



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

October 28, 2022

Manuel Crespo  
722 - 23rd Ave N  
Minneapolis MN 55411

VIA MAIL & EMAIL:  
[manuelcrespo1924.mc@gmail.com](mailto:manuelcrespo1924.mc@gmail.com)

Re: Remove or Repair of the Structure at 342 Thomas Ave

Dear Manuel Crespo:

This is to confirm that the Legislative Hearing on October 25, 2022 Legislative Hearing Officer Marcia Moermond laid the matter over to Legislative Hearing on **Tuesday, November 22, 2022 at 9:00 am in room 330 City Hall/Courthouse.**

**The following items must be completed by close of business Friday, November 18, 2022:**

- 1. submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$100,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
- 2. submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
- 3. submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
- 4. the property must be maintained**

Samples were emailed with your September 30th letter, but I have included them again. They can be emailed to me at [Joanna.zimny@ci.stpaul.mn.us](mailto:Joanna.zimny@ci.stpaul.mn.us) or dropped off in person to our office at 15 W Kellogg Blvd, Room 310. If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny  
Legislative Hearing Executive Assistant



c:      Rehabilitation & Removal staff