



# City of Saint Paul

City Hall and Courthouse  
15 West Kellogg Boulevard  
Room 330

## Minutes - Final

### Board of Water Commissioners

Patrick Shea, General  
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Recording Secretary,  
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*Chair Mara Humphrey*  
*Vice Chair Nelsie Yang*  
*Commissioner Marylee Abrams*  
*Commissioner Amy Brendmoen*  
*Commissioner Chris Tolbert*  
*Commissioner Alene Tchourumoff*

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Tuesday, September 6, 2022

5:00 PM

SPRWS, 1900 Rice St

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#### Roll Call

**Present** 4 - Chris Tolbert; Mara Humphrey; Marylee Abrams and Nelsie Yang

**Absent** 2 - Amy Brendmoen and Alene Tchourumoff

#### Public Hearing

- 1 [RES PH 22-272](#) Public Hearing on 2023 water charges.

*Motion to close Public Hearing at 5:08 made by Commissioner Tolbert and seconded  
by Vice President Yang*

**Adopted**

**Yea:** 4 - Chris Tolbert; Mara Humphrey; Marylee Abrams and Nelsie Yang

**Nay:** 0

**Absent:** 2 - Amy Brendmoen and Alene Tchourumoff

#### Consent Agenda

**Note:** Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

**Approval of the Consent Agenda**

*Motion made by Vice President Yang and seconded by Commissioner Abrams;  
Consent Agenda has been Adopted*

**Adopted Consent Agenda**

**Yea:** 4 - Chris Tolbert; Mara Humphrey; Marylee Abrams and Nelsie Yang

**Nay:** 0

**Absent:** 2 - Amy Brendmoen and Alene Tchourumoff

- 2**     [Min 22-31](#)     Approving the minutes of the August 9, 2022 meeting.

**Attachments:**     [August 9, 2022 Board Minutes](#)

**Adopted**

- 3**     [RES 22-1395](#)     Approving the Financial Statements for the month of July 2022.

**Attachments:**     [July 2022 Financial Statements](#)

**Adopted**

- 4**     [RES 22-1396](#)     Pertaining to a Private Water Main Agreement with St. Paul Fire and Marine Insurance Company to supply water to 1500 Commerce Drive in the city of Mendota Heights.

**Attachments:**     [Staff Report](#)

[Location Map](#)

[Private Water Main Agreement](#)

[Resolution 22-1396](#)

**Adopted**

- 5      [RES 22-1397](#)      Pertaining to an Amendment No. 1 to Lease with the City of Saint Paul to lease a portion of Board-owned property at 750 Snelling Avenue South for use by the City's Parks and Recreation Department.

**Attachments:**      [Staff Report](#)  
                                 [Location Map](#)  
                                 [Amendment No. 1 to Lease Agreement](#)  
                                 [Resolution 22-1397](#)

**Adopted**

- 6      [RES 22-1398](#)      Recognizing Jim Bykowski for dedicated service to the Board of Water Commissioners.

**Attachments:**      [Staff Report](#)  
                                 [Resolution 22-1398](#)

**Adopted**

#### **Legislative Hearing Consent Agenda**

- 7      [RLH WB 22-1](#)      Appeal of Bettie Lewis to a Water Service Bill at 543 CENTRAL AVENUE WEST.

**Attachments:**      [543 Central Ave.appeal.4-27-22.pdf](#)  
                                 [543 Central Ave W.appeal letter to PO.4-27-22.docx](#)  
                                 [543 Central Ave Oct Bill.pdf](#)  
                                 [543 Central Ave January Bill.pdf](#)  
                                 [543 Central Ave April Bill.pdf](#)  
                                 [543 Central Ave W.denial letter.6-9-22](#)  
                                 [543 Central Ave W.Lewis Ltr.5-13-22.docx](#)  
                                 [543 Central Ave W.Lewis Ltr.6-17-22](#)  
                                 [543 Central Ave W.Lewis Ltr.7-1-22](#)  
                                 [543 Central Ave W.Lewis Ltr.7-6-22](#)  
                                 [543 Central Ave W.Lewis Ltr.7-12-22](#)  
                                 [543 Central Ave W.Lewis Ltr.8-9-22.docx](#)  
                                 [543 Central Ave W.Lewis Ltr.9-9-22](#)

**Laid Over**

#### **Action Items**

- 8      [RES 22-1399](#)      Pertaining to recommending a 2023 budget to Saint Paul City Council for approval.

**Attachments:**      [Staff Report](#)  
                                 [Resolution 22-1399](#)

*Motion made by Commissioner Tolbert and seconded by Vice President Yang; item is Adopted*  
**Adopted**

**Yea:** 4 - Chris Tolbert; Mara Humphrey; Marylee Abrams and Nelsie Yang

**Nay:** 0

**Absent:** 2 - Amy Brendmoen and Alene Tchourumoff

- 9      [RES 22-1400](#)      Pertaining to recommending 2023 water charges to Saint Paul City Council for approval.

**Attachments:**      [Staff Report](#)  
                                 [Resolution 22-1400](#)

*Motion made by Vice President Yang and seconded by Commissioner Abrams; item is Adopted*  
**Adopted**

**Yea:** 4 - Chris Tolbert; Mara Humphrey; Marylee Abrams and Nelsie Yang

**Nay:** 0

**Absent:** 2 - Amy Brendmoen and Alene Tchourumoff

#### Discussion Item

- 10      [CO 22-64](#)      AMI Presentation

**Received and Filed**

#### Informational Items

- 11      [CO 22-65](#)      General Manager's Report

1. Commissioner Bykowksi has resigned from the Water Board. Thank you to Jim for his dedication and commitment. Falcon Heights will appoint a replacement.  
2. EPA was on-site conducting a three-day inspection. SPRWS has seventy days to complete recommended tasks and develop and implement new procedures.  
3. AWWA Conference held in Duluth next week.

**Received and Filed**

- 12    [CO 22-66](#)            Employee Injury Summary - 2nd Quarter 2022

**Attachments:**    [Employee Injury Summary - 2nd Quarter 2022](#)

Received and Filed

- 13    [CO 22-68](#)            Vehicle Accident Summary - 2nd Quarter 2022

**Attachments:**    [Vehicle Accident Summary - 2nd Quarter 2022](#)

Received and Filed

- 14    [CO 22-67](#)            Pipeline Express

**Attachments:**    [Pipeline Express - August 12, 2022](#)

[Pipeline Express - August 26, 2022](#)

Received and Filed

Adjournment