



CITY OF SAINT PAUL

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1024

Telephone: 651-266-8989  
Facsimile: 651-266-9124  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

Dear Resident and/or Neighborhood Organization:

The Department of Safety and Inspections (DSI) has received an application for a business license in your area. You are being notified because this request requires neighborhood notification.

Details regarding this matter are given on the reverse side of this letter. You will have 15 days from the date this notice was mailed to submit comments either in support of or objection to issuance of the license(s). The response deadline is given on the reverse side of this document. Any comments involving the application as described on the reverse side, **should be submitted (with your telephone number) in writing to:**

Legislative Hearing Officer  
310 City Hall  
15 West Kellogg Blvd.  
Saint Paul, MN 55102

Or email to: [LH-Licensing@ci.stpaul.mn.us](mailto:LH-Licensing@ci.stpaul.mn.us)

If objections to issuance of the license(s) are received, a hearing will be scheduled before a Legislative Hearing Officer. Anyone submitting comments will receive notice of the time, place and date of the scheduled hearing. At that hearing, the Legislative Hearing Officer will take testimony from all interested persons. At the end of this hearing, the Legislative Hearing Officer will make a recommendation to the City Council as to whether the license request should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny the license.

**If you have any questions regarding this matter**, please contact DSI Inspector Ross Haddow or Jeff Fischbach at 651-266-8989.

Sincerely,

Jeff Fischbach  
DSI Inspector III

## LICENSE APPLICATION NOTIFICATION

License Number: 20230002076  
Application for: Second Hand Dealer - Motor Vehicle  
License at: 378 Como Ave  
Licensee: Pristine Motors LLC, doing business as Pristine Motors  
Brenda Ruelas, owner, 651-252-1347

### **Recommended License Conditions:**

1. Licensee agrees to comply with the most current site plan approved by the City Zoning Administrator on file with the Department of Safety and Inspections (DSI). This includes but is not limited to the number, manner and/or location that vehicles may be parked and/or displayed for-sale.
2. Licensee acknowledges that use of the public right-of-way fronting the property along Como Ave requires a written-agreement/encroachment-permit be obtained and maintained in a current status from the City of St Paul Department of Public Works, that such agreement is subject to change/revocation in accordance with applicable ordinances and/or requirements or as stipulated under the agreement, agrees to abide by any terms and/or conditions placed on this agreement, and that they will discontinue use of the public right-of-way if such agreement is no longer valid (which would include restoration of the right-of-way space to standards established by the Department of Public Works). Licensee understands that failure to remain in compliance with the agreement would result in adverse action being taken against their license.
3. Auto repair is not permitted unless the licensee first obtains the required City of St Paul Auto Repair Garage license.
4. No vehicles under the control of the licensee can be parked and or stored in the public right-of-way (except those shown in the specific area on an approved Zoning Site Plan and Public Works Encroachment Permit). This includes for-sale vehicles or sold vehicles waiting to be picked up by the customer.

**Deadline for Response Date: Thursday, December 14, 2023, at 4:30 p.m.**

If you have any comments on the license application, you must respond in writing by Thursday, December 14, 2023 to:

Legislative Hearing Officer  
310 City Hall  
15 West Kellogg Blvd.  
Saint Paul, MN 55102

Or email to: [LH-Licensing@ci.stpaul.mn.us](mailto:LH-Licensing@ci.stpaul.mn.us)

If you have any questions, please contact DSI Inspectors Ross Haddow or Jeff Fischbach at 651-266-8989.

Notice Mailed: Wednesday, November 29, 2023



November 29, 2023

Pristine Motors  
Attn: Brenda Ruelas  
1265 Arcade St  
St Paul MN 55106

RE: License Application for Pristine Motors LLC, doing business as Pristine Motors, ID # 20230002076,  
Located at 378 Como Ave / **Second Hand Dealer - Motor Vehicle**

Dear Applicant:

Our review of your application for a license is in process. Notification has been sent to owners and occupants of nearby properties, community organizations and other interested parties giving them until **Thursday, December 14, 2023** to submit comment on your application. If no objections are received, and you have returned a signed condition affidavit if applicable, a recommendation for approval of your license(s) will be placed on the City Council consent agenda.

If objections are received a legislative hearing will be scheduled. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to approve or deny your license application.

Your license will be issued once City Council has approved you application and you have satisfied all applicable requirements. **Requirements including the following must be met prior to license issuance:**

- Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been included for your convenience.
- Obtain final DSI Zoning Division approval by contacting DSI Zoning Inspector Frances Birch at 651-266-9022 or via email at [frances.birch@ci.stpaul.mn.us](mailto:frances.birch@ci.stpaul.mn.us)

If you have any questions, please contact DSI Inspector Ross Haddow at 651-266-9143 or me at 651-266-9106.

Sincerely,

Jeff Fischbach  
DSI Licensing Division  
enc.

**Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.**