



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

February 24, 2023

Leah Frenning  
o/b/o 19 Charles LLC  
3570 Lexington Ave  
Ste 202  
Shoreview, MN 55126

VIA EMAIL  
[leah@prorealtyservices.com](mailto:leah@prorealtyservices.com)

Re: Appeal for Property at 640 Charles Avenue

Dear Leah Frenning:

This is to confirm that at the Legislative Hearing on February 21, 2023, Legislative Hearing Officer Marcia Moermond recommended that the City Council **make the property a Category 1 Vacant Building and waive the Vacant Building fee for 90 days (to May 3, 2023)**. If your Fire Certificate of Occupancy reinstated no Vacant Building fee will be forthcoming.

This matter will go before the City Council at Public Hearing on **Wednesday, March 8, 2023 at 3:30 pm. in room 300 City Hall**. If you are contesting Ms. Moermond's recommendation from the February 21 hearing you may:

- appear in person (please arrive before 3:30 p.m. and check in with staff outside Council chambers)
- send written testimony to be added to the record to [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us) or by voicemail at 651-266-6805.
- **Should you wish to address Council directly but not appear in person, you must register in person by noon on Tuesday, March 7, 2023 here to testify via phone:**  
<https://www.stpaul.gov/departments/city-council/city-council-public-hearing-live-testimony>.

If you have any questions, please contact me at 651-266-8585.

Sincerely,  
/s/  
Joanna Zimny  
Legislative Hearing Executive Assistant



c: Vacant Building Staff  
Fire Supervisors  
Hector Caballero – Department of Safety & Inspections, Fire Inspector