



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

May 26, 2023

Heidi Hovis  
o/b/o Minnesota Housing  
400 Wabasha Street North  
Suite 400  
St. Paul, MN 55102

VIA EMAIL: [heidi.hovis@state.mn.us](mailto:heidi.hovis@state.mn.us)

Re: Remove or Repair of the Structure at 1082 LOEB STREET

Dear Heidi Hovis:

This is to confirm that at the May 24, 2023 Council Public Hearing the City Council referred the matter back to Legislative Hearing **Tuesday, June 13, 2023 at 9:00 am in room 330 City Hall/Courthouse for further discussion.**

Any potential purchaser should plan on doing/bringing the items below should they plan on rehabilitating the property:

1. post a \$5,000 performance deposit with the Department of Safety & Inspections;
2. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$65,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case-by-case basis;
3. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued;
4. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
5. **the property must be maintained.**

The performance deposit form can be found online here:

<https://www.stpaul.gov/departments/safety-inspections/vacant-buildings>. I have also included a copy. Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process.



Should a purchaser wish to remove the property, the City would need to see a signed contract with a licensed demolition contractor and a demolition permit must be pulled.

If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

Encl: Vacant Building Performance Deposit form

c: Rehabilitation & Removal staff  
Edwardo Rikprashad via email: [edwardo@intactmn.com](mailto:edwardo@intactmn.com)