



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

Patrick Shea, General
Manager
651-266-8943 or
Patrick.Shea@ci.stpaul.mn
.us

Board of Water Commissioners

Mollie Gagnelius,
Recording Secretary,
651-266-6275 or
mollie.gagnelius@ci.stpau
l.mn.us

Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Marylee Abrams
Commissioner Amy Brendmoen
Commissioner Chris Tolbert
Commissioner Alene Tchourumoff

Tuesday, September 6, 2022

5:00 PM

SPRWS, 1900 Rice St

Roll Call

Present 4 - Chris Tolbert;Mara Humphrey;Marylee Abrams and Nelsie Yang
Absent 2 - Amy Brendmoen and Alene Tchourumoff

Public Hearing

- 1 [RES PH 22-272](#) Public Hearing on 2023 water charges.

*Motion to close Public Hearing at 5:08 made by Commissioner Tolbert and seconded
by Vice President Yang*

Adopted

Yea: 4 - Chris Tolbert;Mara Humphrey;Marylee Abrams and Nelsie Yang

Nay: 0

Absent: 2 - Amy Brendmoen and Alene Tchourumoff

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

*Motion made by Vice President Yang and seconded by Commissioner Abrams;
Consent Agenda has been Adopted*

Adopted Consent Agenda

Yea: 4 - Chris Tolbert;Mara Humphrey;Marylee Abrams and Nelsie Yang

Nay: 0

Absent: 2 - Amy Brendmoen and Alene Tchourumoff

- 2** [Min 22-31](#) Approving the minutes of the August 9, 2022 meeting.

Attachments: [August 9, 2022 Board Minutes](#)

Adopted

- 3** [RES 22-1395](#) Approving the Financial Statements for the month of July 2022.

Attachments: [July 2022 Financial Statements](#)

Adopted

- 4** [RES 22-1396](#) Pertaining to a Private Water Main Agreement with St. Paul Fire and Marine Insurance Company to supply water to 1500 Commerce Drive in the city of Mendota Heights.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Private Water Main Agreement](#)
 [Resolution 22-1396](#)

Adopted

- 5 [RES 22-1397](#) Pertaining to an Amendment No. 1 to Lease with the City of Saint Paul to lease a portion of Board-owned property at 750 Snelling Avenue South for use by the City’s Parks and Recreation Department.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Amendment No. 1 to Lease Agreement](#)
 [Resolution 22-1397](#)

Adopted

- 6 [RES 22-1398](#) Recognizing Jim Bykowski for dedicated service to the Board of Water Commissioners.

Attachments: [Staff Report](#)
 [Resolution 22-1398](#)

Adopted

Legislative Hearing Consent Agenda

- 7 [RLH WB 22-1](#) Appeal of Bettie Lewis to a Water Service Bill at 543 CENTRAL AVENUE WEST.

Attachments: [543 Central Ave.appeal.4-27-22.pdf](#)
 [543 Central Ave W.appeal letter to PO.4-27-22.docx](#)
 [543 Central Ave Oct Bill.pdf](#)
 [543 Central Ave January Bill.pdf](#)
 [543 Central Ave April Bill.pdf](#)
 [543 Central Ave W.denial letter.6-9-22](#)
 [543 Central Ave W.Lewis Ltr.5-13-22.docx](#)
 [543 Central Ave W.Lewis Ltr.6-17-22](#)
 [543 Central Ave W.Lewis Ltr.7-1-22](#)
 [543 Central Ave W.Lewis Ltr.7-6-22](#)
 [543 Central Ave W.Lewis Ltr.7-12-22](#)
 [543 Central Ave W.Lewis Ltr.8-9-22.docx](#)
 [543 Central Ave W.Lewis Ltr.9-9-22](#)

Laid Over

Action Items

8 [RES 22-1399](#) Pertaining to recommending a 2023 budget to Saint Paul City Council for approval.

Attachments: [Staff Report](#)
 [Resolution 22-1399](#)

Motion made by Commissioner Tolbert and seconded by Vice President Yang; item is Adopted
Adopted

Yea: 4 - Chris Tolbert;Mara Humphrey;Marylee Abrams and Nelsie Yang

Nay: 0

Absent: 2 - Amy Brendmoen and Alene Tchourumoff

9 [RES 22-1400](#) Pertaining to recommending 2023 water charges to Saint Paul City Council for approval.

Attachments: [Staff Report](#)
 [Resolution 22-1400](#)

Motion made by Vice President Yang and seconded by Commissioner Abrams; item is Adopted
Adopted

Yea: 4 - Chris Tolbert;Mara Humphrey;Marylee Abrams and Nelsie Yang

Nay: 0

Absent: 2 - Amy Brendmoen and Alene Tchourumoff

Discussion Item

10 [CO 22-64](#) AMI Presentation

Received and Filed

Informational Items

11 [CO 22-65](#) General Manager's Report

1. *Commissioner Bykowksi has resigned from the Water Board. Thank you to Jim for his dedication and commitment. Falcon Heights will appoint a replacement.*
2. *EPA was on-site conducting a three-day inspection. SPRWS has seventy days to complete recommended tasks and develop and implement new procedures.*
3. *AWWA Conference held in Duluth next week.*

Received and Filed

12 [CO 22-66](#) Employee Injury Summary - 2nd Quarter 2022

Attachments: [Employee Injury Summary - 2nd Quarter 2022](#)

Received and Filed

13 [CO 22-68](#) Vehicle Accident Summary - 2nd Quarter 2022

Attachments: [Vehicle Accident Summary - 2nd Quarter 2022](#)

Received and Filed

14 [CO 22-67](#) Pipeline Express

Attachments: [Pipeline Express - August 12, 2022](#)

[Pipeline Express - August 26, 2022](#)

Received and Filed

Adjournment