



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

May 13, 2022

Tia Lee

VIA EMAIL: [midyou@hotmail.com](mailto:midyou@hotmail.com)

Re: Remove or Repair of the Structure at 694 Sherburne Avenue

Dear Mr. Lee:

This is to confirm that at the Legislative Hearing on May 10, 2022 Legislative Hearing Officer Marcia Moermond recommended continuing the above-referenced matter to Legislative Hearing on **Tuesday, May 24, 2022 at 9:00 a.m. in room 330 City Hall for an update on reestablishing duplex zoning at the property.**

Please continue to work with **Tony Johnson** at [tony.johnson@ci.stpaul.mn.us](mailto:tony.johnson@ci.stpaul.mn.us) or 651-266-6620 and **Caty Royce** with Frogtown Neighborhood Association at 651-236-8699 or Caty Royce at [caty@frogtownmn.org](mailto:caty@frogtownmn.org). Additionally **Paul Dubruiel** will be working with you on the contact information for your neighbors to assist in gathering signatures from your neighbors. He can be reached at [paul.dubruiel@ci.stpaul.mn.us](mailto:paul.dubruiel@ci.stpaul.mn.us) or 651-266-6583. Please remember you need signatures of the owners of the property, not those of those who are renting.

**For your reference, the following items must be completed before receiving a grant of time from the City Council. Please continue to work on getting these items while working with Zoning:**

- 1. submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
- 2. submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
- 3. submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
- 4. the property must be maintained.**

Samples of these items will be sent at a later date. If you would like them sooner, please let me know.

If you have any questions, please contact me at 651-266-8515.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

- c:     Rehabilitation & Removal staff
- Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement Manager
- Cathy Royce – Frogtown Neighborhood Association via email: [caty@frogtownmn.org](mailto:caty@frogtownmn.org)
- Tony Johnson – Planning and Economic Development, Senior City Planner
- Paul Dubruiel– Planning and Economic Development, Planning Tech