

CITY OF SAINT PAUL

OFFICE OF THE CITY COUNCIL 310 CITY HALL 15 WEST KELLOGG BOULEVARD SAINT PAUL, MN 55102-1615

Marcia Moermond, Legislative Hearing Officer EMAIL: <u>legislativehearings@ci.stpaul.mn.us</u> PHONE: (651) 266-8585 FAX: (651) 266-8574

May 27, 2022

Tia Lee

VIA EMAIL: midyou@hotmail.com

Re: Remove or Repair of the Structure at 694 Sherburne Avenue

Dear Mr. Lee:

This is to confirm that at the Legislative Hearing on May 25, 2022 at which you did not appear, Legislative Hearing Officer Marcia Moermond recommended continuing the above-referenced matter to Legislative Hearing on Tuesday, June 14, 2022 at 9:00 a.m. in room 330 City Hall for an update on reestablishing duplex zoning at the property.

Please continue to work on gathering signatures from your neighbors. <u>Please remember you need signatures of the **owners** of the property, not those of those who are renting. Mr. Dubruiel sent you the petition list on May 11, 2022 via email.</u>

For your reference, the following items must be completed before receiving a grant of time from the City Council. Please continue to work on getting these items while working with Zoning:

- 1. submit evidence of financing sufficient to complete the rehabilitation. Staff estimates costs to exceed \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
- 2. submit an affidavit indicating the finances will be dedicated to completing the project and not diverted until a code compliance certificate is issued; and
- **3. submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
- 4. the property must be maintained.

Samples of these items will be sent at a later date. If you would like them sooner, please let me know.

If you have any questions, please contact me at 651-266-8585.



Sincerely,

/s/

Joanna Zimny Legislative Hearing Executive Assistant

c: Rehabilitation & Removal staff

Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement Manager

Caty Royce – Frogtown Neighborhood Association via email: caty@frogtownmn.org