

## SUBJECT

### **BOARD RESOLUTION NO. 22-567**

Pertaining to a Professional Services Agreement with CDM Smith Inc. to provide consultation in the development of the Board's enhanced lead service line replacement program.

## BACKGROUND INFORMATION

Board staff had requested, and CDM Smith Inc. ("CDM") has provided, a proposal for consulting services in the development of the Board's 10-year Enhanced Lead Service Line Replacement Program.

The proposal, dated March 10, 2022 (updated March 31, 2022) contains a proposed scope of work outlined below:

1. Preparation of a Lead Service Line Replacement Program Plan
  - a. Project kick-off meeting
  - b. Preparation of Plan
    - i. Determine Objectives
    - ii. Summarize potential funding mechanisms and requirements
    - iii. Develop approach inclusive of schedule, cost, bidding, and prioritization
  - c. Evaluation of construction methods
  - d. Protocols for emergencies, partial replacements, and customer-initiated requests
2. Develop a communication plan with various methods of communications including letters, emails, robocalls, door hangers, social media, community meetings, television advertisements, newspaper articles, billboards, and lawn signs.
3. Review and modify construction package bid documents
4. Workforce Development
  - a. Recommendations regarding discussions with unions and local contractors
  - b. Insight and recommendations on methods of construction
5. Dashboard and Data Management System

The agreement is to be in effect through December 31, 2022 and has a not to exceed cost of \$100,000.

See attached Proposal for SPRWS Lead Service Line Replacement Program Planning.

## RECOMMENDATION

Board approval is recommended.