



# City of Saint Paul

City Hall and Courthouse  
15 West Kellogg Boulevard  
Room 330

## Minutes - Final

Racquel Vaske, Interim  
General Manager  
651-266-6815 or  
racquel.vaske@ci.stpaul.mn.us

## Board of Water Commissioners

Mollie Gagnelius,  
Recording Secretary,  
651-266-6275 or  
mollie.gagnelius@ci.stpaul.mn.us

*Chair Mara Humphrey  
Vice Chair Nelsie Yang  
Commissioner Anika Bowie  
Commissioner Rebecca Cave  
Commissioner Saura Jost  
Commissioner John Larkin  
Commissioner Chris Tolbert*

---

Thursday, January 11, 2024

5:00 PM

SPRWS, 1900 Rice St

---

### Roll Call

**Present** 5 - Mara Humphrey; Nelsie Yang; John Larkin; Anika Bowie and Saura Jost

**Absent** 2 - Chris Tolbert and Rebecca Cave

1 [RES 24-79](#) Election of Board of Water Commissioners Officers.

**Adopted**

**Yea:** 5 - Mara Humphrey; Nelsie Yang; John Larkin; Anika Bowie and Saura Jost

**Nay:** 0

**Absent:** 2 - Chris Tolbert and Rebecca Cave

### Consent Agenda

**Note:** Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

### Approval of the Consent Agenda

*Motion made by Vice President Yang and seconded by Commissioner Larkin; Consent Agenda has been Adopted*

**Adopted Consent Agenda**

**Yea:** 5 - Mara Humphrey; Nelsie Yang; John Larkin; Anika Bowie and Saura Jost

**Nay:** 0

**Absent:** 2 - Chris Tolbert and Rebecca Cave

2 [Min 24-2](#) Approving the minutes of the December 12, 2023 meeting.

**Attachments:** [December 12, 2023 Board Minutes](#)

**Adopted**

3 [RES 24-82](#) Approving the Financial Statements for the month of November 2023.

**Attachments:** [November 2023 Financial Statements](#)

**Adopted**

**Action Items**

4 [RES 24-83](#) Pertaining to a Planning Grant application to the Capitol Region Watershed District (CRWD) to fund an assessment and opportunities study for current and future stormwater best management practices (BMPs) at the McCarrons Treatment Plant campus.

**Attachments:** [Staff Report](#)  
[Request for Proposals](#)  
[Resolution 24-83](#)

*Motion made by Vice President Yang and seconded by Commissioner Larkin; item is Adopted*

**Adopted**

**Yea:** 5 - Mara Humphrey;Nelsie Yang;John Larkin;Anika Bowie and Saura Jost

**Nay:** 0

**Absent:** 2 - Chris Tolbert and Rebecca Cave

5 [RES 24-84](#) Pertaining to authorizing staff to file a claim in the multi-district litigation settlement of Aqueous Film-Forming Product Liability Litigation.

**Attachments:** [Staff Report](#)  
[Resolution 24-84](#)

*Motion made by Vice President Yang and seconded by Commissioner Larkin; item is Adopted*

**Adopted**

**Yea:** 5 - Mara Humphrey;Nelsie Yang;John Larkin;Anika Bowie and Saura Jost

**Nay:** 0

**Absent:** 2 - Chris Tolbert and Rebecca Cave

- 6 [RES 24-90](#) Pertaining to the resignation of Saint Paul Regional Water Services General Manager, Patrick Shea.

**Attachments:** [Resolution 24-90](#)

*Motion made by Vice President Yang and seconded by Commissioner Larkin; item is Adopted*

**Adopted**

**Yea:** 5 - Mara Humphrey;Nelsie Yang;John Larkin;Anika Bowie and Saura Jost

**Nay:** 0

**Absent:** 2 - Chris Tolbert and Rebecca Cave

**Discussion Item**

- 7 [CO 24-3](#) Pertaining to General Manager hiring process.

**Attachments:** [GM Process Resolution No 4909](#)

*Motion was made by Vice President Yang and seconded by Commissioner Bowie to approve the recruitment and hiring process as outlined in Board Resolution #4909 and ask the City of St. Paul HR Director to post the position as soon as possible and recruit. The Board also requests that the HR Director and her team provides support for the Board approved examining committee that will be considered/approved at its February 13th meeting. The motion was approved unanimously.*

*Motion was made by Vice President Yang and seconded by Commissioner Larkin to appoint Assistant General Manager Racquel Vaske as interim General Manager effective on January 20, 2024. The motion was approved unanimously.*

**Received and Filed**

**Informational Items**

- 8 [CO 24-1](#) General Manager's Report

**Attachments:** [General Managers Update](#)

**Received and Filed**

9     [CO 24-2](#)            Pipeline Express

- Attachments:**    [Pipeline Express - December 1, 2023](#)  
                          [Pipeline Express - December 15, 2023](#)  
                          [Pipeline Express - December 29, 2023](#)

Received and Filed

**Adjournment**