



# Fire Certificate of Occupancy

**\*\* FINAL NOTICE \*\***

Check this box if making any name or mailing address corrections.

**CITY OF SAINT PAUL**  
Department of Safety and Inspections  
375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806  
PHONE: (651) 266-8989  
FAX: (651) 266-9124  
An Equal Opportunity Employer

MR DON KROOK COLLIERS INTERNATIONAL  
444 LAFAYETTE ROAD  
ST PAUL MN 55101

Bill Date: November 9, 2023

Customer #: 1615818

Amount Due: \$1,048.00

Due Date: November 24, 2023

**\*\* You were sent a Fire Inspection Fee Invoice and payment has not been received. \*\***  
Payment must be received in this office no later than November 24, 2023 or the fee invoice plus administrative costs will be submitted for assessment to your property tax.

Property Address:  
500 LAFAYETTE ROAD

Ref.# 10013  
Folder RSN: 5149774

Date	Type of Fee	Bill #	Amount
October 6, 2023	CO Commercial Initial Fee	1784307	\$1,048.00

**PAY THIS AMOUNT: \$1,048.00**

You can pay this invoice online by going to [online.stpaul.gov](http://online.stpaul.gov) and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be

Mail to: Billing  
 Saint Paul Fire Inspection  
 375 Jackson Street, Suite 220  
 St. Paul, MN 55101-1806

Make Checks Payable to: City of St. Paul  
 \*\* Return this document with payment \*\*



Signature of Cardholder (required for all charges):	
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IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION: Pay this Amount: \$1,048.00

Customer #: 1615818

Ref. #: 10013

Folder RSN : 5149774

<input type="checkbox"/> Amex	<input type="checkbox"/> MasterCard	 <small>4 Digit Verification Number</small>	 <small>3 Digit Verification Number</small>	Expiration Date: Month / Year				
<input type="checkbox"/> Discover <input type="checkbox"/> Visa		Security Code						
Enter Account Number								

Beginning April 3, 2021, a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees. To avoid convenience fees, you may pay your invoice by electronic check using the "Pay My Bill " option. Check, credit card and cash payments will still be accepted at 375 Jackson St., #220.