



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

August 27, 2021

Jonathan Gutierrez

Lacy Gutierrez

VIA EMAIL: jonathangr23@yahoo.com

VIA EMAIL: lacey.gutierrez@chsinc.com

Re: Remove or Repair of the Structure at 698 Desoto Street

Dear Mr. Gutierrez & Ms. Gutierrez:

This is to confirm that on August 24, 2021 at the Legislative Hearing, Ms. Moermond recommended the matter be laid over to Legislative Hearing on **Tuesday, September 14, 2021 via phone between 9:00 and 11:00 a.m.** By 9:00 a.m. on Monday, September 13 you must:

- 1) Submit a work plan, sworn construction statement, or scope of work. This should include **signed** subcontractor bids and a **schedule** for completion of the project;
- 2) submit evidence of financing sufficient to complete the rehabilitation. Staff estimates cost to repair exceeding \$75,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
- 3) submit an affidavit indicating the finances will be dedicated to completing the project and not diverted until a code compliance certificate is issued; and
- 4) the property must be maintained

I have attached samples of these documents. They can be emailed to me at Joanna.zimny@ci.stpaul.mn.us or dropped off to our office at 310 W. Kellogg Boulevard in St. Paul Monday through Friday between 9 a.m. and 3 p.m. This matter will go before the City Council on September 22, 2021 at 3:30 p.m. Information on how to testify, should you wish to do so, will be given after your September 14th hearing.

If you have any questions, please contact me at 651-266-8515.

Sincerely,



/s/

Joanna Zimny

Legislative Hearing Executive Assistant

Encl: Sample work plan(s)

Sample timeline(s)

Sample Affidavit

c: Rehabilitation & Removal staff
 Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement
 Manager
 Jack Byers VIA EMAIL: jackb@paynephallen.org