



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

Racquel Vaske, General
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Board of Water Commissioners

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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Anika Bowie
Commissioner Rebecca Cave
Commissioner Saura Jost
Commissioner John Larkin
Commissioner Chris Tolbert

Tuesday, April 16, 2024

5:00 PM

Legislative Hearing Room, 330 City Hall

Roll Call

Present 4 - Chris Tolbert; Mara Humphrey; John Larkin and Saura Jost

Absent 3 - Nelsie Yang; Rebecca Cave and Anika Bowie

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

*Motion made by Commissioner Larkin and seconded by Commissioner Tolbert;
Consent Agenda has been Adopted after correcting the Staff Report for Resolution
24-567.*

Adopted Consent Agenda

Yea: 4 - Chris Tolbert; Mara Humphrey; John Larkin and Saura Jost

Nay: 0

Absent: 3 - Nelsie Yang; Rebecca Cave and Anika Bowie

1 [Min 24-15](#) Approving the minutes of the March 12, 2024 meeting.

Attachments: [March 12, 2024 Board Minutes](#)

Adopted

- 2 [RES 24-554](#) Approving the Financial Statements for the month of February 2024.

Attachments: [February 2024 Financial Statements](#)

Adopted

- 3 [RES 24-567](#) Pertaining to a grant application to the Metropolitan Council Clean Water Fund to continue a water demand reduction program.

Attachments: [Staff Report](#)
 [Resolution 24-567](#)

Adopted

- 4 [RES 24-593](#) Pertaining to an application to the Minnesota Public Facilities Authority for a loan to partially finance the replacement of lead services for a value of \$35,000,000.

Attachments: [Staff Report](#)
 [Resolution 24-593](#)

Adopted

Action Items

- 5 [RES 24-556](#) Pertaining to the appointment of a General Manager.

Attachments: [Staff Report](#)
 [Resolution 24-556](#)

Motion made by Commissioner Tolbert and seconded by Commissioner Larkin; item is Adopted

Adopted

Yea: 4 - Chris Tolbert;Mara Humphrey;John Larkin and Saura Jost

Nay: 0

Absent: 3 - Nelsie Yang;Rebecca Cave and Anika Bowie

- 6 [RES 24-557](#) Pertaining to a Lease Agreement with the Public Housing Agency of the City of Saint Paul to install AMI equipment at 727 Front Avenue.

Attachments: [Staff Report](#)
 [Site Lease Agreement](#)
 [Resolution 24-557](#)

Motion made by Commissioner Larkin and seconded by Commissioner Tolbert; item is Adopted

Adopted

Yea: 4 - Chris Tolbert;Mara Humphrey;John Larkin and Saura Jost

Nay: 0

Absent: 3 - Nelsie Yang;Rebecca Cave and Anika Bowie

- 7 [RES 24-558](#) Pertaining to a Lease Agreement with the Public Housing Agency of the City of Saint Paul to install AMI equipment at 825 Seal Street.

Attachments: [Staff Report](#)
 [Site Lease Agreement](#)
 [Resolution 24-558](#)

Motion made by Commissioner Larkin and seconded by Commissioner Tolbert; item is Adopted

Adopted

Yea: 4 - Chris Tolbert;Mara Humphrey;John Larkin and Saura Jost

Nay: 0

Absent: 3 - Nelsie Yang;Rebecca Cave and Anika Bowie

- 8 [RES 24-559](#) Pertaining to a Lease Agreement with the Public Housing Agency of the City of Saint Paul to install AMI equipment at 1300 Wilson Avenue.

Attachments: [Staff Report](#)
 [Site Lease Agreement](#)
 [Resolution 24-559](#)

Motion made by Commissioner Larkin and seconded by Commissioner Tolbert; item is Adopted

Adopted

Yea: 4 - Chris Tolbert;Mara Humphrey;John Larkin and Saura Jost

Nay: 0

Absent: 3 - Nelsie Yang;Rebecca Cave and Anika Bowie

- 9** [RES 24-560](#) Pertaining to approving master contracts with multiple firms to provide engineering services.

Attachments: [Staff Report](#)
 [Request For Qualifications](#)
 [Resolution 24-560](#)

Laid over Resolution 24-560 was motioned by Commissioner Larkin and seconded by Commissioner Tolbert

Laid Over

Yea: 4 - Chris Tolbert;Mara Humphrey;John Larkin and Saura Jost

Nay: 0

Absent: 3 - Nelsie Yang;Rebecca Cave and Anika Bowie

- 10** [RES 24-561](#) Pertaining to Amendment to Contract No. 4478 to provide professional design and construction management and observation for the Robert Street bridge water main repair.

Attachments: [Staff Report](#)
 [Scope of Work](#)
 [Resolution 24-561](#)

Motion made by Commissioner Tolbert and seconded by Commissioner Larkin; item is Adopted

Adopted

Yea: 4 - Chris Tolbert;Mara Humphrey;John Larkin and Saura Jost

Nay: 0

Absent: 3 - Nelsie Yang;Rebecca Cave and Anika Bowie

Informational Items

- 11** [CO 24-19](#) General Manager's Report

Received and Filed

12 [CO 24-20](#) 2022 SPRWS Annual Financial Report

Attachments: [2022 SPRWS Annual Financial Report](#)

Received and Filed

13 [CO 24-21](#) Pipeline Express

Attachments: [Pipeline Express - March 8, 2024](#)

[Pipeline Express March 22, 2024](#)

Received and Filed

Adjournment