



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

December 17, 2021

Rose Olson  
439 Herschel St.  
St Paul MN 55104-3604

Brandon Olson

VIA EMAIL:  
[rose.k.olson@hotmail.com](mailto:rose.k.olson@hotmail.com)

VIA EMAIL: [Bowmanllc19@gmail.com](mailto:Bowmanllc19@gmail.com)

Re: Remove or Repair of the Structure at 439 Herschel Street

Dear Ms. Olson:

This is to confirm that at the Legislative Hearing on December 14, 2021 Legislative Hearing Officer Marcia Moermond will recommend that the Council grant 180 days to rehabilitate the above-named property if the **following items are submitted for staff review by close of business December 20, 2021:**

- 1. submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
- 2. submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued;
- 3. submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
- 4. the property must continue to be maintained.**

**I have again attached samples for your reference.** Please make sure all items are clear and legible. These items can be emailed to me at [Joanna.zimny@ci.stpaul.mn.us](mailto:Joanna.zimny@ci.stpaul.mn.us) or dropped off in person in our office at 15 W. Kellogg Boulevard, Room 310, Monday through Friday between 9 a.m. and 3:30 p.m.

This matter will go before City Council on Wednesday, December 22, 2021 If you wish to contest to the recommendation and give live testimony remotely at the City Council Public Hearing on **December 22, 2021 between 3:30 p.m. and 5:00 p.m.**, please contact me at 651-266-8515 or [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us) to let our staff know before noon. If you won't be contesting, then no further action is needed.



If you have any questions, please contact me at 651-266-8515.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

Encl:

Sample work plan(s)/construction statements  
Sample affidavit

c: Rehabilitation & Removal staff  
Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement  
Manager