



July 12, 2023

LINDSEY R. HEIHE  
1753 HILLCREST AVE.  
ST PAUL MN 55116-2152

### **CORRECTION NOTICE - RE-INSPECTION COMPLAINT**

RE: 7 VILLARD COURT  
Ref. # 120810

Dear Property Representative:

A re-inspection was made on your building on July 6, 2023, in response to a referral. You are hereby notified that the following deficiencies must be corrected immediately. A reinspection will be made on or after July 27, 2023.

Failure to comply may result in a criminal citation or the revocation of the Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Certificate of Occupancy. The code also provides for the assessment of additional reinspection fees.

#### DEFICIENCY LIST

1. Basement - Bedroom - SPLC 34.10 (7), 34.17 (5) - Repair and maintain the ceiling in an approved manner. - Basement bedroom has area of ceiling missing. Basement area has missing and or damaged ceiling tiles.
2. Deck - SPLC 34.08 (5), 34.32 (3) - All accessory structures including, but not limited to, detached garages, sheds and fences shall be maintained structurally sound and in good repair. Provide and maintain exterior unprotected surfaces painted or protected from the elements. - Various deck floorboards are deteriorating.
3. Exterior - SPLC 34.09 (3), 34.33(2) - Repair or replace the unsafe stairways, porch, decks or railings in an approved manner. Every outside stair, porch and deck shall be constructed safely and shall be capable of supporting imposed loads as determined in the building code and shall be kept in a professional state of maintenance and repair with proper anchorage. This work may require a permit(s). Call DSI at (651) 266-8989.-Step leading to deck is split and not sturdy.

4. Exterior - SPLC 34.09 (4), 34.33 (3) -All screens shall be maintained in a professional state of maintenance and repair. - Various screens are torn and/or missing.
5. Interior - MSFC 604.1 - Repair or replace damaged electrical fixtures. This work may require a permit(s). Call DSI at (651) 266-8989.-Bathroom light fixture over sink does not consistently function properly. Kitchen light fixture does not function properly. Basement has light that is not secured properly to ceiling.
6. Patio door - SPLC 34.09 (4) j - Provide an approved means of locking the patio door. If locking mechanism cannot be repaired, provide a device to prevent the door from being lifted from the track.
7. Rear door - SPLC 34.09 (4) i - Repair and maintain an approved one-inch throw single cylinder deadbolt lock. - Deadbolt on rear door is not functioning properly and is not one inch.
8. Rear porch - SPLC 34.09 (4), 34.33 (3)- Repair and maintain the window in good condition. All windows shall be maintained in accordance with the building code in effect at the time of construction or as altered/modified under an approved building permit. - One window in rear porch doesn't open. One window in rear porch doesn't close.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: 651-266-8585 and must be filed within 10 days of the date of the original orders.

If you have any questions, email me at [Kirsten.Jacobse@ci.stpaul.mn.us](mailto:Kirsten.Jacobse@ci.stpaul.mn.us) or call me at 651-266-8948 between 7:30 a.m - 9:00 a.m.

Please help to make Saint Paul a safer city in which to live and work.

Sincerely,

Kirsten Jacobse  
Fire Safety Inspector  
Ref. # 120810

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