

CITY OF SAINT PAUL  
OFFICE OF THE MAYOR

ADMINISTRATIVE ORDER

Authorizing the Police Department to reallocate its 2023 Special Fund budget to reflect expenditures more accurately.

Administrative Order, consistent with the authority granted to the Mayor in section 10.07.4 of the City Charter and based on the request of the Chief of Police, to amend the 2023 special fund budget for the reallocation of funds and authorize the Director of Financial Services to amend the budget in the following manner:

GENERAL LEDGER (GL) - ANNUAL BUDGET									
18									
19									
20	<b>Spending Changes</b>								
21	<i>(Action Accomplished)</i>								
22	GL Annual Budget						CURRENT		AMENDED
23	Company	Fund-Dept-Cost Center	Account	Description		BUDGET	CHANGES	BUDGET	
24									
25	1	20023816	63160	PROFESSIONAL SERVICES		321,575	(15,000)	306,575	
26	1	20023816	72905	ADDL SPECIAL MATL SUPPLIES		26,305	(10,000)	16,305	
27	1	20023816	60180	OVERTIME SWORN STAFF		179,313	25,000	204,313	
28									
29					TOTAL:	527,193	-	527,193	
30									
31									
32									
33									
34									
35									
36									
37									
38	<b>ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET</b>								
39	<i>Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.</i>								
40	<b>Spending Changes</b>								
41	<i>(Action Accomplished)</i>								
42	Life to Date Activity Budget						CURRENT		AMENDED
43	Activity Group	Activity	Account Category	Description		BUDGET	CHANGES	BUDGET	
44									
45	G-POLICE	G2321613034252	63160	PROFESSIONAL SERVICES		140,800	(15,000)	125,800	
	G-POLICE	G2321613034252	72905	ADDL SPECIAL MATL SUPPLIES		24,009	(10,000)	14,009	
46	G-POLICE	G2321613034252	60180	OVERTIME SWORN STAFF		86,572	25,000	111,572	
47									
48					TOTAL:	251,381	-	251,381	

Jack Serier  
Assistant Chief of Police

2321613034252

20023814

# North Central HIDTA Reprogramming Request Form

(not for adding additional funds to a grant from another grant)

Date:	
Repr. #	
For Office Use Only	

V1.0

Reprogramming within same agency & initiative

Reprogramming from a different initiative within the same grant


Agency Name: Saint Paul Police Dept Initiative Name: Greater Twin Cities VCI Grant Number: G21ML0028A				Agency Name: Initiative Name: Grant Number:			
<b>USE THIS SIDE ONLY IF MOVING FUNDS BETWEEN INITIATIVES OR AGENCIES</b>							
	Prior		New		Prior		New
Category	Budget	Amend.	Budget	Category	Budget	Amend.	Budget
Personnel 60110	40,000.00		40,000.00	Personnel			-
Fringe	-		-	Fringe			-
Overtime 60180	106,572.00	25,000.00	131,572.00	Overtime			-
Travel	8,000.00		8,000.00	Travel			-
Facilitites			-	Facilitites			-
Services 63160	30,000.00	(15,000.00)	15,000.00	Services			-
Equipment (\$5,000+ per unit)			-	Equipment (\$5,000+ per unit)			-
Supplies (<\$5,000 per unit)	16,759.00	(5,000.00)	11,759.00	Supplies (<\$5,000 per unit)			-
Other (PE/PI or Admin Fees)	13,250.00	(5,000.00)	8,250.00	Other (PE/PI or Admin Fees)			-
<b>Total</b>	<b>214,581.00</b>	<b>-</b>	<b>214,581.00</b>	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

### JUSTIFICATION: What was the original intended purpose of the funds:

We are requesting reprogramming for the 2021 and 2022 grants (G21ML0028A and G22ML0028A) to better align with actual recent spending patterns and projected spending for the remainder of 2023.

### How the reprogrammed funds will be expended:

With the launch of Project ASPIRE there have been additional opportunities for Overtime for sworn Personnel, so we are requesting a shift of additional funds to that budget category.

REQUESTOR SIGNATURE		DATE <u>6.6.23</u>	<u>6.16.23</u>
PRINTED NAME	<u>Commander Jeff Stiff</u>		
POSITION IN AGENCY	<u>Commander, Gangs/Guns/ASPIRE</u>		