

## SUBJECT

### BOARD RESOLUTION NO. 22-209

Pertaining to an agreement with Short Elliott Hendrickson, Inc. to provide professional engineering services during the reconditioning of the Board's Ferndale Street elevated water tower.

## BACKGROUND INFORMATION

Staff is seeking approval of an agreement with Short Elliott Hendrickson Inc. at a cost not to exceed \$91,010 to provide professional services for design, inspection, and contract administration for the reconditioning of the Board's Ferndale Street elevated water tower.

A Request for Proposals was advertised by the City of Saint Paul Contract and Analysis Services. Four proposals were received, reviewed, and scored by a SPRWS selection committee. The following provides a summary of the scoring of the reviewed firms:

Proposal Criteria	POSSIBLE POINTS	TKDA	SEH	KLM	Dixon
Overall Approach	25	17.00	21.88	18.25	15.75
Scope of Services	25	16.75	18.75	18.88	13.50
Experience	15	10.63	13.13	12.63	12.75
Qualifications	15	10.50	13.88	13.38	10.88
Cost	20	12.81	18.58	20.00	6.18
<b>TOTAL POINTS:</b>	<b>100</b>	<b>67.69</b>	<b>86.22</b>	<b>83.14</b>	<b>59.06</b>

Following Board approval, City of Saint Paul Contracts and Analysis will prepare a Professional Services Agreement, which will include the Board's standard terms and conditions, liability and insurance language, and the following:

#### Scope of Services:

1. Pre-design, specifications, and bidding administration
2. Construction administration and observation
3. Warranty Inspection

Cost: \$91,010

The work is further detailed in SEH's October 20, 2021 Proposal, which is attached for review.

## RECOMMENDATION

Board approval is recommended.