Legislation Details (With Text)

File #:	RES 22-1683	**Version:**	1	
Type:	Resolution	**Status:**		Passed
		In control:		City Council
		Final action:		10/26/2022

Title: Amending sections 7 and 11 and adding section 14 to Appendix Chapter A-11 of the Administrative Code to shorten and clarify the Early Notification System requirements for public hearing notification on Class N License applications.

Sponsors: Rebecca Noecker, Jane L. Prince

Indexes:

Code sections:

Attachments: 1. "Class N" Business License Application Process and Code Clean-up, 2. SPLC Chapter A-11 - Clean copy, 3. District Council Class N License Notification form

Date	Ver.	Action By	Action	Result
10/28/2022	1	Mayor's Office	Signed	
10/26/2022	1	City Council	Adopted	Pass

Amending sections 7 and 11 and adding section 14 to Appendix Chapter A-11 of the Administrative Code to shorten and clarify the Early Notification System requirements for public hearing notification on Class N License applications.

WHEREAS, in order to facilitate the necessary information exchange between various city departments, boards, committees, commissions, task forces, the city council, city agencies, and affected neighborhood organizations, other agencies and individual residents, the Council adopted an Early Notification System ("ENS") in 1979; and

WHEREAS, the City's ENS policy and procedures have historically been adopted and amended from time to time by resolution following City Council approval, most recently on December 8, 2014 under Council File No. RES 14-2057, and published as Appendix Chapter A-11 of the Administrative Code, and

WHEREAS, In keeping with the need to facilitate the exchange of information provided by the ENS, but not unnecessarily increase the time it takes individuals to open a business, the Council desires to amend sections 7 and 11 of Appendix Chapter A-11 and add section 14 to Appendix Chapter A-11 as they pertain to License Applications in order to shorten the Early Notification System requirement for public hearing notification for Class N License applications and clarify when ENS notifications should be sent; NOW, THEREFORE,

BE IT RESOLVED that sections 7 and 11 of Appendix Chapter A-11 are hereby amended to read as follows:

7. ENS notice shall be provided at least forty-five (45) days prior to a public hearing to consider the following:

    a. ~~Class N License Application relating to liquor, as defined in Leg. Code §310.01, following verification of~~

~~the application.~~

(a) ~~b.~~ Petition to vacate the public interest in a street alley, or other public land.

(b) ~~c.~~ Subdivision review applications, including replatting and lot split applications.

(c) ~~d.~~ Special assessments affecting more than two (2) properties within a single city ~~clock~~ block.

(d) ~~e.~~ Development/redevelopment advertisement.

11. For the following applications, ENS notice shall be provided within two (2) public business days following receipt and verification of a substantially complete application with associated fees: ~~of~~ ~~the following applications:~~

 a. Noise variances.

 b. Skyway operational hours exceptions.

 c. All Class R and N license applications. ~~(except liquor) following verification~~.

 d. Parades, races, and public assembly applications under Leg. Code § 366.A.04(b)(6), in which case ENS notice shall be provided immediately, and block party and community festival application under Leg. Code § 366

 e. Demolition permits issued pursuant to Leg. Code § 33.03(a).

AND BE IT FURTHER RESOLVED, that Section 14 is added as follows:

14. ENS Notice for Public Comment. An ENS Notice must be provided for all Class N License Applications deemed substantially complete by the Director at least fifteen (15) public days before the end of a public comment period. The Notice must describe the license application received, staff recommendations (e.g. any conditions) and the process for public comment and objections.