



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

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Board of Water Commissioners

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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Marylee Abrams
Commissioner Amy Brendmoen
Commissioner James Bykowski
Commissioner Chris Tolbert
Commissioner Alene Tchourumoff

Tuesday, February 8, 2022

5:00 PM

Held Remotely via Microsoft Teams

Please see the meeting guidelines due to the COVID-19 health pandemic emergency.

Roll Call

Present 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

To join Teams Meeting, please call +1 612-315-7905,,504801403#

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Vice President Yang and seconded by Commissioner Bykowski;
Consent Agenda has been Adopted
Adopted Consent Agenda

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

1 [Min 22-4](#) Approving the minutes of the January 11, 2022 meeting.

Attachments: [January 11, 2022 Board Minutes](#)

Adopted

2 [RES 22-207](#) Approving the Financial Statements for the month of December 2021.

Attachments: [December 2021 Financial Statements](#)

Adopted

Action Items

3 [RES 22-208](#) Pertaining to an agreement with HR Green, Inc. to provide professional engineering services to create a Capital Improvement Plan for all the Board's pump stations.

Attachments: [Staff Report](#)
[HR Green Proposal](#)
[Resolution 22-208](#)

Motion made by Vice President Yang and seconded by Commissioner Bykowski; item is Adopted

Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

4 [RES 22-209](#) Pertaining to an agreement with Short Elliott Hendrickson, Inc. to provide professional engineering services during the reconditioning of the Board's Ferndale Street elevated water tower.

Attachments: [Staff Report](#)
[Proposal](#)
[Resolution 22-209](#)

Motion made by Commissioner Bykowski and seconded by Vice President Yang; item is Adopted

Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

- 5 [RES 22-210](#) Pertaining to an Amendment No. 2 to a Progressive Design-Build Agreement with CH2M Hill Engineers, Inc. for the McCarron’s Treatment Process Improvements Project.

Attachments: [Staff Report & Report](#)
 [Amendment No. 2 to Progressive Design-Build Agreement](#)
 [Resolution 22-210](#)

Motion made by Vice President Yang and seconded by Commissioner Brendmoen; item is Adopted

Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

- 6 [RES 22-211](#) Pertaining to an application for a loan from the Drinking Water Revolving Fund to fund the design, and the first year of construction for the McCarron’s Treatment Plant Project.

Attachments: [Staff Report](#)
 [Resolution 22-211](#)

Motion made by Vice President Yang and seconded by Commissioner Brendmoen; item is Adopted

Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

- 7 [RES 22-212](#) Pertaining to a request to include water service connection material type at the time of the City of Saint Paul Truth-in-Sale of Housing Disclosure Report.

Attachments: [Staff Report](#)
 [Resolution 22-212](#)

Motion made by Vice President Yang and seconded by Commissioner Bykowski; item is Adopted

Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Discussion Items

8 [CO 22-12](#) Water Quality Update

Attachments: [2021 Performance Measures](#)

Received and Filed

9 [CO 22-13](#) Lead Water Service Replacement Plan

Received and Filed

Informational Items

10 [CO 22-14](#) General Manager's Report

1. *Congratulations to Distribution Division Manager Todd Blomstrom for 1-year Anniversary working at SPRWS.*
2. *Continue to work on updating Strategic Plan. The Strategic Plan will be on the March Board Agenda for Board approval.*
3. *Hiring for 2022 construction season will begin soon. SPRWS has twelve vacancies to fill.*

11 [CO 22-15](#) Employee Injury Summary - 4th Quarter 2021

Attachments: [Employee Injury Summary - 4th Quarter 2021](#)

Received and Filed

12 [CO 22-16](#) Vehicle Accident Summary - 4th Quarter 2021

Attachments: [Vehicle Accident Summary - 4th Quarter 2021](#)

Received and Filed

13 [CO 22-17](#) Pipeline Express

Attachments: [Pipeline Express - January 14, 2022](#)

[Pipeline Express - January 28, 2022](#)

Received and Filed

Adjournment

Public attendance at the Board of Water Commissioner's regular meeting location is not feasible due to the COVID-19 health pandemic. Accordingly, no meeting will be held in Room 330 at 15 W. Kellogg Boulevard in the City of Saint Paul. Members of the public may monitor this meeting remotely by calling +1 612-315-7905,,504801403#