Nay:**   0

**Absent:**   1 -   John Larkin

**Discussion Item**

- 7      [CO 25-19](#)      Strategic Plan

**Attachments:**      [DRAFT SPRWS 2030 Strategic Plan](#)

**Received and Filed**

**Informational Items**

- 8      [CO 25-20](#)      General Manager's Report

**Attachments:**      [Board Presentation and General Manager's Report](#)

**Received and Filed**

9      [CO 25-21](#)      Pipeline Express

**Attachments:**      [Pipeline Express - April 4, 2025](#)  
                                 [Pipeline Express - April 18, 2025](#)

**Received and Filed**

**Adjournment**