City of Saint Paul Financial Analysis ATTACHMENT A

1	File ID Number:	AO 24-XXX	
2			
3	Budget Affected:	CIB Budget Multiple Departments	Capital
4	-		·
5	Total Amount of Transaction:	16,052,065	
6	-		
7	Funding Source:	Other	Please Specify Funding Source: CIB Bonds
8			
9		Appropriation already included in budget?	Yes
10			
11	Charter Citation:	57.09, 10.07.4	
12			

14 Fiscal Analysis

13

22 23

24

15 Move remaining Deferred Capital Maintenance funding from 2022 and 2023 budgets and the 2024 Capital Maintenance funding out of a general contingency and 16 into project codes for various city departments, as recommended by the CIB Committee.

21 <u>Detail Accounting Codes:</u>

GENERAL LEDGER (GL) - ANNUAL BUDGET

25 Spending Changes

Move 2023 capital maintenance budget authority out of a general contingency and into project codes for various city departments

27		GL Annual Budget		ς, α α α α γ α, α α α α α α α α α α α α α		CURRENT		AMENDED
28	Company	Fund-Dept-Cost Center	Account	Description		BUDGET	CHANGES	BUDGET
29	1. MOVE 2024 C	apital Maintenance Fundin	g					_
30	1	40017950	74105	CAPITAL MAINTENANCE - CM CONTINGENCY		18,980,343	(16,052,065)	2,928,278
31	1	40017950	64505	GENERAL MAINTENANCE - PUBLIC ART MAINTENANCE		-	127,500	127,500
32	1	40031950	64505	GENERAL MAINTENANCE - PUBLIC WORKS		-	1,778,875	1,778,875
33	1	40023950	64505	GENERAL MAINTENANCE - POLICE			2,503,246	2,503,246
34	1	40022950	64505	GENERAL MAINTENANCE - FIRE AND SAFETY SERVICES		-	4,711,372	4,711,372
35	1	40043950	64505	GENERAL MAINTENANCE - LIBRARY		-	1,294,197	1,294,197
36	1	40024950	64505	GENERAL MAINTENANCE - DSI		-	1,612,136	1,612,136
37	1	40041950	64505	GENERAL MAINTENANCE - PARKS AND RECREATION		-	3,605,239	3,605,239
38	1	40013950	64505	GENERAL MAINTENANCE - OFS FLEET	_	-	419,500	419,500
39					TOTAL:	18,980,343	-	18,980,343

40 Financing Changes

41	Move 2023 capital n	naintenance budget authority out o	it a general contin	ngency and into project codes for various city departments			
42		GL Annual Budget			CURRENT		AMENDED
43	Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
44	1. Allocate Rem	aining Deferred Maintenan	ce Funding 20	022			
45	1	40017950	56022	Intra Fund in 2022 Bond Draw - Citywide Capital Maintenance Program	(6,147,000)	5,454,531	(692,469)
46	1	40022950	56022	General Maintenance - Fire and Safety Services	(54,149)	(4,365,123)	(4,419,272)
47	1	40013950	56022	General Maintenance - OFS Fleet	(48,000)	(419,500)	(467,500)
48	1	40043950	56022	General Maintenance - Library	(140,793)	(323,659)	(464,452)
49	1. Allocate Rem	aining Deferred Maintenan	ce Funding 20	023			-
50	1	40017950	56023	Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program	(11,411,112)	9,269,785	(2,141,327)
51	1	40043950	56023	Capital Maintenance - Library	(123,224)	(970,538)	(1,093,762)
52	1	40017950	56023	Capital Maintenance - Public Art Maintenance	(7,500)	(120,000)	(127,500)
53	1	40041950	56023	Intra Fund In Bond Draw - Parks and Recreation	(3,812,506)	(3,605,239)	(7,417,745)
54	1	40023950	56023	Intra Fund In Bond Draw - Police	(286,303)	(2,503,246)	(2,789,549)
55	1	40031950	56023	General Maintenance - Public Works	(1,777,390)	(1,778,875)	(3,556,265)
56	1	40024950	56023	General Maintenance - DSI	(1,206,817)	(638,136)	(1,844,953)
57							-
58	2. Allocate 2024	Capital Maintenance					-
59	1	40017950	56024	Intra Fund In Bond Draw - Contingency 2024	(1,500,000)	1,327,749	(172,251)
60	1	40017950	56024	Intra Fund In Bond Draw - Public Art Maintenance	-	(7,500)	(7,500)
61	1	40022950	56022	General Maintenance - Fire and Safety Services	-	(346,249)	(346,249)
61	1	40024950	56024	Intra Fund In Bond Draw - DSI	<u>-</u>	(974,000)	(974,000)
62				TO	TAL: (26,514,794)	-	(26,514,794)

			ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET			
Complete this section	for Grants, Capital, Capital E		· /			
•		, ,				
Spending Changes						
Move 2023 capital mai	intenance budget authority o	out of a general continge	ency and into project codes for various city departments			
	Life to Date Activity Budge	et		CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
1. Allocate Remai	ning Deferred Mainter	nance Funding 202	2			
C-FMSCAP	C229T05200000	74105	Intra Fund in 2022 Bond Draw - Citywide Capital Maintenance Program	6,147,000	(5,454,531)	692,469
C-FMSCAP	C229T05293005	64505	General Maintenance - Fire and Safety Services	54,149	4,365,123	4,419,272
C-FMSCAP	C229T05293001	64505	General Maintenance - OFS Fleet	48,000	419,500	467,500
C-FMSCAP	C229T05293008	64505	General Maintenance - Library	140,793	323,659	464,452
2. Allocate Remai	ning Deferred Mainter	nance Funding 202	3	-	-	-
C-FMSCAP	C239T05300000	74105	Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program	11,411,112	(9,269,785)	2,141,327
C-FMSCAP	C239T05393008	64505	Capital Maintenance - Library	123,224	970,538	1,093,762
C-FMSCAP	C239T05393011	64505	Capital Maintenance - Public Art Maintenance	7,500	120,000	127,500
C-FMSCAP	C239T05393003	64505	Intra Fund In Bond Draw - Parks and Recreation	3,812,506	3,605,239	7,417,745
C-FMSCAP	C239T05393004	64505	Intra Fund In Bond Draw - Police	286,303	2,503,246	2,789,549
C-FMSCAP	C239T05393002	64505	General Maintenance - Public Works	1,777,390	1,778,875	3,556,265
C-FMSCAP	C239T05393009	64505	General Maintenance - DSI	1,206,817	638,136	1,844,953
				-	-	-
3. Allocate 2024 C	Capital Maintenance			-	-	-
C-FMSCAP	C249T05493000	74105	Intra Fund In Bond Draw - Contingency 2024	1,500,000	(1,327,749)	172,251
C-FMSCAP	C249T05493011	64505	Intra Fund In Bond Draw - Public Art Maintenance	-	7,500	7,500
C-FMSCAP	C249T05493005	64505	General Maintenance - Fire and Safety Services	-	346,249	346,249
C-FMSCAP	C249T05493009	64505	Intra Fund In Bond Draw - DSI	-	974,000	974,000
			Total	26,514,794	-	26,514,794
Financing Changes						, ,
• •	pital maintenance budget au	uthority out of a general	contingency and into project codes for various city departments			
	Life to Date Activity Budge	et		CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
1. Allocate Remai	ning Deferred Mainter	nance Funding				
C-FMSCAP		E6022	Intra Fund in 2022 Bond Draw - Citywide Capital Maintenance Program	(6,147,000)	5,454,531	(692,469)
O I MOOAI	C229T05200000	56022	General Maintenance - Fire and Safety Services	(E4 140)	(4,365,123)	(4,419,272)
	C229T05200000 C229T05293005	56022	General Maintenance - Fire and Salety Services	(54,149)	(4,000,120)	
C-FMSCAP			General Maintenance - OFS Fleet	(48,000)	(419,500)	(467,500)
C-FMSCAP C-FMSCAP	C229T05293005 C229T05293001 C229T05293008	56022 56022 56022	General Maintenance - OFS Fleet General Maintenance - Library	, ,	,	(467,500) (464,452)
C-FMSCAP C-FMSCAP	C229T05293005 C229T05293001	56022 56022 56022	General Maintenance - OFS Fleet General Maintenance - Library	(48,000)	(419,500)	, ,
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai	C229T05293005 C229T05293001 C229T05293008	56022 56022 56022	General Maintenance - OFS Fleet General Maintenance - Library	(48,000)	(419,500)	, ,
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 ning Deferred Mainter	56022 56022 56022 nance Funding 202	General Maintenance - OFS Fleet General Maintenance - Library 3	(48,000) (140,793)	(419,500) (323,659)	(464,452)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 ning Deferred Mainter C239T05300000	56022 56022 56022 nance Funding 202 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program	(48,000) (140,793) - (11,411,112)	(419,500) (323,659) - 9,269,785	(464,452) - (2,141,327)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP C-FMSCAP C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 ning Deferred Mainter C239T05300000 C239T05393008	56022 56022 56022 nance Funding 202 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library	(48,000) (140,793) - (11,411,112) (123,224)	(419,500) (323,659) - 9,269,785 (970,538)	(464,452) - (2,141,327) (1,093,762)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T05300000 C239T05393008 C239T05393011	56022 56022 56022 nance Funding 202 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance	(48,000) (140,793) - (11,411,112) (123,224) (7,500)	(419,500) (323,659) - 9,269,785 (970,538) (120,000)	(464,452) - (2,141,327) (1,093,762) (127,500)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 ning Deferred Mainter C239T05300000 C239T05393008 C239T05393011 C239T05393003	56022 56022 56022 nance Funding 202 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506)	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T053930000 C239T05393008 C239T05393011 C239T05393003 C239T05393004	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303)	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T053930000 C239T05393008 C239T053930011 C239T05393003 C239T05393004 C239T05393002	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390)	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T053930000 C239T05393008 C239T053930011 C239T05393003 C239T05393004 C239T05393002	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390)	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T05393008 C239T05393008 C239T05393011 C239T05393003 C239T05393004 C239T05393002 C239T05393009	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390)	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T053930000 C239T05393008 C239T05393001 C239T05393004 C239T05393002 C239T05393009 Capital Maintenance	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works