



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

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Board of Water Commissioners

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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Marylee Abrams
Commissioner Amy Brendmoen
Commissioner James Bykowski
Commissioner Chris Tolbert
Commissioner Alene Tchourumoff

Tuesday, December 14, 2021

5:00 PM

Held Remotely via Microsoft Teams

Please see the meeting guidelines due to the COVID-19 health pandemic emergency.

To join Teams Meeting, please call +1 612-315-7905,,775561482#

Roll Call

Present 6 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff
Absent 1 - Amy Brendmoen

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

*Motion made by Commissioner Tolbert and seconded by Commissioner Abrams;
Consent Agenda has been Adopted*

Adopted Consent Agenda

Yea: 6 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Absent: 1 - Amy Brendmoen

- 1 [Min 21-32](#) Approving the minutes of the October 12, 2021 meeting.

Attachments: [October 12, 2021 Board Minutes](#)

Adopted

- 2 [RES 21-1798](#) Approving the Financial Statements for the months of September and October 2021.

Attachments: [September 2021 Financial Statements](#)

[October 2021 Financial Statements](#)

Adopted

- 3 [RES 21-1799](#) Pertaining to a Settlement of a claim by Stephanie Horton regarding a loss at 2106 Cottage Avenue in the City of Saint Paul, MN.

Attachments: [Staff Report](#)

[Property Damage Release](#)

[Resolution 21-1799](#)

Adopted

- 4 [RES 21-1800](#) Pertaining to MnDOT Agreement No. 1048836 with the State of Minnesota providing for the relocation of certain Board facilities in conjunction with State Project No. 6219-09.

Attachments: [Staff Report](#)

[Location Map](#)

[Utility Relocation Agreement](#)

[Resolution 21-1800](#)

Adopted

- 5 [RES 21-1801](#) Pertaining to an Administrative Order No. 1 to record the cost-neutral change in spending for the principal and interest due on PFA note DW06.

Attachments: [Staff Report](#)

[Administrative Adjustment #1](#)

[Resolution 21-1801](#)

Adopted

- 6 [RES 21-1802](#) Pertaining to an Administrative Order No. 2 to record the cost-neutral transfer in spending for the Waterworks program.

Attachments: [Staff Report](#)
 [Administrative Adjustment #2](#)
 [Resolution 21-1802](#)

Adopted

Action Item

- 7 [RES 21-1803](#) Pertaining to an Agreement for Sale and Purchase of Real Property with Mee K. Vangsoua and Michael Thao for the purchase of a residential property addressed as 1845 Beaumont Street North in the city of Maplewood.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Purchase Agreement](#)
 [Resolution 21-1803](#)

Motion made by Commissioner Tolbert and seconded by Vice President Yang; item is Adopted

Adopted

Yea: 6 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Absent: 1 - Amy Brendmoen

Discussion Items

- 8 [CO 21-91](#) Distribution Update

Attachments: [Distribution Presentation](#)
 [2021 Performance Measures](#)

- 9 [CO 21-92](#) McCarrons Water Treatment Plant Update

Attachments: [Presentation](#)

Received and Filed

Informational Items

- 10 [CO 21-93](#) General Manager's Report
1. *Introduction of Dolly Lee, new Finance Manager who has previously worked for OFS for seven years.*
2. *Lead Service Replacement - an update will be given to the Board in January.*
3. *2020 Audit has been completed, received unmodified opinion from the State Auditor.*
- Received and Filed**
- 11 [CO 21-94](#) Employee Injury Summary - 3rd Quarter 2021
- Attachments:** [Employee Injury Summary - 3rd Quarter 2021](#)
- Received and Filed**
- 12 [CO 21-95](#) Vehicle Accident Summary - 3rd Quarter 2021
- Attachments:** [Vehicle Accident Summary - 3rd Quarter 2021](#)
- Received and Filed**
- 13 [CO 21-96](#) Pipeline Express
- Attachments:** [Pipeline Express - October 8, 2021](#)
- [Pipeline Express - October 22, 2021](#)
- [Pipeline Express - November 19, 2021](#)
- Received and Filed**

Adjournment

In-person meetings, or meetings conducted under Minn. Stat. § 13D.02 of the City Council, are not practical or prudent because of the COVID-19 health pandemic emergency declared under Minn. Stat. Chapter 12 by Saint Paul Mayor Melvin Carter. In light of the COVID-19 health pandemic, members of the Board of Water Commissioners will participate in meetings by telephone or other electronic means.

Public attendance at the Board of Water Commissioner's regular meeting location is not feasible due to the COVID-19 health pandemic. Accordingly, no meeting will be held in Room 330 at 15 W. Kellogg Boulevard in the City of Saint Paul. Members of the public may monitor this meeting remotely by calling +1 612-315-7905,,775561482#