

SUBJECT

BOARD RESOLUTION NO. 24-560

Pertaining to approving master contracts with multiple firms to provide engineering services.

STRATEGIC PLAN GOALS: Infrastructure Strategy and Performance

There is a need for flexibility in providing engineering services support to SPRWS staff due to complexity of engineering projects, the need for subject expertise, the difficulty in identifying fully defined scope, and the availability of current engineering staff. The purpose of these contracts is to retain a number of engineering firms in various disciplines to provide support to SPRWS staff as the needs become apparent.

A Request for Qualifications (RFQ) was developed and publicly posted on the City's bidding portal website as well as advertised at the City of Saint Paul 2024 Supplier Fair. Twenty-six firms submitted proposals for the various engineering disciplines included in the RFQ. Evaluation panels were created and consisted of SPRWS staff with a wide range of backgrounds and subject expertise. The evaluation panels reviewed all the proposals for their assigned discipline and then met and came to a consensus on which firms to select for the master contracts. The contracts have 3-year terms with optional extensions for an additional 2 years.

The engineering services are broken down into the following disciplines. The selected firms for each discipline are also included on the attached page.

When engineering services are needed, SPRWS staff will reach out to a consultant in that discipline and provide them with an overview of the project. Staff will refine the scope of work with the consultant and negotiate the fee. Any proposals exceeding \$50,000 will be presented to the board for approval. This approach is in line with current practices for professional services agreements.

See attached Request for Qualifications.

RECOMMENDATION

Approval

Staff Report 24-560

- General Engineering Services
 - Bolton and Menk
 - TKDA
 - SEH
- Electrical/Communications Technical Specialty
 - Black & Veatch
 - TKDA
 - AE2S
- Land Surveying
 - Bolton & Menk
 - Sunde Land Surveying
 - MSA Professional Services
- Structural
 - Bolton & Menk
 - TKDA
- Utility System Services and Planning
 - Jacobs
 - Black & Veatch
 - HDR
- Geotechnical/Testing
 - Gale-Tec Engineering
 - Braun Intertec