General Maintenance - DSI	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390) (1,206,817) - -	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875) (638,136) -	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265) (1,844,953)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T05393008 C239T05393008 C239T05393001 C239T05393003 C239T05393004 C239T05393002 C239T05393009 Capital Maintenance C249T05493000	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works General Maintenance - DSI Intra Fund In Bond Draw - Contingency 2024	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390) (1,206,817) - -	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875) (638,136) - - 1,327,749	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265) (1,844,953) (172,251)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T053930000 C239T05393008 C239T05393001 C239T05393003 C239T05393004 C239T05393002 C239T05393009 Capital Maintenance C249T05493000 C249T05493011	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works General Maintenance - DSI Intra Fund In Bond Draw - Contingency 2024 Intra Fund In Bond Draw - Public Art Maintenance	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390) (1,206,817) - -	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875) (638,136) - - 1,327,749 (7,500)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265) (1,844,953) (172,251) (7,500)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T053930000 C239T05393008 C239T05393001 C239T05393004 C239T05393004 C239T05393002 C239T05393009 Capital Maintenance C249T05493000 C249T054930011 C249T05493005	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works General Maintenance - DSI Intra Fund In Bond Draw - Contingency 2024 Intra Fund In Bond Draw - Public Art Maintenance General Maintenance - Fire and Safety Services Intra Fund In Bond Draw - DSI	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390) (1,206,817) - -	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875) (638,136) - - 1,327,749 (7,500) (346,249)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265) (1,844,953) (172,251) (7,500) (346,249)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T053930000 C239T05393008 C239T05393001 C239T05393004 C239T05393004 C239T05393002 C239T05393009 Capital Maintenance C249T05493000 C249T054930011 C249T05493005	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works General Maintenance - DSI Intra Fund In Bond Draw - Contingency 2024 Intra Fund In Bond Draw - Public Art Maintenance General Maintenance - Fire and Safety Services Intra Fund In Bond Draw - DSI	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390) (1,206,817) - (1,500,000) - -	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875) (638,136) - - 1,327,749 (7,500) (346,249)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265) (1,844,953) (172,251) (7,500) (346,249) (974,000)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T053930000 C239T05393008 C239T05393001 C239T05393004 C239T05393004 C239T05393002 C239T05393009 Capital Maintenance C249T05493000 C249T054930011 C249T05493005	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works General Maintenance - DSI Intra Fund In Bond Draw - Contingency 2024 Intra Fund In Bond Draw - Public Art Maintenance General Maintenance - Fire and Safety Services Intra Fund In Bond Draw - DSI	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390) (1,206,817) - (1,500,000) - -	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875) (638,136) - - 1,327,749 (7,500) (346,249)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265) (1,844,953) (172,251) (7,500) (346,249) (974,000)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T053930000 C239T05393008 C239T05393001 C239T05393004 C239T05393004 C239T05393002 C239T05393009 Capital Maintenance C249T05493000 C249T054930011 C249T05493005	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works General Maintenance - DSI Intra Fund In Bond Draw - Contingency 2024 Intra Fund In Bond Draw - Public Art Maintenance General Maintenance - Fire and Safety Services Intra Fund In Bond Draw - DSI	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390) (1,206,817) - (1,500,000) - -	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875) (638,136) - - 1,327,749 (7,500) (346,249)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265) (1,844,953) (172,251) (7,500) (346,249) (974,000)
C-FMSCAP C-FMSCAP C-FMSCAP 2. Allocate Remai C-FMSCAP	C229T05293005 C229T05293001 C229T05293008 Ining Deferred Mainter C239T053930000 C239T05393008 C239T05393001 C239T05393004 C239T05393004 C239T05393002 C239T05393009 Capital Maintenance C249T05493000 C249T054930011 C249T05493005	56022 56022 56022 nance Funding 202 56023 56023 56023 56023 56023 56023 56023	General Maintenance - OFS Fleet General Maintenance - Library 3 Intra Fund in 2023 Bond Draw - Citywide Capital Maintenance Program Capital Maintenance - Library Capital Maintenance - Public Art Maintenance Intra Fund In Bond Draw - Parks and Recreation Intra Fund In Bond Draw - Police General Maintenance - Public Works General Maintenance - DSI Intra Fund In Bond Draw - Contingency 2024 Intra Fund In Bond Draw - Public Art Maintenance General Maintenance - Fire and Safety Services Intra Fund In Bond Draw - DSI	(48,000) (140,793) - (11,411,112) (123,224) (7,500) (3,812,506) (286,303) (1,777,390) (1,206,817) - (1,500,000) - -	(419,500) (323,659) - 9,269,785 (970,538) (120,000) (3,605,239) (2,503,246) (1,778,875) (638,136) - - 1,327,749 (7,500) (346,249)	(464,452) - (2,141,327) (1,093,762) (127,500) (7,417,745) (2,789,549) (3,556,265) (1,844,953) (172,251) (7,500) (346,249) (974,000)

