



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

December 14, 2023

Elizabeth Sibet  
Sibet Renovations, LLC  
227 Fuller Ave.  
St. Paul, MN 55103

VIA EMAIL: [esibet@gmail.com](mailto:esibet@gmail.com)

Re: Remove or Repair of the Structure at 594 BRUNSON STREET

Dear Ms. Sibet:

This is to confirm that the above referenced matter was rescheduled to **December 19, 2023 at 3:00 p.m. in Room 330 City Hall/Courthouse.**

**For your reference, the following items must be completed before receiving a grant of time from the City Council to rehabilitate the property:**

1. **\$5,000 Performance Deposit** posted with the Department of Safety & Inspections (posted on 11/7/23);
2. apply for a Code Compliance inspection with the Department of Safety & Inspections (*note that a Code Compliance Inspection was completed in June 2021 and has since expired*) (applied on 11/7/23 and issued on 12/8/23);
3. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$125,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case-by-case basis;
4. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
5. **outstanding property taxes must be brought current** (Please contact Ramsey County Property Tax Records at 651-266-2000 for current delinquent taxes due. The property is scheduled for tax forfeiture in 2025); and
6. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule (timelines)** for completion of the project; and
7. **the property must be maintained.**

If you have any questions, please contact me at 651-266-8563.

Sincerely,

/s/

Mai Vang

Legislative Hearing Coordinator

c:      Rehabilitation & Removal staff