



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

September 30, 2022

Manuel Crespo
722 - 23rd Ave N
Minneapolis MN 55411

VIA MAIL (w/o enclosures) & EMAIL:
manuelcrespo1924.mc@gmail.com

Re: Remove or Repair of the Structure at 342 Thomas Ave

Dear Manuel Crespo:

This is to confirm that at the Legislative Hearing on September 27, 2022, Legislative Hearing Officer Marcia Moermond laid the matter over to Legislative Hearing on **Tuesday, October 11, 2022 at 9:00 am in room 330 City Hall/Courthouse.**

The following items must be completed by close of business Friday, October 7, 2022:

1. pay past due real estate taxes (they are currently due and owing in the amount of \$2,930.44 for the first half of 2022 and second half will be due October 15);
2. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$100,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
3. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
4. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
5. **the property must be maintained**

Samples are attached. They can be emailed to me at Joanna.zimny@ci.stpaul.mn.us or dropped off in person to our office at 15 W Kellogg Blvd, Room 310. If you have any questions, please contact me at 651-266-8585.

This matter will go before the City Council at Public Hearing on **Wednesday, October 12, 2022 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation from the October 11 hearing, you may appear in person or send written testimony to be added to the record to legislativehearings@ci.stpaul.mn.us or by voicemail at 651-266-6805. **Should you wish to address**

Council directly but not appear in person, you must register in person by noon on Tuesday, October 11, 2022 here: <https://www.stpaul.gov/departments/city-council/city-council-public-hearing-live-testimony>. If you don't wish to contest, no further action is needed and the Council will proceed with Ms. Moermond's recommendation from October 11.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

Encl: sample construction statement(s)

Sample affidavit

Same work plan/schedule(s)

c: Rehabilitation & Removal staff