Capital Project and Budget Changes Procedures Guide

2/14/2014

	In order to:	Resolution and/or A.O. Required? CIB	Resolution/AO Action	Charter/Code Citation
1.)	Close a completed project with excess balances	Administrative Order (completed by OFS) Periodic review by the CIB Committee	 - Amend project financing and spending - Transfer excess appropriation to contingency when applicable 	Administrative Code 57.09 (2) City Charter 10.09 - Accomplished projects
2.)	Close a completed project with no excess balances, but excess spending authority	Administrative Order (completed by OFS) Periodic review by the CIB Committee	- Amend project financing and spending	City Charter 10.09 - Accomplished projects
3.)	Close a completed project with no excess balances and no excess spending authority	None	- Contact OFS with project budget codes to have the project inactivated in the finance system	N/A
4.)	Adding new spending authority to an existing project (without changing	g the scope of the project)		
	a.) Financing source is new money	CIB Committee review and recommendation Mayor recommends via resolution Compliance with City Comprehensive Plan Public hearing	- Amend project financing and spending to recognize new revenue	Administrative Code 57.09 (1) City Charter 10.07.1

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In order to:	Resolution and/or A.O. Required? CIB	Resolution/AO Action	Charter/Code Citation
b.) Financing source is contingency (less than \$25,000)	All proposed uses of Contingency funds must first be reviewed by OFS Transfers within a department require an Administrative Order (completed by departments; verified and approved by OFS) A.O.s require periodic review by CIB Committee Transfers between departments require a resolution (completed by departments; verified and approved by OFS)	 Reduce amount in appropriate contingency fund Amend project spending and financing to recognize use of contingency funding 	Administrative Code 57.09 (3) a City Charter 10.07.4
c.) Financing source is contingency (more than \$25,000)	All proposed uses of Contingency funds must first be reviewed by OFS CIB Committee review and recommendation Mayor recommends via resolution Public hearing	 Reduce amount in appropriate contingency fund ("unallocated reserve account") Amend project spending and financing to recognize use of contingency funding 	Administrative Code 57.09 (3) b City Charter 10.07.4

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	In order to:	Resolution and/or A.O. Required? CIB	Resolution/AO Action	Charter/Code Citation
	Add a new project			
5.)	OR			
	Expand the scope of an existing project			
	a.) Financing source is new money	CIB Committee review and recommendation Mayor recommends via resolution Compliance with City Comprehensive Plan Public hearing	- Amend project financing and spending to recognize new revenue	Administrative Code 57.09 (1) City Charter 10.07.1
	b.) Financing source is contingency	All proposed uses of Contingency funds must first be reviewed by OFS CIB Committee review and recommendation Mayor recommends via resolution Public hearing	 Transfer dollars from contingency to new project Amend spending and financing to recognize transfer 	Administrative Code 57.09 (1) City Charter 10.07.4
6.)	Declare a project abandoned	Council resolution	 - Identify project as abandoned - Transfer appropriation for the abandoned project to a separate contingency fund ("unallocated reserve account") - Reappropriation of the funds needs CIB Committee review, Mayor recommendation, and Council approval (see either of the Add dollars to a project sections above) 	Administrative Code 57.09 (4) City Charter 10.09
7.)	Replace an approved project with a new project	1) Declare an approved project abandoned or completed with excess balances (see process above) 2) Add new project after capital improvement budget is adopted (see process above)	- Can accomplish both steps in one resolution	