



CITY OF SAINT PAUL

375 Jackson Street, Suite 220
St Paul, Minnesota 55101-1806

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Web: www.stpaul.gov/dsi

June 24, 2022

Gray Duck Tavern
Attn: Rosemary Kortgard
375 Jackson St. Suite 700
St Paul MN 55101

RE: License Application for Lowry Building LLC, doing business as Gray Duck Tavern, ID # 20220000633,
Located at 345 Wabasha St. N / **Liquor On-Sale- 101-180 seats; Liquor On-Sale – Sunday; Liquor
Outdoor Service area (Sidewalk)**

Dear Applicant:

Review of your application for a license is in process. Notification has been sent to the community organization for the area in which you intend to operate giving them until **Friday, July 8, 2022** to voice concerns to your application. Enclosed is an affidavit listing conditions DSI recommends be placed on this license. If you accept these conditions, please sign and return the affidavit. If you want to oppose placement of any of the conditions on the license, or have any questions, please contact DSI at one of the numbers referenced below so that we may explain your options.

If no objections are received, and you have returned a signed affidavit, your license will be forwarded to the City Council for review and if approved by Council could then be issued (pending any requirements not completely met). If objections are received a hearing will be scheduled before a legislative hearing officer. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny this license application.

Requirements including the following must be met prior to the issuance of your licenses:

1. Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been enclosed for your convenience.
2. Submit a copy of a signed lease or proof of purchase of the property.
3. Provide proof of having obtained a restaurant license from the Minnesota Department of Health (MDH)
4. Fill out and return the State AGED documents
4. Contact DSI License Inspector Ross Haddow at 651-266-9143 to schedule the required in-house review of DSI's Liquor License Manual.

If you have any questions, please contact DSI Inspector Ross Haddow at 651-266-9143 or me at 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector
enc.

JWF/rjh

Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.