



City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Council Chambers - 3rd
Floor
651-266-8560

Meeting Minutes

Library Board

Chair Jane Prince
Commissioner Amy Brendmoen
Commissioner Mitra Jalali
Commissioner Rebecca Noecker
Commissioner Dai Thao
Commissioner Chris Tolbert
Commissioner Nelsie Yang

Wednesday, December 1, 2021

2:00 PM

Virtual Meeting

Please see below for meeting guidelines due to the COVID-19 pandemic emergency

Roll Call

Present 6 - Board Member Amy Brendmoen, Board Member Chris Tolbert, Board Member Rebecca Noecker, Board Member Jane L. Prince, Board Member Mitra Jalali, and Board Member Nelsie Yang

Absent 1 - Board Member Dai Thao

Approval of Minutes

1 Approving the minutes of the September and October Library Board meetings.

Attachments: [october minutes](#)
[Minutes - Final 09.15.2021](#)
[Minutes-Final01-Sep-2021](#)

Approval of Minutes is Adopted. The motion carried by the following vote:

Yea: 6 - Board Member Brendmoen, Board Member Tolbert, Board Member Noecker, Board Member Prince, Board Member Jalali, and Board Member Yang

Nay: 0

Absent: 1 - Board Member Thao

Discussion

2 Approve Debt Write Off for 2021

Attachments: [Debt res 21-1628 attachment 11.17.2021.docx](#)

Questions for follow up:

What is the amount of the debt is being written off today?

Is debt being tracked over time so it can be compared to previous years it has been done?

How do people rack up debt if the library is fine free?

Before the 2 year period ends, do patrons still have an option to "read-off" their fines/fees?

Are we insuring that there are not fines written off for excessive amounts of materials that were checked out to one person?

Resolution is Adopted. The motion carried by the following vote:

Yea: 6 - Board Member Brendmoen, Board Member Tolbert, Board Member Noecker, Board Member Prince, Board Member Jalali, and Board Member Yang

Nay: 0

Absent: 1 - Board Member Thao

Adjournment

Meeting adjourned at 2:20 PM

Adjourned

The Saint Paul Library Board Chair, Jane Prince, has determined, due to the emergency declared by the Governor of Minnesota and the Mayor regarding the COVID-19 health pandemic, that it is not practical nor prudent for the Saint Paul Library Board to meet in-person or pursuant to Minnesota Statutes, Section 13D.02. In light of the COVID-19 health pandemic, it is not feasible for any member of the Saint Paul Library Board to be present at the regular location, and all members of the Saint Paul Library Board will attend this meeting by telephone or other electronic means.

It is also not feasible for members of the public to attend the meeting at its regular location due to the health pandemic and emergency. Accordingly, no meeting will be held in Council Chambers at 15 W. Kellogg Boulevard in the City of Saint Paul. Members of the public may monitor this meeting remotely at <https://stpaul.legistar.com/Calendar.aspx> or on local cable Channel 18. Public comment can be submitted to polly.heintz@ci.stpaul.mn.us or 651-266-8673. Any comments and materials submitted by 11:00 am of the meeting day will be provided to the Saint Paul Library Board for their review.