



# APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

RECEIVED

MAY 16 2024

CITY CLERK

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8585

legislativehearings@ci.stpaul.mn.us

**We need the following to process your appeal:**

- \$25 filing fee (non-refundable) (payable to the City of Saint Paul) (if cash: receipt check number 099460165166)
- Copy of the City-issued orders/letter being appealed & any attachments you may wish to include

- Walk In     Mail     Email

Appeal taken by:

**HEARING DATE & TIME**

(provided by Legislative Hearing staff)

Tuesday, May 21, 2024

Location of Hearing:

- Telephone: you will be called between 2:00pm & 4:00pm

- In person (Room 330 City Hall) at: \_\_\_\_\_  
(required for all condemnation orders and Fire C of O revocations and orders to vacate)

## Address Being Appealed:

Number & Street: 9 Warren St. City: St. Paul State: MN Zip: 55119-4613

Appellant/Applicant: Cornelia D. Rivera Email: \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell 651-353-4969

Signature: Cornelia D. Rivera Date: 05-12-2024

Name of Owner (if other than Appellant): \_\_\_\_\_

Mailing Address if Not Appellant's: \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

### What is being appealed and why? Attachments Are Acceptable

- Vacate Order/Condemnation/  
Revocation of Fire C of O

- Summary/Vehicle Abatement

- Fire C of O Deficiency List/Correction The property is in homestead for my brother and his family to have a place to live in.

- Code Enforcement Correction Notice

- Vacant Building Registration

- Other (Fence Variance, Code Compliance, etc.)



April 25, 2024

Cornelia D Rivera  
9 Warren St  
St Paul MN 55119-4613

### **CORRECTION NOTICE - COMPLAINT INSPECTION**

RE: 9 WARREN ST  
Ref. #

Dear Property Representative:

An inspection was made of your building on April 25, 2024 in response to a referral. You are hereby notified that the following deficiency list must be corrected immediately. **A re-inspection will be made on or after May 28, 2024.**

Failure to comply may result in a criminal citation or revocation of the Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Certificate of Occupancy. The code also provides for the assessment of additional reinspection fees.

#### DEFICIENCY LIST

1. SPLC 40.01 - Fire Certificate of Occupancy
  - (a) All existing buildings in the city are required to have and maintain a fire certificate of occupancy, issued by the department of safety and inspections. The fire certificate of occupancy shall be an indication that the building meets, at the time of inspection, all relevant codes to maintain the health, safety and welfare of the building's occupants and the general public.
  - (b) Provisional fire certificate of occupancy. When an owner-occupied dwelling changes to a rental dwelling unit, the owner of the dwelling must submit a completed application for a provisional certificate of occupancy, a completed owner's self-evaluation affidavit and pay the fee for a provisional certificate of occupancy within thirty (30) days of the change in use.

*Per information provided during Fire Department response to the building, owner is no longer living at the property. Property is no longer owner occupied and must be registered for Provisional Fire Certificate of Occupancy.*

2. MSFC 604.1 - Remove unapproved exposed wiring and install in accordance with the electrical code. This work may require a permit(s). Call DSI at (651) 266-8989. - Repair

*damaged wiring on front exterior wall where struck by vehicle. Breaker to remain off until wiring has been repaired under permit.*

3. SPLC 34.09 (1)(2)(a), 34.33 (1)(b) - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint. - *Repair damaged front exterior wall where struck by vehicle.*
4. SPLC 34.10 (2), 34.34(1) - Repair and maintain the damaged structural member. This repair may require a building permit, call DSI at (651) 266-8989. - *Repair damaged structural members of wall under permit where struck by vehicle.*

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of the original orders.

If you have any questions, email me at: [mitchell.imbertson@ci.stpaul.mn.us](mailto:mitchell.imbertson@ci.stpaul.mn.us) or call me at 651-266-8986

between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Mitchell Imbertson  
Fire Safety Inspector